

# NORTHEAST COMMUNITY COLLEGE POLICY MANUAL

## SECTION 6– BUSINESS & FISCAL AFFAIRS SUBSECTION 61 – FINANCE & ACCOUNTING

### POLICY NUMBER: BP – 6170 FUNDRAISING

#### 1. POLICY REASON/PURPOSE/INTENT

To establish a policy on fundraising and the solicitation of funds.

#### 2. DEFINITIONS

N/A

#### 3. POLICY

3.1 Generating public and private financial support for Northeast Community College is an activity of both the College and the Northeast Community College Foundation. Centralized planning and coordination are essential to successful solicitation efforts and for avoiding duplication in approaching potential donors. Solicitation efforts must be related to the College mission and priorities and be carefully coordinated to serve the best interest of the College. Fundraising shall be in accordance with college procedures and the Northeast Community College Foundation's Gift Acceptance policy.

#### 4. APPLICABILITY

N/A

**EFFECTIVE DATE:** 04/14/2016

**ORIGINAL ADOPTION DATE:** 05/12/2005 (item# 9698)

**REVISION DATE (AND BOARD OF GOVERNORS' MINUTES ITEM NUMBER):** 06/12/2012 (item# 11073); 05/08/2014 (item #11433); 4/14/2016 (item# 11821)

**PRIOR POLICY/PROCEDURE NUMBER:** 3205

**SCHEDULE FOR REVIEW:** 2021

**DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE:** Development & External Affairs

**SPONSORING DIVISION/DEPARTMENT:** Institutional Advancement

**RESCINDED DATE:** none

**LEGAL REFERENCE:** none

**CROSS REFERENCE:** none

**PROCEDURE(S) FOR POLICY:** AP-6170.0

**RELATED POLICIES/REFERENCES:** none

**POLICY KEY WORDS:** fundraising; solicitation; donations