

INTERSESSION FREQUENTLY ASKED QUESTIONS

Important Dates At-A-Glance

Last day to enroll in an intercession class	December 11
Intercession term begins	December 11
Last day to withdraw from an intercession class with 100% refund	December 12
Last day to withdraw from an intercession class with a 50% refund	December 16
Last day to withdraw from an intercession class with no refund	January 6
Intercession term ends	January 10

What day does my intercession class begin/end?

The intercession term begins on December 11 and ends on January 10.

Will there be a holiday break during my intercession class?

Courses will pause for a holiday break from December 23 – January 1, however you may have assignments that you need to work on over the break.

What is the last day to enroll in an intercession class?

The last day to enroll in an intercession class is December 11. Late enrollments or changes will not be allowed.

How can I get my textbooks for my intercession class?

You may purchase your textbooks in person at the Hawk Shop (bookstore) or online at <https://hawkshop.northeast.edu/>. For more information: [How to Order Your Textbooks Online](#).

Students may charge their textbooks against a financial aid credit balance December 2 through December 10.

What support services (noted below) will be available during the intercession?

The college will be closed December 20 at 2 p.m. through January 1. Offices will reopen on January 2. Support services will not be available while the College is closed.

What if I have trouble logging into or accessing my classes?

Canvas support will be available 24/7 using the “Help” button in Canvas.

Phone support will be available at (402) 844-4357 for urgent password/account concerns or system outages while intersession classes are in session. You can also email help@northeast.edu.

Will my advisor be available during the Intersession?

First Year Advisors will not be available December 20 at 2 p.m. through January 1. Your advisor will respond to any emails on or after January 2.

Will tutoring and the Writing Center be available during the intersession?

Tutoring and the Writing Center will be limited to virtual assistance only. Tutors will be embedded in the following online classes and can be contacted through Canvas email:

- American History I
- Personal Finance
- English Composition I
- The Writing Center will be available by Zoom (only) by appointment. To schedule an appointment with the Writing Center, click [HERE](#).

Where can I access online Library Resources?

Access to online resources will be available through the [Library Resources](#) page. When not on the Northeast network, users will be prompted to enter their college-wide ID to gain access. For questions related to using the databases, please refer to the appropriate [tutorials](#). Due to the short time frame of intersession courses, we recommend students use the Full Text limiter when searching the databases.

How should I request accommodations for an intersession course?

Students are encouraged to contact Disability Services as soon as they register for an intersession course. Requests made between the opening of registration and December 1 will be processed within 7-10 days. Requests made after December 1 may require longer processing times. The timeline for receiving accommodations starts once Disability Services has received a copy of your outside documentation verifying disability. More information about requesting services and developing an accommodation plan can be found on the DS [website](#). Accommodations are not retroactive.

What is the last day to withdraw from (drop) my intersession class and get 100% refund? 50% refund? Without a refund?

The last day to withdraw from (drop) an intersession class with a 100% refund is December 12.

The last day to withdraw from (drop) an intersession class with a 50% refund is December 16.

There are no refunds after December 16.

Do the normal attendance rules apply to an intersession class?

Yes. Students who fail to establish attendance through active participation by December 13, will be administratively withdrawn from the class. Students who establish attendance and then stop attending will be unofficially withdrawn and awarded a grade of UF. If you do not want to continue in your class, it is important to formally withdraw from the course.

How do I withdraw from (drop) my intersession class?

On or before December 12: Log into your My Apps portal and navigate to My Northeast >Student >Registration >T >Register for classes >Select Spring 2025>choose 'Web Drop' in the Action column in the bottom left summary >Submit.

On or after December 13: Send an email to admreg@northeast.edu, requesting to drop your class, listed by title, alpha numeric and CRN (e.g., English Composition I, ENGL 1010, 25122), and sign the email with your full name and college ID number. Requests to withdraw from (drop) a course received after December 20 will be processed when offices reopen on January 2. The last day to withdraw from an intersession class is January 6.

What should I consider before withdrawing from an intersession class?

Withdrawing from a course may impact your financial aid eligibility and course/degree progression. Intersession classes are considered part of your spring semester.

I emailed a request to withdraw from my intersession class, but it still shows that I am enrolled. Do I need to do anything else?

Withdrawal requests received after 2 p.m. on December 20 will be processed on January 2 when offices re-open. Until that time, it will appear that you are still enrolled. Verify that your sent email has been stored in your email account's Sent Items and that you received an automated reply message from the Admission & Registration Office. If there is any question about your withdrawal request on January 2, having these two items will help to clear up any confusion.

When will grades be available for my intersession class?

Intersession classes end on January 10. Final grades will be available to you the afternoon of January 13.

If you did not find what you were looking for in the Frequently Asked Questions above, email admreg@northeast.edu. contact your course instructor.