



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Thursday, December 10, 2020

Prior to convening the meeting, Chairperson Anderson led the assembly in pledging their allegiance to the flag of the United States of America.

12732

Roll call was taken with a quorum present.

AREA BOARD

Steve Anderson, Chairperson.....	Present
Arlan Kuehn, Vice-Chairperson	Present
Julie Robinson, Secretary.....	Present
Del Ames	Present
Donovan Ellis.....	Present
Dr. Terry Nelson	Present
Dirk Petersen.....	Present
Jeffrey Scherer	Present
Nicole Sedlacek	Present
Carol Sibbel	Present
Gene Willers	Present

OTHERS PRESENT

Dr. Leah A. Barrett, President
John Blaylock, Executive Vice President
Scott Gray, Vice President, Administrative Services
Paul Feilmeier, Vice President, Technology Services
Amanda Nipp, Vice President, Student Services
Dr. Michele Gill, Vice President, Educational Services
Dr. Tracy Kruse, Vice President, Development and External Affairs
Dr. Karen Severson, Interim Associate Vice President, Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Executive Assistant to the President
Coleen Bressler, Executive Director of Administrative Services
Lauren Wagner, *Norfolk Daily News*
Cody Ronnenfelt, WJAG

12733

The Northeast Community College Board of Governors met for its regular session Board Meeting on Thursday, December 10, 2020. Pursuant to Governor Ricketts' executive order No. 20-36, the meeting was conducted via Zoom videoconferencing and in Room 116B of the Maclay Building, located on the campus of Northeast Community College. Notice of the Regular Meeting is published on the Northeast Community College website and was published in the *Norfolk Daily News* on Friday, December 4, 2020. Chairperson Anderson convened the Regular Meeting at 3:09 p.m.

12734

Chairperson Anderson advised that agenda Item J.3. was being removed from the agenda. Carol Sibbel MOVED to adopt the Agenda of the December 10, 2020 Regular Meeting as amended. Donovan Ellis SECONDED the motion.

Voting Yes: Ames, Anderson, Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, and Willers

Voting No: None

Absent: None

MOTION CARRIED

12735

Chairperson Anderson advised that a copy of the Open Meetings Law is posted in MC116B. No constituents were in attendance or were participating in the Zoom videoconference to address the board with a public comment.

12736

Del Ames MOVED, and Julie Robinson SECONDED the motion to approve Minutes of the October 8, 2020 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Facilities Committee Meeting w/correction
4. Student Success Committee Meeting
5. Finance Committee Meeting
6. External Relations Committee Meeting

Voting Yes: Anderson, Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Willers, and Ames

Voting No: None

Absent: None

MOTION CARRIED

12737

President Leah Barrett provided the following report:

- Northeast Community College partnered with the Norfolk Area Chamber of Commerce to host one of the Nebraska Chamber of Commerce and Industry’s virtual fall legislative forums. The events were held/hosted virtually across Nebraska by the state’s community colleges.
- Seventeen students enrolled in Northeast programs that qualify for financial assistance through the Nebraska Workforce Retraining Initiative (WRI) will soon have completed short-term programs that will lead directly to high demand jobs in the College’s 20-county service area. Another 50 students will complete their programs before May 31, 2021. The Nebraska Department of Economic Development and Department of Labor program funded with CARES dollars provided to the states have provided scholarship dollars to cover tuition and examination fees to eligible individuals who enrolled in designated training programs.
- Northeast’s Inclusivity, Diversity and Equity Alliance (IDEA) sub-committee teamed up with student leaders to provide an opportunity for the student body to register to vote in the November 3rd election.
- Northeast served as a virtual host to the most famous symbol of the 40-year struggle with AIDS. The IDEA sub-committee sponsored the program on the College’s website from November 16 through December 1, World AIDS Day. The public was able to view the eight quilt blocks sponsored by Northeast as well as the entire 48,000 panels of the AIDS Memorial Quilt. Northeast hosted approximately 100 AIDS Quilt panels in the Cox Activities Center in 1997.
- The National Council for Marketing & Public Relations’ (NCMPR) District #5 announced the college finalists for this year’s Medallion Awards. Northeast Community College received the following awards:
 - Annual Report – Northeast Graduate Report; Gold Award
 - Interior Signage/Displays (single or series) – Foundation Conference Center artwork. Gold Award
 - Outdoor Media (single or series) – Northeast semi-trailer branding; Silver Award
- Several employees and students lined up in the J. Paul and Eleanor McIntosh College of Nursing for Northeast’s annual flu vaccination. Several first-year Northeast nursing students participated in dispensing the flu vaccine to those 19-years of age and older. Over 140 flu vaccinations and 21 other immunizations were administered over the two-day period.
- David Pogue, author, New York Times columnist, and “CBS Sunday Morning” correspondent, spoke to 30 Northeast biology students and their instructor, Curtis Reese, via Zoom. Reese said he reached out to several people in the science community over the past few months to speak to his classes since most have been held virtually during the pandemic. Pogue described his work to the students, which includes serving as host of 20 episodes of the PBS science program, NOVA.
- Northeast began its intersession on November 30, the first time the College has offered classes between the fall and spring semesters. 336 students are taking more than 1,264 credit hours during the six-week session.
- Northeast nursing students participated in a one-day, one-stop event, open to individuals and families who are homeless or near homeless that provided a wide variety of immediate, on-site services and support for unmet needs at no charge to them. Project: Homeless Connect Norfolk offered a number of services under one roof.

- Students in the Hawks Manufacturing Club at Northeast have modernized a board game whose roots can be traced back to 3,000 B.C. Club members have used equipment in the program's lab in the Applied Technology building to create stylish pieces made out of aluminum and acrylic boards for the game of checkers.
- Nine Northeast Utility Line (UL) students, under the direction of instructors Kyle Voecks and Cleve Stolpe, placed wreaths and banners on streetlights and strung lights on the community Christmas Tree as they assisted in decorating downtown Norfolk for the holiday season. Northeast UL students have performed the work annually for a number of years.
- Northeast students performed the national anthem and other patriotic selections during a series of Pop-Up Concerts on Veterans Day across the Norfolk campus. Stewart Cramer, music instructor and director of vocal activities, and Kathleen Angeroth, adjunct instrumental music instructor, also performed and arranged the mini concerts.
- The Northeast TRIO Student Support Services (SSS) program held a celebration to recognize first-generation college students at the College. They were invited to stop by the TRIO office to sign a "Proud to be 1st" banner and share stories and successes with one another and others.
- Over thirty students at Northeast Community College have qualified for membership this fall in the Phi Theta Kappa, (PTK), Tau Chi Chapter. Since the installation of the Tau Chi chapter in 1996, approximately 3,200 students have been inducted into the international academic honor society for two-year colleges.
- Members of the Northeast Community College Student-Athlete Council collected toys for the Toys for Tots campaign recently. The collection is one of the Council's service projects this fall. Toys for Tots coordinators, with the assistance of local social welfare agencies, church groups, and other local community agencies, distribute the toys to children in need in the community.
- Seventy faculty, staff, and students donated blood during a Blood Drive on November 27, in the Lifelong Learning Center.
- 2003 Northeast Community College graduate, Wendy Sazama, who serves as a Lieutenant Colonel in the U.S. Air Force informed Northeast that a flag of the United States was flown over the U.S. Embassy in Islamabad, Pakistan on October 3, 2020, in honor of Northeast Community. A few weeks after been being flown, the flag and an accompanying certificate were received by Northeast Community College. Gratitude was extended to Lieutenant Colonel Sazama for her support of the college and her service to the United States of America. The flag and certificate are displayed in the Maclay Building.

12738

Steve Anderson and Gene Willers, NCCA Board of Directors representatives, reported that the 2021 National Legislative Summit will be held virtually, February 8-10th.

Gene Willers relayed a reminder from Greg Adams encouraging board members and administrators to make contact and maintain a relationship with new elected senators.

12739

Gene Willers MOVED, and Nicole Sedlacek SECONDED the motion to acknowledge and accept the Monthly Financial Report for October 31 and November 30, 2020 and claims paid in October and November 2020 as follows:

October 31, 2020

General Funds.....	\$ 1,405,309.08
Auxiliary Funds.....	\$ 401,870.75
Grants and Contracts	\$ 99,197.01
Scholarships and Financial Aid.....	\$ 9,463.00
Student Loans	\$ 0.00
Student Clubs.....	\$ 2,276.75
Other Agencies	\$ 18,043.05
Capital Improvement.....	\$ 10,383.95
Restricted Plant.....	\$ 1,481,334.63
Debt Service	\$ 0.00
Payroll Fund	\$ <u>3,198,325.74</u>
TOTAL CLAIMS PAID.....	\$ 6,626,203.96

November 30, 2020

General Funds.....	\$ 809,132.99
Auxiliary Funds.....	\$ 461,233.12
Grants and Contracts	\$ 25,535.34
Scholarships and Financial Aid.....	\$ (362.33)
Student Loans	\$ 0.00
Student Clubs.....	\$ 2,176.24
Other Agencies	\$ 5,740.33
Capital Improvement.....	\$ 63,320.10
Restricted Plant.....	\$ 3,275,713.61
Payroll Fund	\$ <u>2,851,025.01</u>
TOTAL CLAIMS PAID.....	\$ 7,493,514.41

Voting Yes: Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Willers, Ames, and Anderson

Voting No: None

Absent: None

MOTION CARRIED

12740

Del Ames MOVED to appoint the following Board of Governors officers for 2021, with Carol Sibbel SECONDDING the motion.

- Chairperson – Steve Anderson
- Vice-Chairperson – Arlan Kuehn
- Secretary – Julie Robinson

Voting Yes: Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Willers, Ames, Anderson, and Ellis

Voting No: None

Absent: None

MOTION CARRIED

12741

Jeff Scherer MOVED to appoint Steve Anderson and Gene Willers to serve as the Nebraska Community College Association (NCCA) Board of Directors representatives for 2021, with the remainder of the Board serving as alternates. Donovan Ellis SECONDED the motion.

Voting Yes: Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, and Kuehn

Voting No: None

Absent: None

MOTION CARRIED

12742

Terry Nelson MOVED, and Nicole Sedlacek SECONDED the motion to approve payment of the 2021 NCCA annual membership dues in the amount of \$62,830.45.

Voting Yes: Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, and Kuehn

Voting No: None

Absent: None

MOTION CARRIED

12743

Jeff Scherer MOVED to approve the Resolution to Recognize Mr. John Blaylock for his 26-year distinguished career at Northeast Community College. Julie Robinson SECONDED the motion.

On behalf of the Board of Governors, Steve Anderson extended his heartfelt gratitude to Mr. Blaylock.

Mr. Blaylock acknowledged the important work that the Board of Governors does. He thanked President Leah Barrett for coming to Northeast Community College and stated that he exits the College knowing that it is under great leadership with President Barrett and the Cabinet team.

Voting Yes: Petersen, Robinson, Scherer, Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, Kuehn, and Nelson

Voting No: None

Absent: None

MOTION CARRIED

12744

Terry Nelson MOVED to approve the title change of Dr. Michele Gill to Vice President of Educational Services. Nicole Sedlacek SECONDED the motion.

Dr. Gill extended her appreciation to Dr. Barrett and looks forward to working with her and her leadership team. Dr. Gill came to Northeast through recommendation of her good friend, John Blaylock. She has learned much from John and thanked him for this guidance throughout the years.

Voting Yes: Robinson, Scherer, Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, Kuehn, Nelson, and Petersen

Voting No: None

Absent: None

MOTION CARRIED

12745

Del Ames MOVED to approve the title change of Dr. Tracy Kruse to Vice President, Development and External Affairs. Dirk Petersen SECONDED the motion.

Dr. Kruse thanked President Barrett and the Board of Governors for their confidence, support, and leadership. Dr. Kruse stated that she is proud to work for such a great institution.

Voting Yes: Scherer, Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, Kuehn, Nelson, Petersen, and Robinson

Voting No: None

Absent: None

MOTION CARRIED

12746

Gene Willers, Chairperson of the Finance Committee, MOVED to acknowledge the Northeast Community College Financial Audit as of June 30, 2020 and 2019. Donovan Ellis SECONDED the motion. Mr. Willers stated that the College received an unqualified audit, or the best that can be received.

Voting Yes: Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, Kuehn, Nelson, Petersen, Robinson, and Scherer

Voting No: None

Absent: None

MOTION CARRIED

12747

Gene Willers MOVED to approve the 2021-2022 tuition, fees, room and board rates as follows:

- Resident tuition rate remain at \$105 per credit hour;
- Tuition rate for Iowa and South Dakota residents remain at \$106 per credit hour;
- Non-resident tuition rate remain at \$147 per credit hour;
- Student services fee remain at \$5 per credit hour;
- Facility fee remain at \$9 per credit hour;
- Technology fee remain at \$6 per credit hour;
- All other tuition and fees remain at the same rate as the 2020-21 rates;
- Average housing and meal plan rate be set at \$4,458 per semester.

Carol Sibbel SECONDED the motion.

Voting Yes: Sibbel, Willers, Ames, Anderson, Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer, and Sedlacek

Voting No: None

Absent: None

MOTION CARRIED

12748

In other business, Chairperson Anderson extended his heartfelt thanks to Dr. Barrett, administration, faculty, and staff for their continued hard work and dedication as we continue to serve students and constituents regardless of the pandemic.

12749

At 3:53 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Steve Anderson, Chairperson
Northeast Board of Governors

Julie Robinson, Secretary
Northeast Board of Governors