

NORTHEAST COMMUNITY COLLEGE POLICY MANUAL

SECTION 7– HUMAN RESOURCES SUBSECTION 73 – EVALUATION, DISCIPLINE, TERMINATION & RESIGNATION

POLICY NUMBER: BP – 7322

POSITIVE DISCIPLINE

1. POLICY REASON/PURPOSE/INTENT

To identify and address employee discipline issues.

2. DEFINITIONS

N/A

3. POLICY

3.1 All college employees must maintain certain standards of performance and conduct. The College adheres to the concept of positive discipline as a means of correcting on-the-job related behavioral problems in accordance with college procedures.

4. APPLICABILITY

N/A

EFFECTIVE DATE: 03/08/2018

ORIGINAL ADOPTION DATE: 06/08/1995 (item #7225)

REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER): 03/09/2006
(item #9853); 08/14/2014 (item #11478); 03/08/2018 (item#12241)

PRIOR POLICY/PROCEDURE NUMBER: 2115

SCHEDULE FOR REVIEW: 2023

DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE: Human Resources

SPONSORING DIVISION/DEPARTMENT: Human Resources

RESCINDED DATE: none

LEGAL REFERENCE: none

CROSS REFERENCE: none

PROCEDURE(S) FOR POLICY: AP-7322.0

RELATED POLICIES/REFERENCES: none

POLICY KEY WORDS: positive discipline; job performance