

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

STUDENT SUCCESS COMMITTEE

Thursday, July 13, 2017

STUDENT SUCCESS COMMITTEE

Jeffrey M. Scherer, Chairperson	PRESENT
Arlan W. Kuehn	PRESENT
Shirley J. Petsche	PRESENT
Carol A. Sibbel	PRESENT
Dr. Terry F. Nelson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Steve Anderson	PRESENT
Keith E. Harvey	PRESENT
Don Oelsligle	PRESENT
Dirk A. Petersen	ABSENT
Julie A. Robinson	ABSENT
Gene L. Willers	PRESENT

STAFF

Dr. Michael Chipps
John Blaylock
Lynne Koski
Derek Bierman
Amanda Nipp
Lyle Kathol
Eric Johnson
Dr. Tracy Kruse
Craig Garrett
Jim Curry
Diane Reikofski
Brenda Sock
Faye Kilday
Shelley Lammers

MINUTES

1. The meeting was convened at 10:27 a.m. in Room 1108B of the College Welcome Center by Jeffrey M. Scherer, Chairperson of the Student Success Committee.
2. Recommended approval of the Minutes of the June 8, 2017 meeting.
3. Dr. Michael Chipps reported that on July 1, 2015 the Board of Governors implemented its Vision 2020 strategic goals. Vision 2020 is designed to position the College to strategically achieve the mission of student and regional success. The College's budget was then set to align the financial resources to assure that the goals are measurable and achievable. Performance standards have been created for each objective to measure overall progress in order to accomplish established benchmarks.

To assure successful completion of Vision 2020 goals and objectives, action plans are developed that outline milestones; anticipated outcomes; and required resources, including staff time, funding, technology, and facilities. Cabinet led the development of action plans for 2016-2018 that are designed to achieve these goals and objectives.

John Blaylock, Executive Vice President, reviewed the 2016-2017 Vision 2020 Strategic Plan Accomplishments Report which provided a summary of the twenty-two Vision 2020 action plans. Additionally, thirty-nine operation and two budget sustainability action plans were undertaken during the 2016-2017 fiscal year, for a total of sixty-three action plan projects.

President's Cabinet completes a monthly review of action plans and the status of each action plan is evaluated in a dashboard format. In addition, twenty Key Performance Indicators (KPI) have been identified to measure Vision 2020 success.

Keith Harvey and Jeff Scherer commended the Cabinet for their work and suggested that the KPIs be reviewed on an annual basis to assure that the KPIs are relevant.

4. Faye Kilday and Shelley Lammers provided an update on strengthening student advising. During the 2015-2016 academic year they developed the mission, vision, and philosophy, developed and implemented a Train-the-Trainer program, developed and implemented curriculum for a comprehensive new advisor professional development program, and delivered Tier I and II campus-wide advisor professional development.

During the 2016-2017 academic year they created and piloted the first-year experience courses to TRIO students, defined mandatory advising for Northeast, facilitated new advisor professional development, developed first-year advising model, and delivered Tier III advisor professional development.

Work in progress includes developing an assessment plan to determine the effectiveness of the academic and career advising model, developing a sustainable ongoing communication plan to promote the new academic and career advising model, and implementing advisement for all students. Review is also being given to how advisors are evaluated.

Keith Harvey applauded staff for what they are doing with advising and focusing on the students. Steve Anderson suggested that the FAME score be presented again due to a number of members being new to the board.

5. With no further business to discuss, the meeting was adjourned at 12:06 p.m.