



Board of Governors
Northeast Community College Area
Minutes of Regular Meeting
Thursday, April 18, 2024

ATTENDANCE

BOARD OF GOVERNORS

Jeffrey Scherer, Chairperson.....	Present
Donovan Ellis, Vice-Chairperson	Present
Nicole Sedlacek, Secretary	Present
Del Ames	Present
Steve Anderson	Present
Diane Davies.....	Present
Dr. Terry Nelson.....	Present
Dirk Petersen.....	Absent-Excused
Julie Robinson.....	Present
Carol Sibbel	Present
Pat Wojcik.....	Present

OTHERS PRESENT

- Dr. Leah A. Barrett, President
- Scott Gray, Vice President, Administrative Services
- Dr. Charlene Widener, Vice President, Educational Services
- Dr. Tracy Kruse, Vice President, Development and External Affairs
- Amanda Nipp, Vice President, Student Services
- Jerry Guenther, Director, Public Relations
- Diane Reikofski, Executive Assistant to the President
- Carly Krause, Director of Compensation and HR Compliance
- Renee Peters, Executive Director of Security and Technology Services
- Mason Zimmerer, Development Officer
- Matt McCarthy, Instructor-Director, Criminal Justice Program
- Michela Keeler-Strom, Director of Academic Outreach
- Dr. Ted DeTurk, ESU2/P2T
- Cheryl Kreikemeier, ESU2/P2T

The Northeast Community College Board of Governors met for its regular session Board Meeting on Thursday, April 18, 2024 at the West Point Extended Campus, 202 Anna Stalp Ave., West Point, NE.

1. ADOPT AGENDA

Chairperson Scherer convened the meeting at 12:38 p.m.

MOTION by Del Ames **SECONDED** by Carol Sibbel to adopt the Agenda of the April 18, 2024 Regular Meeting. Official Notice of the meeting was posted on the Northeast Community College website, published in the *West Point News*, and published in the *Norfolk Daily News* on Friday, April 12, 2024.

Voting Yes:	Ames, Anderson, Davies, Ellis, Nelson, Robinson, Scherer, Sedlacek, Sibbel, and Wojcik	
Voting No:	None	
Absent:	Petersen	MOTION CARRIED

2. OPEN MEETINGS ACT

A copy of the Nebraska Open Meetings Act is posted on the table at the back of the meeting room, along with a copy of the April 18, 2024 Board of Governors Meeting agenda and all printable supporting documents.

3. CLOSED SESSION

At 12:41 p.m., **MOTION** by Del Ames, **SECONDED** by Nicole Sedlacek, to enter into Closed Session for the purpose of the evaluation of the job performance which is necessary to prevent needless injury to the reputation of a person, and to reconvene to the public meeting upon the conclusion of discussion.

Voting Yes: Anderson, Davies, Ellis, Nelson, Robinson, Scherer, Sedlacek, Sibbel, Wojcik, and Ames

Voting No: None

Absent: Petersen

MOTION CARRIED

Nicole Sedlacek excused herself from the meeting at 1:26 p.m.

Reconvened to the public meeting at 2:04 p.m.

4. COMMITTEE REPORTS

4.1 Governance Committee

- The Governance Committee met on April 3, 2024 via Zoom.
- Content review was conducted of EL-07, Compensation and Benefits, with no suggestions for revision.
- The Governance Committee reviewed multiple policies for first and second reading deletions and ensures that deleted policies are covered by another policy or in administrative procedure. The first and second reading considerations are included in today's decision portion of the agenda.
- The next meeting of the Governance Committee is scheduled for April 29, 2024.
- Scott Gray, Governance Committee liaison, reported that he recently participated in some online classes through the Governance Coach who aided the Board of Governors in instituting the governance structure that they now use. The online classes provided guidance on assessing monitoring reports. Scott will discuss what he learned with Governance Committee members and share information with the full board at a later date.

4.2 Ownership Linkage Committee

- The Ownership Linkage Committee met via Zoom on March 26, 2024 via Zoom.

- Brainstormed on how to be more engaged with the Northeast service area. The decision was made to conduct a regular board meeting annually at each of the three extended campuses. Roundtable discussions will be held with constituents following the regular board meetings at the extended campuses.
- Extended campus meetings will be held on Tuesday, June 11, 2024 at the South Sioux City Extended Campus and on Tuesday, November 12, 2024 at the O’Neill Extended Campus.
- During the June 11th board meeting, Charlene Widener will share with the Board of Governors the Lightcast gap analysis report. The gap analysis provides a review of Northeast’s current programs of study and how they meet the needs in our service area; jobs in the area that Northeast does not currently offer, what programs need to grow; projected jobs in the service area in the next ten years, etc. This will provide board members with useful information as they plan for the future.
- In other business, Del Ames expressed his reservations regarding the Nebraska Community College Association as well as his representation as Northeast representative on the NCCA Board of Directors. Currently, only five of Nebraska’s six community colleges belong to NCCA; Metro Community College is currently not a member and has their own lobbyist. Southeast Community College is also considering hiring their own lobbyist; however, the remaining four community colleges still need representation. Community college representatives meet regularly, and representatives from Metro are still invited and attend the various meetings. NCCA focuses more on the legislative work and Del would like to see what more NCCA could offer. He likes to ask questions and explore; however, he feels that his representation on the NCCA Board of Directors is currently not productive.

When the Northeast Board of Governors selects their two representatives for the NCCA Board of Directors, the remaining nine board members are identified as alternates. Del inquired if other Northeast board members would be interested in attending the NCCA Board of Directors quarterly meetings. Pat Wojcik expressed interest, however, a conflict currently exists that would prevent her from attending the May 6th meeting. Nicole Sedlacek is currently the other member of the NCCA Board of Directors. She will continue in her role and remaining board members can participate as the alternate for the remainder of the year. Continued participation in NCCA will occur in the upcoming months.

5. BOARD EDUCATION AND INFORMATION

5.1 Administrative Services Report

- 5.1.1 Review was given to the Monthly Financial Report for the period ending March 31, 2024. Changes in the Capital Improvement Fund are related to the construction of the Maclay Building while changes in the Restricted Plant Fund are tied to the South Sioux City construction projects.

Items of significance within the paid bills report include payments for the purchase of nursing bundles, programmable controllers, access control updates, and two lawnmowers.

The Balance Sheet currently shows that expenses exceed revenue. This is a reflection of the cyclical nature of our funding, receiving ten installments of state aid, September to June. A significant increase in revenue will be realized in June when Northeast receives its portion of property tax collections.

5.2 Development/External Relations Report

5.2.1 Monthly Presidential Update

- Networking and professional engagements during the past month included serving as the keynote speaker for the Iowa Community College Leadership Institute, attending the Rural Guided Pathways convention and Higher Learning Commission Meeting.
- The Nursing and Vet Tech programs received preliminary accreditation.
- iHub groundbreaking was held on April 4th.
- Public institutions in the state of Nebraska, including Northeast, received an inquiry from the Office of Civil Rights related to scholarships that are gender specific. Northeast is responding appropriately.
- Active shooter training, coordinated by the FBI, was offered to Northeast faculty and staff on April 5th.
- A discussion was held with the Board of Governors in March related to program enrollment. Northeast is not eliminating positions or programs; rather, as data is reviewed, will be looking at reducing the number of concentrations.
- Leadership positions that have recently been filled include:
 - Mike Walkowiak, Vice President, Human Resources and Organizational Development; start date is April 22, 2024.
 - David Cone, Chief Information Officer, start date was April 8, 2024.
 - Brad Ranslem, Dean, Applied Technology.
 - Applications for the Dean, Science, Technology, Ag, & Math are currently under review.
- North American Colleges and Teachers of Agriculture (NACTA) fundraiser recently being held with nearly \$800 being raised for students.
- A state-wide competition, SkillsUSA, was held last week in Grand Island. Northeast's students brought home sixteen gold, fourteen silver, and eight bronze medals. Congratulations!
- Northeast will be a busy campus next week with the brand reveal being held on April 23rd at 11:00 a.m., PTK All-Nebraska Ceremony on April 24th in Lincoln, and the time capsule event on April 25th.
- Commencement will be held on May 10, 2024 at 9:00 a.m., 12:00 noon, and 3:00 p.m. Board members signed up to attend the multiple commencement ceremonies.

5.3 Educational Services Report

5.3.1 P2T (Pathways 2 Tomorrow) update

The current P2T partner schools include, Bancroft-Rosalie, Emerson-Hubbard, Guardian Angels Central Catholic, Howells-Dodge, Lyons-Decatur Northeast, Oakland-Craig, and West Point-Beemer. Logan View will join the consortium in 2024-2025.

P2T offers career and technical education (CTE) classes in Health Science, Welding, Education, Building Construction, and Information Technology. 112 students were enrolled in Fall 2023 classes and 108 students are enrolled in Spring 2024 classes. Currently, 170 students have expressed interest in P2T classes for Fall 2024.

Dr. Ted DeTurk explained that public schools are limited to a \$1.05 levy, however, school districts participating in P2T can only levy \$1.04, with the remaining \$0.01 being used to fund this Joint Public Agency (JPA). Board members expressed their appreciation to Dr. DeTurk for his vision and work in creating more opportunities for students through P2T.

6. PUBLIC COMMENT on Committee Reports, Board Education, or Information

Chairperson Scherer advised that individuals commenting on Committee Reports, Board Education or Information are allowed three minutes each.

No constituents were in attendance to address the board with a public comment.

7. MONITORING REPORT

7.1 EL-01, Treatment of Students

Due to time constraints and with respect for individuals attending the roundtable discussion that is scheduled to begin at 3:30 p.m., the Monitoring Report on EL-01, Treatment of Students was postponed and will be discussed at the May meeting of the Board of Governors.

8. CONSENT AGENDA

MOTION by Del Ames, **SECONDED** by Diane Davies to **APPROVE** the Consent Agenda as follows:

8.1 Minutes of the March 14, 2024 Regular Meeting as presented.

8.2 Monthly Financial Report for March 31, 2024.

8.2 Claims paid in March 2024, with the exception of payments to themselves.

8.3 SECOND READING and DELETION of:

- BP-6140, Equipment and Technology Replacement Funding Policy. Policy content was incorporated into a new administrative procedure, AP-6140.0, Equipment and Technology Replacement Funding, and is also covered in the Foundation Gift Acceptance Procedures, and AP-3610.0, Grants Development Management.
- BP-3020, Solicitation on College Premises Policy. Policy content was incorporated into AP-3020.0, Solicitation on College Premises.
- BP-3210, Safe and Secure College Environment Policy. Policy content was incorporated into AP-3210.0, Safe and Secure College Environment.
- BP-3270, Loitering Policy. Policy content was incorporated into AP-3270.0, Loitering.
- BP-7142, Presidential Earned Annual Leave Policy. The President's contract with the Board sets forth the provisions for annual leave, and BPD-06, President Compensation talks broadly about the president's compensation.

Voting Yes: Davies, Ellis, Robinson, Scherer, Sedlacek, Sibbel, Ames, and Anderson

Voting No: None

Absent: Nelson, Petersen, and Wojcik

MOTION CARRIED

9. PUBLIC COMMENT

Chairperson Scherer advised that individuals commenting on Items for Decision are allowed three minutes each. No constituents were in attendance to address the board with a public comment.

10. COLLEGE REPORTS

10.1 President's Report

The President's Report may be found within today's Team's site and is also available on the Northeast website.

11. ITEMS FOR DECISION

11.1 **FIRST READING** for the **DELETION** of:

- BP-1010, Nondiscrimination Policy. Policy content was incorporated into administrative procedure AP-1010.0, Nondiscrimination and is broadly covered in EL-01, Treatment of Students, and EL-03, Treatment of Employees.
- BP-1020, Equal Opportunity Policy. Policy content was incorporated into administrative procedures AP-7110.0, General Hiring Process and is broadly covered in EL-01, Treatment of Students and EL-03, Treatment of Employees.

12. In other business, Chairperson Scherer acknowledged and board and staff members observing birthdays during the month of April.

13. A self-evaluation of today's meeting was conducted and is recorded in today's Board of Governors Teams site.

14. ADJOURNMENT

At 3:28 p.m., there being no further business to discuss, it was **UNANIMOUSLY PASSED BY VOICE VOTE** to **ADJOURN** the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Jeff Scherer, Chairperson
Northeast Board of Governors

Nicole Sedlacek, Secretary
Northeast Board of Governors