



Northeast Community College Board Policy Manual

Governance Process Policy
Policy Number: GP – 08.1

Governance Committee Charter

The Governance Committee will assist the Board in fulfilling its responsibilities regarding policy development, Board education and Board evaluation, and coordinate policy content review of all policies.

Committee Products:

1. The committee products are to support the Board’s job, never to decide for the Board unless explicitly stated below.
 - 1.1. In January, an annual agenda plan for the Board’s consideration including Board retreat or work sessions and the dates and processes for Board self-monitoring and policy content review.
 - 1.2. Coordination of the Board’s self-monitoring of its Governance Process and Board-President Delegation policies in accordance with the GP policy on Investment in Governance.
 - 1.3. Coordination of the Board’s process for policy content review.
 - 1.4. Coordination of the Board’s review of the President’s Executive Limitations and Ends monitoring reports.
 - 1.5. As required, an opinion for the Board on required policy development or policy amendments.
 - 1.6. For use by future Governance Committees, current guidelines, tools and templates.

Committee Authority:

2. The Committee’s authority enables it to assist the Board in its work, while not interfering with Board holism.
 - 2.1. The committee cannot change or contravene Board policies, or instruct the President or any other staff member, other than to request information required in the conduct of its duties.
 - 2.2. The committee may not spend or commit organization funds, other than those specifically allocated by the Board.
 - 2.3. The committee may use staff resource time consistent with the President’s interpretation of a reasonable amount for administrative support around meetings.
 - 2.4. The Committee Chair has the authority to make any reasonable interpretation of this policy.

Committee Composition and Tenure:

3. The Committee's composition shall enable it to function effectively and efficiently.
 - 3.1. The Committee shall be composed of Board members nominated by the Chair and approved by the Board.
 - 3.2. The Committee Chair shall be nominated by the Chair and approved by the Board.
 - 3.3. Members shall be appointed for a one year.

Effective Date: 12/09/2021

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Rescinded Date: none