



Cost of Attendance Adjustment Form

Name \_\_\_\_\_ Student ID Number \_\_\_\_\_

The Financial Aid Office uses a standard Cost of Attendance (COA) for all students based on an estimated average cost of tuition and fees, books and supplies, room and board, transportation, personal expenses, and loan fees. The COA sets the limit on the maximum amount of financial aid a student may receive for the academic year.

For special circumstances, the Financial Aid Office may use their professional judgment on a case-by-case basis to adjust a student's COA. A COA adjustment may increase a student's Federal Direct Loan eligibility, if the maximum annual eligibility has not been used, or it may increase a student's Federal Direct PLUS or private loan eligibility. Information you provide on this form allows the Financial Aid office to review and consider additional educational expenses incurred during your period of enrollment.

Please note the following:

- Before completing this form, please review the Cost of Attendance for your program on your My Northeast account at https://northeast.edu/My-Account/.
• You are not required to complete the Cost of Attendance adjustment form if your expenses do not exceed your cost of attendance.
• All expenses listed on this form must be supported by appropriate documentation. Expenses listed without supporting documentation will not be reviewed.
• Additional financial aid may or may not be offered.

Allowable Items for a Cost of Attendance Increase

\$ \_\_\_\_\_ Books/Supplies I paid more than the estimated amount for my books and supplies. (provide copies of receipts for books and supplies)

\$ \_\_\_\_\_ Wi-Fi Hotspot

\$ \_\_\_\_\_ Computer/Tablet purchase – Only one computer/tablet purchase adjustment is allowed during your undergraduate degree. (provide documentation of the cost of the computer purchased)

\$ \_\_\_\_\_ Transportation – Mileage adjustments will only be considered if traveling further than 15 miles

\$ \_\_\_\_\_ Childcare cost
Dependents needing childcare: Name \_\_\_\_\_ Age \_\_\_\_\_
Name \_\_\_\_\_ Age \_\_\_\_\_
Name \_\_\_\_\_ Age \_\_\_\_\_

\$ \_\_\_\_\_ Study Abroad – provide documentation of study abroad cost

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Northeast Community College takes reasonable measures to protect your personal information in accordance with all applicable federal, state and local regulations.

Northeast Community College does not discriminate on the basis of race, color, gender, religion, national or ethnic origin, military veteran status, political affiliation, marital or family status, age, disability, sexual orientation, gender expression or identity in education programs, admissions policies, employment policies, financial aid or other College administered programs and activities. It is the intent of Northeast Community College to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations. Inquiries may be addressed to the Northeast Compliance Officer for Title IX, ADA, Section 504; Associate Vice President of Human Resources, 801 East Benjamin Avenue, P.O. Box 469, Norfolk, NE 68702-0469; phone: 402-844-7046; email: complianceofficer@northeast.edu; or mail: Office for Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, 3rd floor, Suite 320, Kansas City, MO 64106.