

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

GOVERNANCE COMMITTEE

Thursday, June 10, 2021

GOVERNANCE COMMITTEE

Dirk Petersen, Chairperson	PRESENT
Terry Nelson	PRESENT
Julie Robinson	ABSENT
Jeff Scherer	ABSENT
Steve Anderson, ex-officio	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Michele Gill
Dr. Karen Severson
Dr. Tracy Kruse
Jim Curry
Diane Reikofski

OTHER BOARD MEMBERS

Del Ames	PRESENT
Donovan Ellis	PRESENT
Arlan Kuehn	ABSENT
Nicole Sedlacek	PRESENT
Carol Sibbel	PRESENT
Gene Willers	PRESENT

MINUTES

1. The Governance Committee was convened at 1:57 p.m. in Room 1108B of the College Welcome Center by Dirk Petersen, Chairperson.
2. Recommended approval of the Minutes of the May 13, 2021 meeting as presented.
3. The Governance Committee workgroup has had several good meetings with Rose Mercier, The Governance Coach, leading the group. Appreciation was extended to workgroup members for the input provided and to Scott Gray for his involvement and work.

Review was given to the following:

- Policy Structure-current policy structure compared to the proposed policy structure, noting that a numbering or reference system remains to be developed.
- Ends Policies-Remains to be developed by the Board of Governors.
- Executive Limitation Policies- constraints on executive authority; establish boundaries of prudence and ethics to base decisions. A monitoring report will be developed for each executive limitation. If the Board would receive a monitoring report that they are not satisfied with, the president must come back to the Board and prove that Northeast is doing what the Board has requested.
- Governance Process Policies-specifies how the Board thinks about, carries out and monitors its work. It is not the Board of Governors job to develop procedures. Procedures will provide evidence of how Northeast is complying with policies established by the Board.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

- Board-President Delegation Policies-how authority is delegated and monitored, including the President's role, authority, and accountability.
- Proposed Committee Structure-committees which meet and do work separate from the Board meeting.

Next steps and timeline include:

- August, 2021
 - Discuss survey results/development of Ends policies
 - Discuss Content Review/Board Self-evaluation schedule
 - September, 2021
 - Discuss survey results/development of Ends policies
 - Discuss new meeting agenda and committee structure
 - Discuss Content Review/Board Self-evaluation schedule
 - Discuss Monitoring Schedule
 - Preliminary monitoring report examples
 - October, 2021
 - Further discussion of all the above
 - Discuss annual planning cycle
 - November, 2021
 - Final discussion
 - First reading of Executive Limitations Policies, Governance Process Policies, Board-President Delegation policies
 - December, 2021
 - Second reading and adoption of all policies
 - January, 2022
 - New Board Governance begins
4. Discussion was held to reschedule the September Board of Governors meeting to Tuesday, September 14th.
 5. Due to time limitations, the Finance Committee will not be convened. Scott Gray advised that the Monthly Financial Report and paid bills are available in BoardPaq and provided an opportunity for Board members to inquire or make comment about materials presented.
 6. With no further business to discuss, the meeting was adjourned at 2:58 p.m.