

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

STUDENT SUCCESS COMMITTEE

Thursday, June 11, 2020

STUDENT SUCCESS COMMITTEE

Carol Sibbel, Chairperson	PRESENT
Donovan Ellis	PRESENT
Terry Nelson	PRESENT @ 10:56 a.m.
Nicole Sedlacek	PRESENT
Steve Anderson, ex-officio	PRESENT

STAFF

Dr. Leah Barrett
John Blaylock
Amanda Nipp
Dr. Michele Gill
Jim Curry
Diane Reikofski
Faye Kilday
Corinne Morris
Dr. Karen Severson
Dr. Tracy Kruse

OTHER BOARD MEMBERS

Del Ames	PRESENT
Arlan Kuehn	ABSENT
Dirk Petersen	PRESENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT
Gene Willers	PRESENT

MINUTES

1. Carol Sibbel, Chairperson of the Student Success Committee, convened the meeting at 10:10 a.m. in Room 1108B of the College Welcome Center
2. Recommended approval of the Minutes of the May 14, 2020 meeting as distributed.
3. As of June 1st, Northeast's enrollment numbers have seen some gain since May. While Early College enrollment headcount and credit hours reflect an increase over Fall 2019, new student and total enrollment headcount and credit hours reveal a decrease from Fall 2019. Early College enrollment is up compared to last year and staff believe that this is a result of the ease of the new online application and registration process that was rolled out for Early College students for use for summer and fall classes.

When new student enrollment sessions began on June 1st, students were made aware of the format in which their classes would be offered, e.g. on-campus classes, scheduled distance learning classes (synchronous virtual learning), or through online instruction.

It is difficult for a student to take a full course load via online courses, so students are being encouraged to take summer classes to lighten their fall course load and keep them on track for completion. Discussion is being held to offering inter-session courses during the December and January break.

New student registration sessions will continue throughout the summer.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

4. Beginning June 17th, Northeast is moving into Phase II of the COVID-19 recovery plan allowing increased access to facilities and services in the Library/Hawks Shop, Lifelong Learning Center, College Welcome Center, extended campuses, and regional offices. Standard Operating Procedures (SOP) have been developed to consider the health and safety of faculty and staff, students, and the general public and are designed to provide directions on how to operate the College during Phase II. Following the Center for Disease Control (CDC) best practices, supervisors will develop a staggered schedule for bringing staff back to offices. A robust faculty program has been created so virtual learning can be the best that it can be, and a core group of people are working to assure that teaching rooms have better microphones, faculty have larger screens to see all students, etc.

The Recovery Team has been coached by the CDC and American College Health Association that peak flu season is December through the end of February and this information will be considered as we continue to plan and make decisions.

To reduce the density of people on campus, the start date of the fall semester has been moved up one week to August 17th and will end at Thanksgiving. 37% of the fall classes offered this fall will be virtual, 38% will be online, and 25% will be offered in-person/face-to-face. Discussions are being held to consider adding online courses in December. The December break can also be used for make-up class time should students in a program be affected by COVID-19 during the regular semester.

The Recovery Team has had a great deal of communication with CDC and the American College Health Association and Northeast has opted to not take temperatures at the door. Resources that will be used include signage throughout the buildings, asking students to self-assess, and encouraging the use of a phone app to assess health.

Northeast is planning for 240-250 students in the residence halls. The number is based on best practices of having one person per sleeping room and two persons per bathroom. Exceptions will be considered for family members, teammates, and other select situations.

Should Directed Health Measures (DHM) be lifted, or a vaccine be found, Northeast will be able to adjust and welcome students back to the classrooms on campus and open residence halls to capacity.

With the semester being shortened, faculty contract days will be fulfilled by using those days for training or professional development.

As advised by the American College Health Association, quarantine locations have been identified and will be used if a student tests positive for COVID-19

5. Faye Kilday and Corinne Morris presented the Academic Transfer program review, reporting that the Academic Transfer program at Northeast Community College identifies applicable general education requirements for students earning either the Associate of Arts (AA) or Associate of Science (AS) degree.

The general education requirements provide students with an understating of common areas of knowledge associated with educated people. Elective course choices are recommended

based on each student's career goal and in consideration of program requirements identified at transfer institutions.

Coursework in identified areas of general concentrations provide students with appropriate preparatory coursework that provides students with the foundational knowledge to seek entry-level employment positions or to continue their education pathway onward to an advanced degree.

Faculty teaching courses applicable to the AA or AS degrees for Academic Transfer must have a master's degree in the teaching discipline or other appropriate discipline, typically having earned a minimum of 18 graduate hours in the subject matter and have a minimum of two years' full-time teaching experience, preferably at the community college or post-secondary level.

Northeast Community College has articulated transfer agreements with most four-year institutions in the state as well as with several colleges in surrounding states. Many students are obtaining their general education at Northeast and transfer seamlessly or as seamless as possible to four-year institutions at junior status. Statistics received from two Nebraska transfer institutions reveals that the GPA of Northeast's transfer students are comparable or higher to the institutions' native student GPA, revealing that the students are well-prepared to continue their education.

Following discussion, a consensus was reached by the Student Success Committee that the Academic Transfer program serves a large number of students and exceeds the Student Credit Hours (SCH)/Faculty Full-time Equivalency (FTE) threshold and number of awards per year and will recommend to the Board of Governors to approve the continuation of the Academic Transfer program at Northeast Community College and to forward the proposal for consideration by the Nebraska CCPE.

6. While the Community Health Worker certificate program is still in its infancy, it is on this year's review cycle of the Nebraska CCPE.

The Community Health Worker provides frontline health services to the public as case workers, community liaisons, facility advocates, home health care provides, and intake specialists giving guidance on health behaviors. The Community Health Worker certificate program prepares individuals with the skills necessary to perform the duties of a community health worker. There is an opportunity for advancement into supervisory or managerial position within the field of community and or public health will additional education or work experience.

The Community Health Worker program is offered online, making it accessible to students across the state and nation. Students are required to come to campus to demonstrate skills. This certificate program requires continuing education and ladders into other programs of study.

While the CCPE thresholds are not met, with the current heightened awareness in community health, the value of this program is recognized and is aiding in meeting the needs across the nation. Therefore, a consensus was reached by the Student Success Committee to

recommend to the Board of Governors to approve the continuation of the Community Health Worker certificate program at Northeast Community College and to forward the proposal for consideration by the Nebraska CCPE.

7. In other business, Dr. Leah Barrett reported that with the extensive discussion that has been occurring across the United States the past ten days regarding equity, diversity, and inclusion, she felt it important to provide an opportunity for dialogue across campus. Last week she hosted three virtual forums with approximately 80 faculty and staff participating to share their thoughts and perspectives and she recorded a number of recommendations to be considered for the campus community. Faculty and staff were appreciative that the president conducted these forums.
8. With no further business to discuss, the meeting was adjourned at 11:02 a.m.