

NORTHEAST COMMUNITY COLLEGE

ADMINISTRATIVE PROCEDURE NUMBER: AP-5590.0

ATHLETIC HALL OF FAME AWARDS

1. PROCEDURE SUMMARY STATEMENT

To establish protocol for recognizing individuals who have contributed to the athletic success at Northeast Community College (Northeast) or its predecessor institutions.

2. DEFINITIONS

N/A

3. PROCEDURE

3.1 General

- 3.1.1 The purpose is to recognize and honor outstanding performance and achievement of individuals and/or teams who have distinguished themselves in intercollegiate athletics at Northeast or its predecessors.
- 3.1.2 The Athletic Hall of Fame is comprised of former intercollegiate student-athletes, teams, coaches, and individuals who have distinguished themselves. Nominees, after completing their time at Northeast, need to continue to exemplify the leadership, service, and distinction of the College.
- 3.1.3 The Athletic Hall of Fame award candidate selection shall be based on an open nomination and selection process. Northeast shall establish the criteria and guidelines for the selection process to ensure that all qualified candidates are considered equally and fairly. The criteria and guidelines will be published each year when nominations are being requested and shall be used to measure the qualifications and merits of each candidate.

3.2 Nomination

- 3.2.1 Nominations will be solicited from Hall of Fame Committee members, alumni, former student-athletes and coaches, College employees, and members of the community. The Hall of Fame Committee will review the nominations and make recommendations to Cabinet based on the established criteria. The Cabinet will submit selected nominations to the Northeast President and Board of Governors for consideration and final approval.

3.3 Committee

3.3.1 The Committee will be comprised of the following members:

3.3.1.1 Athletic Director

3.3.1.2 Sports Information and Athletic Event Coordinator

3.3.1.3 Representative from Development and External Affairs

3.3.1.4 Director of Public Relations

3.3.1.5 Two (2) Coaches

3.3.1.6 One (1) Student-Athlete

3.4 Induction

3.4.1 Newly selected Northeast Athletic Hall of Fame members shall be officially notified by the Athletic Director and formally inducted at a Northeast Athletic Hall of Fame recognition ceremony.

3.5 Awards

3.5.1 Recognition will be displayed in the Cox Activities Center of each recipient for permanent display. A plaque will be awarded and presented to each recipient during the recognition ceremony.

3.6 Removal

3.6.1 The recommendation for name and designation removal from the Northeast Athletic Hall of Fame due to legal impropriety or other dishonoring acts shall be made by the Athletic Hall of Fame Committee to the standing President of Northeast. The President will make the final determination regarding removal. Individuals removed will be notified by the Athletic Director.

4. APPLICABILITY

N/A

ISSUE DATE: 01/19/2022

EFFECTIVE DATE: 01/19/2022

REVISION DATE(S): N/A

PRIOR POLICY/PROCEDURE NUMBER: N/A

SCHEDULE FOR REVIEW: 2027

DIVISIONS/DEPARTMENT RESPONSIBLE FOR REVIEW & UPDATE: Student Services

SPONSORING DIVISION/DEPARTMENT: Student Services

RELATED PROCEDURES/ REFERENCE: none

PROCEDURE KEY WORDS: Hall of Fame Awards