



OFF-CAMPUS RESIDENT MEAL PLAN CONTRACT
FOR ACADEMIC YEAR 2022-2023

Name Last First Middle Student ID#

Permanent Address Street City State Zip

Cell phone # ( ) -

Check All Statements That Apply

- Fall Only
Spring Only
I am going out on internship/coop beginning ; contract ends on this date. (Student Accounts will calculate the amount due.)

Meal Plan Options

Check the option you desire. The contract is for one semester only and the prices below reflect the cost for each semester. Meal plan contracts are billed on a per semester basis. Payment is due on the first day of each semester. Students may add money to their meal plan in \$50 increments at the Student Accounts Office.

Table with 2 columns: Meal Plan Options, Cost per Semester. Includes options like \$250 Hawks Express Flex Dollars, Commuter - Block 25 Meals, etc.

Acceptance of Meal Plan Contract. Parent/Guardian signature for students under 19 years of age: By signing below, I agree to abide by the terms of this Meal Plan Contract and will direct the student to abide by the terms of this contract.

Student's Signature Date

Parent/Guardian's Signature (if the student is less than 19 years of age) Date

Return Contract to: Student Accounts, Northeast Community College, PO Box 469, Norfolk, NE 68702-0469, ars@northeast.edu

For Office Use Only
Initials Date

(OVER)

**NORTHEAST COMMUNITY COLLEGE  
OFF-CAMPUS RESIDENT MEAL PLAN CONTRACT  
TERMS AND CONDITIONS  
FOR ACADEMIC YEAR 2022-2023**

**TERMS AND CONDITIONS**

Meal Plan: A typical class week will have 19 mealtime options. There will be approximately 218 days with mealtime options throughout the academic year. If an Unlimited meal plan participant chooses not to use all their meals each semester, the remaining balance will be forfeited at the end of each semester. Participants on the 10 Meals per Week meal plan will lose any uneaten meals at the end of each week, with the weeks running from Monday morning to Sunday evening. Uneaten meals as of Sunday evening following dinner will be forfeited. If Express Cash participants have a positive balance remaining at the conclusion of the academic year, the remaining balance will be forfeited. NORTHEAST and the food service Contractor are not responsible for lost or stolen Express cards.

1. Students may add to, cancel, or change their meal plan contract before the beginning of a semester or during the first week of classes only. Students will not be allowed to change or cancel their meal plan contract during that semester.
2. A student suspended or expelled from NORTHEAST shall not receive a refund and shall not utilize the meal plan program upon notification of the suspension or expulsion.
3. Students who officially withdraw from NORTHEAST may be eligible for a meal plan refund. The refund will be prorated through the end of the week of the official withdrawal date. The food service Contractor will offer prorated meal plans when given reasonable advance notice by students who will miss weeks of food service because of military leave.
4. In the case of prolonged illness, a prorated refund may be given for days in excess of the first 14 days of illness. The written requests must be sent to the Executive Director of College Engagement within two weeks of the illness and include a doctor's written verification.
5. Consumption Policy: The following actions by a student on the meal plan will not be allowed:
  - a. Taking food product(s) out of the cafeteria area. Exceptions may be made for COVID-19 related guidelines.
  - b. Flagrant wastefulness of food.
  - c. Any student found violating the consumption policy will be held accountable according to the Northeast Community College Student Code of Conduct.
6. Meal Plan Program Exceptions:
  - a. During official College breaks, the dining hall facility will be closed following lunch on the day prior to the break until the Sunday night before classes resume. The grill at Hawk's Point and Jazzy's Corner Store may be closed or open for reduced hours during College breaks. If open, the times will be posted by the food service Contractor. Cash, credit/debit, or Express Cards may be used to purchase meals.

**LIABILITY**

1. NORTHEAST accepts no responsibility for the theft or other loss of money, valuables, or any damage occurring to the personal belongings of the student.
2. The organization, individual, and/or sponsoring company named above agrees to defend, pay on behalf of, indemnify and hold harmless Northeast Community College (College), its elected and appointed officials, its agents, employees and volunteers and others working on behalf of Northeast Community College against any and all claims demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the College, its elected and appointed officials, its agents, employees, volunteers or others working on behalf of the College, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arise out of or is in any way connected or associated with this contract excepting therefrom any claims, demands, suits, or loss caused by the negligent or intentional acts of the College, its elected and appointed officials, its agents, employees, volunteers, and others working on behalf of the College.

Northeast Community College does not discriminate based on race, gender, religion, national or ethnic origin, military veteran status, political affiliation, marital status, age, or disability in educational programs, admissions policies, employment policies, financial aid, or other College administered programs and activities. It is the intent of Northeast Community College to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Inquiries may be addressed to the Northeast Compliance Officer for Title IX, ADA, Section 504: Associate Vice President Of Human Resources, 801 East Benjamin Ave., P.O. Box 469, Norfolk, NE 68702-0469, phone: 402-844-7046, e-mail: [complianceofficer@northeast.edu](mailto:complianceofficer@northeast.edu), or mail: Office of Civil Rights, U.S. Department of Education, One Peticcoat Lane, 1010 Walnut St, 3<sup>rd</sup> Floor Suite 320, Kansas City, MO 64106.