



FINANCIAL AID REQUEST FOR SPECIAL CIRCUMSTANCES

Name _____ Student ID Number _____

The Financial Aid Office recognizes that a family’s financial circumstances may change. The information on your 2024-2025 FAFSA, which is based on 2022 income information, may no longer accurately represent your family’s ability to pay for college. The Higher Education Act allows financial aid administrators to address special circumstances utilizing professional judgment.

Please check the box that best reflects your special circumstances that have occurred after the 2024-2025 FAFSA was filed, or after the 2022 tax year. Please provide the required supporting documentation:

Loss/Change of Job

- Letter from employer with separation date
- Proof of unemployment benefits/severance pay (if applicable)
- Signed copy of student/parents’ 2023 Federal Tax Return AND 2023 W-2s

Unusual One-Time Income

- Signed copy of student/parents’ 2023 Federal Tax Return AND 2023 W-2s
- Documentation of the one-time income (i.e. severance pay, inheritance, etc.)

Divorce/Separation/Death of Parent or Spouse

- Divorce or separation papers (if applicable)
- Death certificate (if applicable)

Medical/Dental Expenses

- Proof of medical/dental expenses
- Schedule A from your 2023 tax return

Other (please explain)

- _____
- _____
- All documentation to support your request

Please use the space provided to explain your circumstances:

I certify that the information provided is true and complete to the best of my knowledge. I understand that I may be required to provide additional documentation if requested.

Student Signature _____ Date _____

Parent Signature _____