

**NORTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS**

**GOVERNANCE COMMITTEE**

Thursday, January 10, 2019

**GOVERNANCE COMMITTEE**

Gene Willers, Chairperson	ABSENT
Steve Anderson	PRESENT
Donovan Ellis	PRESENT
Terry Nelson	PRESENT
Dirk Petersen, ex-officio	PRESENT

**OTHER BOARD MEMBERS**

Del Ames	PRESENT
Keith Harvey	PRESENT
Arlan Kuehn	PRESENT
Julie Robinson	ABSENT
Jeff Scherer	PRESENT
Carol Sibbel	PRESENT

**STAFF**

Dr. Michael Chipps  
John Blaylock  
Lyle Kathol  
Lynne Koski  
Carla Streff  
Amanda Nipp  
Eric Johnson  
Dr. Tracy Kruse  
Craig Garrett  
Jim Curry  
Diane Reikofski  
Brenda Sock

**MINUTES**

1. Steve Anderson, member of the Governance Committee, convened the meeting at 1:20 p.m. in Room 1108B of the College Welcome Center.
2. Recommended approval of the Minutes of the December 13, 2018 meeting.
3. Lynne Koski reported that as part of the regular policy review process, revisions are recommended to BP-3010, Use and Scheduling of College Facilities and Property, to streamline and centralize the process.

A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval of revisions to BP-3010, Use and Scheduling of College Facilities and Property.

4. BP-3270, Loitering, is being established to provide guidance to faculty and staff on how to handle situations in an effort to provide a safe and secure environment.

A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and approve BP-3270, Loitering.

5. Revisions were made to BP-7410, Employee Leave in an effort to have one policy that governs all leaves authorized by Northeast to its staff. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and approve BP-7410, Employee Leave.

**Mission**

Northeast Community College is dedicated to the success of students and the region it serves.

6. BP-7410, Employee Leave was created to govern all authorized leaves, therefore, the following policies are no longer required. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the SECOND READING and recommend approval for the deletion of the following:
  - BP-7413, Administrative Earned Annual Leave
  - BP-7415, Professional/Managerial Earned Annual Leave
  - BP-7417, Full-Time Classified Earned Annual Leave
  - BP-7419, Personal Leave
  - BP-7420, Sick Leave
  - BP-7425, Family and Medical Leave
  - BP-7430, Emergency Leave
  - BP-7440, Adoption Leave
  - BP-7450, Military Leave
  - BP-7460, Jury/Court Leave
  - BP-7471, Leave of Absence for Professional Development
  - BP-7481, Leave of Absence Without Pay
7. Board of Governors members completed and submitted annual Conflict of Interest forms.
8. Board members participated in strategic planning conversations.
9. With no further business to discuss, the meeting was adjourned at 2:11 p.m.