



Board of Governors
Northeast Community College Area
Minutes of Regular Meeting
Thursday, July 13, 2023

ATTENDANCE

BOARD OF GOVERNORS

Julie Robinson, Chairperson	Present
Jeffrey Scherer, Vice-Chairperson	Present
Donovan Ellis, Secretary	Present
Del Ames	Present
Steve Anderson	Present
Dr. Terry Nelson	Present
Dirk Petersen.....	Absent-Excused
Jeanne Reigle	Absent-Excused
Nicole Sedlacek	Present
Carol Sibbel	Present
Pat Wojcik.....	Present

OTHERS PRESENT

- Dr. Leah A. Barrett, President
- Scott Gray, Vice President, Administrative Services
- Dr. Charlene Widener, Vice President, Educational Services
- Dr. Tracy Kruse, Vice President, Development and External Affairs
- Amanda Nipp, Vice President, Student Services
- Jessica Dvorak, Vice President, Human Resources
- Paul Feilmeier, Vice President, Technology Services
- Jim Curry, Director, Public Relations
- Diane Reikofski, Executive Assistant to the President
- Neila Muminovic, *Norfolk Daily News*
- Kayla Malone, US92/News Channel Nebraska
- Jeffrey Steffen, KEXL

The Northeast Community College Board of Governors met for its regular session Board Meeting on Thursday, July 13, 2023 in Room 116B of the Maclay Building, located on the campus of Northeast Community College and via Zoom videoconference.

1. PLEDGE OF ALLEGIANCE

Chairperson Julie Robinson convened the meeting at 12:01 p.m. and led the assembly in pledging their allegiance to the flag of the United States of America.

2. ADOPT AGENDA

MOTION by Del Ames, **SECONDED** by Donovan Ellis to adopt the Agenda of the July 13, 2023 Regular Meeting. Official Notice of the meeting was posted on the Northeast Community College website and published in the *Norfolk Daily News* on Friday, July 7, 2023.

Voting Yes: Ames, Anderson, Ellis, Nelson, Robinson, Scherer, Sedlacek, Sibbel, and Wojcik

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

3. OPEN MEETINGS ACT

A copy of the Nebraska Open Meetings Act is posted on the table at the back of the meeting room, along with a copy of the July 13th Board of Governors Meeting agenda and all printable supporting documents.

4. CLOSED SESSION

At 12:09 p.m., Julie Robinson **MOVED** to enter into Closed Session for the purpose of discussing the potential purchase of real estate and to reconvene to the public meeting upon the conclusion of the topic discussion. Del Ames **SECONDED** the motion.

Voting Yes: Anderson, Ellis, Nelson, Robinson, Scherer, Sedlacek, Sibbel, Wojcik, and Ames

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

Reconvened to the public hearing at 12:20 p.m.

5. CLOSED SESSION

At 12:21 p.m., Julie Robinson **MOVED** to enter into Closed Session for the purpose of discussing the status of collective bargaining and to reconvene to the public meeting upon the conclusion of the topic discussion. Del Ames **SECONDED** the motion.

Voting Yes: Ellis, Nelson, Robinson, Scherer, Sedlacek, Sibbel, Wojcik, Ames, and Anderson

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

Reconvened to the public hearing at 12:39 p.m.

6. BOARD EDUCATION AND INFORMATION

6.1 Financial Planning

Discussion was held regarding the process that Northeast Community College will follow in reference to levy discussions. Certified valuations will be received in August after which the board will hold discussions about the establishment of the levy. The new process for funding community colleges through the Community College Future Fund will begin a year from now and the board will have a discussion regarding the capital levy and general levy for next year’s budget. Decisions will not be made until the information regarding the certified valuations is received.

7. PUBLIC HEARING

A Public Hearing was held on the acquisition of real estate: A tract of land beginning at a point 590 feet West and 33 feet North of the Southeast Corner of Section 14, Township 24 North, Range 1 West of the 6th P.M., Madison County, Nebraska, thence North 180 feet; thence West 100 feet; thence South 180 feet; thence East 100 feet to the Point of Beginning, less that part deeded to the State of Nebraska described as referring to the Southeast Comer of the Southeast Quarter of Section 14, thence Northerly a distance of 33.01 feet along the East line of said Quarter Section; thence Westerly direction 091°11'21" left, a distance of 590.31 feet to the Southeast Corner of the property owned by the Grantor(s) to the Point of Beginning; thence Westerly deflecting 000°00'00" a distance of 100.00 feet to the Southwest corner of the property owned by the Grantor(s); thence Northerly deflecting 090°07'30" right, a distance of 2.00 feet along the West line of the property owned by the Grantor(s); thence Easterly deflecting 089°52'30" right, a distance of 100.0 feet to a point on the East line of the property owned by the Grantor(s); thence Southerly deflecting 090°07'30" right, a distance of 2.00 feet along said line to the point of beginning. (Physical address: 1107 East Benjamin Avenue, Norfolk, NE)

8. CONSENT AGENDA

MOTION by Del Ames, **SECONDED** by Donovan Ellis to approve the Consent Agenda as follows:

- 8.1 Minutes of the June 15, 2023 Regular Meeting as presented.
- 8.2 Monthly Financial Report for June 30, 2023 and claims paid in June 2023.
- 8.3 **SECOND READING** of revisions to BPD-02, Accountability of the President.
- 8.4 **SECOND READING** for the deletion of:
 - BP-3330, Publicity of Rules Affecting Students Policy;
 - BP-1210, Purposes Policy;
 - BP-2520, Board Member Development Policy;
 - BP-3320, Privacy and Release of Information Policy.

Voting Yes: Nelson, Robinson, Scherer, Sedlacek, Sibbel, Wojcik, Ames, Anderson, and Ellis

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

9. PUBLIC COMMENT – Open Meeting

Chairperson Robinson advised that individuals commenting on agenda items are allowed three minutes each. No constituents were in attendance to address the board with a public comment.

10. ITEMS FOR DECISION

10.1 **FIRST READING** for the **DELETION** of:

- BP-7121, Nepotism Policy. Policy content has been incorporated into new Administrative Procedure AP-7121, Nepotism and Personal Relationships.
- BP-3120, Organizational Structure Policy. Policy content is incorporated into Administrative Procedure, AP-3120, Organizational Structure.

10.2 **MOTION** by Donovan Ellis, **SECONDED** by Nicole Sedlacek to **APPROVE** the Professional Managerial Association Negotiated Agreement for the 2023-2024 and 2024-2025 contract years.

Voting Yes: Robinson, Scherer, Sedlacek, Sibbel, Wojcik, Ames, Anderson, Ellis, and Nelson

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

10.3 **MOTION** by Del Ames, **SECONDED** by Steve Anderson to **APPROVE** the Classified Staff Association Negotiated Agreement for the 2023-2024 and 2024-2025 contract years.

Voting Yes: Scherer, Sedlacek, Sibbel, Wojcik, Ames, Anderson, Ellis, Nelson, and Robinson

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

10.4 **MOTION** by Del Ames, **SECONDED** by Donovan Ellis to **APPROVE** the Faculty Association Negotiated Agreement for the 2023-2024, 2024-2025, and 2025-2026 contract years.

Voting Yes: Sedlacek, Sibbel, Wojcik, Ames, Anderson, Ellis, Nelson, Robinson, and Scherer

Voting No: None

Absent: Petersen and Reigle

MOTION CARRIED

11. In other business, Dr. Leah Barrett recognized the Northeast Community College students who participated in and received honors during the recent Skills USA national competition.

The PTA/EMT graduation program will take place on Monday August 7th. Board members are welcome to attend the 3:00 p.m. ceremony.

August's board meeting will include a joint luncheon with the Foundation Board of Directors, along with the naming celebration. A tour of the remodeled spaces in the Lifelong Learning Center will also be provided.

12. An evaluation of today's meeting was conducted and is recorded in today's Board of Governors Teams site.

13. **ADJOURNMENT**

At 12:54 p.m., there being no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Julie Robinson, Chairperson
Northeast Board of Governors

Donovan Ellis, Secretary
Northeast Board of Governors