

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

GOVERNANCE COMMITTEE

Thursday, May 13, 2021

GOVERNANCE COMMITTEE

Dirk Petersen, Chairperson	PRESENT
Terry Nelson	ABSENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT
Steve Anderson, ex-officio	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Michele Gill
Dr. Karen Severson
Dr. Tracy Kruse
Jim Curry
Diane Reikofski

OTHER BOARD MEMBERS

Del Ames	PRESENT
Donovan Ellis	PRESENT
Arlan Kuehn	PRESENT
Nicole Sedlacek	PRESENT
Carol Sibbel	PRESENT
Gene Willers	PRESENT

MINUTES

1. Dirk Petersen, Chairperson of the Governance Committee, convened the meeting at 1:26 p.m. in Suites F & G of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the April 8, 2021 meeting as presented.
3. Mr. Petersen reported that the workgroup continues their work with Rose Mercier, The Governance Coach, related to the governance process policies. Half of the policies were reviewed during the April 28th Zoom meeting and the second half will be reviewed on May 25th.

A component of the governance process that the workgroup discussed was a change in the committees. A structure including a committee of the whole would encompass the existing external relations, student success, and facilities committees. Anything that doesn't fit into the committee structure would be discussed under the committee of the whole. This structure would help prepare the vice chairperson to assume the chairperson position the following year.

Del Ames advised that ad hoc committees could be used to dig deeper into a subject and then report back to the board. An ad hoc committee would not be an ongoing committee.

During discussion, the general consensus was that the existing Finance Committee should be continued.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

President Barrett reported that a policy governance environment would change our monthly meetings with an annual schedule of what is discussed, and policy related to statutory obligations.

Also discussed was the ownership linkage committee to ensure that the board is linking with the stakeholders; the connection that the elected officials have with the 20-county service area and assures that there is communication between board members and taxpayers.

Discussion was held regarding the monitoring reports that President Barrett and Scott Gray are working on with Rose Mercier. More information to come.

Steve Anderson reported that in his early years of serving as a member of the Northeast Board of Governors, only committee members attended their respective committee meeting. They soon realized that not all board members were as informed as others. Over the years, committee meeting attendance morphed into all board members attending all of the committee meetings so that they were fully aware of all information. Mr. Anderson stated that the Northeast Board of Governors currently has a good process in place and any changes that are made need to be for the positive.

Additional dialogue regarding the governance process will occur at future meetings.

4. At 2:25 p.m., Julie Robinson MOVED to enter into Closed Session for the purpose of review of the president's contract for 2021-2024 and to reconvene to the Governance Committee after business is discussed. Jeff Scherer SECONDED the motion.

Voting Yes: Petersen, Robinson, Scherer, Anderson

Voting No: None

Absent: Nelson

5. The Governance Committee was reconvened at 2:55 p.m. Mr. Petersen advised that he will address at the public meeting the president's contract for 2021-2024.
6. President Leah Barrett conveyed that during the public board meeting, she will unveil the strategic direction document, *envision*. This coming summer, work will be done on the key performance indicators (KPIs). A two-day internal administrative assessment will also be conducted this summer to develop department goals that tie to the four goals in the strategic plan. Specifics will be shared with the college community during the fall in-service.
7. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and approve the deletion of BP-5820, Residence and Use of Service and Therapy Animals and Pets. This policy is covered by administrative procedure.
8. Mr. Petersen inquired as to why the board was not reviewing the second reading of BP-5113, Residency. Amanda Nipp conveyed that she learned that state statute exists that the College Board will have a policy that addresses in-state tuition. She is working with Scott Gray to determine if in-state tuition can be addressed by procedure or if it in fact needs to be a policy.

9. Brief discussion was held, and a consensus reached that the July 2021 meeting will be canceled. President Barrett announced that she needs to participate in the 2021 Federal Legislative Summit that is schedule for August 12th which conflicts with the Board of Governors meeting. A consensus was reached that the August meeting will be rescheduled to **Wednesday, August 11th**.
10. In other business, Steve Anderson reported that the candidate pool for the ACCT president and CEO position has been narrowed down to four candidates. Interviews will be conducted with the expectation that the candidate will assume the position in October 2021.
11. Also, in other business, President Leah Barrett advised that a nomination has been received for Debb Strate to receive Emeritus classification. Debb has worked at Northeast for 43 years. The Human Resources Office has confirmed her eligibility for this award. President Barrett advised that this status will be awarded to Debb during Friday's Employee Success and Retirement Celebration.
12. With no further business to discuss, the meeting was adjourned at 3:17 p.m.