

**NORTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**STUDENT SUCCESS COMMITTEE**

Thursday, August 13, 2020

**STUDENT SUCCESS COMMITTEE**

Carol Sibbel, Chairperson	PRESENT
Donovan Ellis	PRESENT
Terry Nelson	PRESENT
Nicole Sedlacek	PRESENT
Steve Anderson, ex-officio	PRESENT

**OTHER BOARD MEMBERS**

Del Ames	PRESENT
Arlan Kuehn	ABSENT
Dirk Petersen	ABSENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT
Gene Willers	PRESENT

**STAFF**

Dr. Leah Barrett  
John Blaylock  
Amanda Nipp  
Paul Feilmeier  
Dr. Michele Gill  
Dr. Karen Severson  
Dr. Tracy Kruse  
Jim Curry  
Diane Reikofski  
Michela Keeler-Strom

**MINUTES**

1. Carol Sibbel, Chairperson of the Student Success Committee, convened the meeting at 8:54 a.m. via Zoom videoconferencing.
2. Recommended approval of the Minutes of the July 16, 2020 meeting as distributed.
3. The Vision 2020 Annual Report serves as a report card of progress toward meeting Vision 2020 and operational action plans and key performance indicators. It recognizes the intentional effort of the College community to examine ourselves to achieve our four strategic plan goals:
  - Increase student success
  - Increase student access
  - Create a global competitive workforce
  - Maximize resources

The Vision 2020 Strategic Plan is a five-year plan, with reporting after each year, that aligns with the Board of Governors goals. Action plans within the Strategic Plan provide the mechanism to frame our work over the five years. Human, technology, facility, and financial resources are driven by the strategic plan action plans.

Administration adopted an integrated planning, evaluation and resource allocation process consisting of six steps that guided what was prioritized by administration for moving action plans forward.

**Mission**

Northeast Community College is dedicated to the success of students and the region it serves.

69 action plans were prioritized during the 2018-2020 action plan cycle. 19 were Vision 2020 action plans and 50 were operational action plans. Milestones are identified for each action plan. Action plans are then reviewed by the President's Cabinet on a monthly basis with an evaluation of the milestones completed.

Results of the 2018-2020 Action Plan reveals that 33 action plans have been completed, 15 action plans are to be completed in 2020-2021, 16 action plans have been moved to a future funding cycle, two action plans have not been started, and three action plans are no longer priorities.

Vision 2020 officially ended on June 30, 2020; however, the Board of Governors officially extended the work through June 2021 to allow as many projects as possible to be completed during the next year.

Steve Anderson expressed appreciation to administration, faculty, and staff for their work and diligence on the strategic plan.

4. President Leah Barrett introduced Michela Keeler-Strom, Dean of Institutional Effectiveness, who will serve an integral role as we move forward with the next strategic plan. Michela will serve as the liaison with the Higher Learning Commission (HLC). The work with HLC must be fully integrated with our next strategic plan so her work is imperative as we move forward.

To do good strategic work, the community needs to be engaged a year in advance. President Barrett reported that over the last few days she has initiated discussions with faculty and staff as we begin working on the next strategic plan. Mary Honke and Lindsay Spiegel will also begin supporting Michela on strategic planning work. Guided Pathways is an understanding of how we work with each student to help them complete their goal. Northeast has been engaged with the Peter Kiewit Foundation and their funding has allowed us to complete an environmental scan. Focus group sessions to talk about the college, its work, and the success of our work will begin in September.

In preparation for the strategic planning work, the Center for Enterprise has been integrated into the work of the academic division of the institution. Discussions will be held around the analytics work and how important institutional research is and creating dashboards to aid us in understanding what is happening with our students in real time. This data will help us to make data-informed decisions and understand the outcomes that are being reported through the data.

5. The enrollment update revealed that the Fall 2020 enrollment is down 5% in headcount and 11% in credit hours compared to a year ago. A large number of P2T students are not yet registered and could positively impact enrollment numbers. Intersession options are being offered between December and January to allow students the opportunity to gain additional credit hours. Additional retention efforts are underway to keep students connected and glean information on how to serve them once they return to college.
6. President Barrett provided a Covid-19 update by reporting that the decision to require masks is based on the guidance provided by the Elkhorn Logan Valley Public Health Department

and their quarantine expectations with individuals wearing masks or those without masks. Plexiglass barriers have been installed in areas across campus, furniture in lounges and hallways have been reduced or removed to not promote gatherings in these areas, and each class has written protocols for their classrooms. The first shipment of sanitizer and wipes has been received from the State of Nebraska and has been distributed across campus and to extended campuses and regional offices

Inquiry was made if there are any requirements on ventilation and it was reported that guidance provided has told us that social distancing and wearing a mask will be the biggest and best barrier against exposure.

Northeast continues to work with local health providers and Dr. Barrett continues to meet weekly with community leaders to learn if there has been an uptick in the public health area.

Terry Nelson acknowledged the anxiety that is occurring across the college campus as we prepare for classes to begin on Monday and wishes everyone well as they deal with the stress.

7. With no further business to discuss, the meeting was adjourned at 10:05 a.m.