



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES OF REGULAR MEETING

Thursday, May 14, 2020

Prior to convening the meeting, on behalf of the Board of Governors, Chairperson Anderson thanked Dr. Barrett and her staff for the decisions that are being made to keep students, faculty, and staff safe through the pandemic. He and the Board of Governors appreciate all that she is Northeast College faculty, staff, and administration is doing to educate the students.

Chairperson Anderson reflected on the service of former long-time board members Ken Echtenkamp and Keith Harvey, both of whom recently passed away. He also acknowledged the passing of Gene Willers brother, Gary Willers. A moment of silence was taken in their memory.

12653

Roll call was taken with a quorum present.

Pursuant to the Executive Order issued on March 17, 2020 by Nebraska Governor, Pete Ricketts, the May 14th Northeast Community College Board of Governors meeting was conducted via Zoom virtual meeting. Copies of today's agenda are located and available to members of the public in Room 116B of the Maclay Building, located on the campus of Northeast Community College, and on the Northeast Community College website.

AREA BOARD

Steve Anderson, Chairperson.....	Present
Arlan Kuehn, Vice-Chairperson	Present
Julie Robinson, Secretary.....	Present
Del Ames	Present
Donovan Ellis.....	Present
Dr. Terry Nelson	Present
Dirk Petersen.....	Present
Jeffrey Scherer	Present
Nicole Sedlacek	Present
Carol Sibbel	Present
Gene Willers	Absent

OTHERS PRESENT

Dr. Leah A. Barrett, President
John Blaylock, Executive Vice President
Dr. Michele Gill, Interim Vice President of Educational Services

Coleen Bressler, Interim Vice President of Administrative Services
Amanda Nipp, Vice President of Student Services
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Jim Curry, Director of Public Relations
Diane Reikofski, Executive Assistant to the President
Drew Smith, Student Leadership Association president
Lauren Wagner, *Norfolk Daily News*
Cody Ronnfeldt, WJAG

12654

Chairperson Anderson convened the regular meeting to order at 3:07 p.m.

12655

Jeff Scherer MOVED to adopt the Agenda of the May 14, 2020 Regular Meeting as distributed.
Dirk Petersen SECONDED the motion

Voting Yes: Ames, Anderson, Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer,
Sedlacek, and Sibbel

Voting No: None

Absent: Willers

MOTION CARRIED

12656

A copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12657

Julie Robinson MOVED, and Carol Sibbel SECONDED the motion to approve the Minutes of the April 9, 2020 meetings as follows:

1. Regular Meeting
2. External Relations Committee Meeting
3. Facilities Committee Meeting
4. Finance Committee Meeting
5. Governance Committee Meeting
6. Student Success Committee Meeting

Voting Yes: Anderson, Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek,
Sibbel, and Ames

Voting No: None

Absent: Willers

MOTION CARRIED

12658

Dr. Leah Barrett reported the following:

- Congress approved the \$2.2 billion Coronavirus Aid, Relief, and Economic Security (CARES) Act, which includes \$14.2 billion in assistance to support colleges and universities through the Higher Education Emergency Relief Fund. Northeast Community College is able to access \$1.7 million through the act, with a minimum of \$864,000 to be awarded in the form of emergency aid to students that will assist them with extra costs as a result of the campus closure and moving to remote learning due to the Coronavirus pandemic.
- The 47th annual Commencement Ceremony at Northeast Community College is going to look much different this year due to the COVID-19 pandemic. The ceremony will still be held on Saturday, May 16, but will be broadcast virtually. The ceremony, which will recognize at least 899 graduates from summer and fall 2019 and spring 2020, will air at 10 a.m., on Northeast's television channel KHWK – cable channel 20, livestreamed at <https://team1sports.com/northeastcc/> and be broadcast on NewsChannel Nebraska. After that date, the ceremony will be available on demand on the Northeast YouTube Channel.
- Members of the Student Leadership Association (SLA) at Northeast regularly keep in contact with their peers, but with no students on the Norfolk campus for the remainder of the spring semester due to the COVID-19 pandemic, they did the next best thing - they hosted forums through the Zoom video conferencing portal. Approximately 30-40 people participated in each of the three open forums with a variety of questions asked. Many came from student submissions that SLA leaders have been fielding through email and social media posts as well as direct questions from students who have reached out. Faculty, staff, and administrators were in attendance to answer questions that arose from students.
- The Student Leadership Association has taken on several initiatives one of which includes the creation of a social media video to encourage students to complete their civic duties: register to vote, request an absentee ballot, and complete their census.
- The Student Activities Council (SAC) has conducted multiple virtual events to keep students engaged and entertained during the spring semester. Some examples are: TikTok challenges, Pause with Paws, Message Challenges, Weekly newsletters, social media BINGO games, and sponsored a virtual BRAVE-FEST concert on Twitch featuring Dawson Hollow (who was supposed to perform at Northeast last week).
- The Career Services Office partnered with Business instructors, Cara Hoehne and Sara Barritt, to schedule mock interviews with students. Approximately 30 students took advantage of working with Career Services to practice conducting an interview via Zoom from April 27 through May 5.
- The Northeast Community College Athletic Department has canceled the Northeast Nebraska All-Star Volleyball and Basketball Games scheduled for June 13 and June 19 at the Cox Activities Center in Norfolk due to COVID-19. In addition, all athletic camps scheduled for the summer have been canceled.
- Northeast Community College women's basketball star Kyla Moore (Norfolk, Neb.) was named an NJCAA All-American Honorable Mention. Moore becomes the 16th All-American in the history of Northeast women's basketball and the sixth consecutive selection since 2015. Throughout her career as a Hawk, she averaged 12.5 points per game, while hitting 47

percent of her shots from the field. Kyla signed to continue to play basketball at William Penn University, an NAIA school in Oskaloosa, Iowa.

- Michele Gill will continue to serve as Interim Vice President of Educational Services and will conduct an internal search for an Interim Dean of Health and Wellness.

Drew Smith, SLA president, reported that 35-40 students and faculty participated in Zoom forums that SLA hosted. He extended his appreciation to those who participated. The questions from the forums are posted on the Northeast SAC YouTube page. The student mural project continued despite the coronavirus pandemic. Two mural entries were submitted, and both were approved.

12659

Steve Anderson, NCCA Board of Directors representative, reported that the May NCCA Board of Directors quarterly meeting was postponed until August. The Nebraska Legislature is out of session, so Greg Adams has not had a great deal of activity. The Legislature may reconvene in June to take up business. Approval of the state budget needs to be completed by June 30th. The NCCA Annual Meeting is scheduled to be held this fall in Scottsbluff. President Barrett will address this topic with the CEOs during their next meeting.

At the national level, ACCT has been providing updates on national issues and how they are involved in the preparations of the stimulus packages and how funds are being distributed.

12660

Nicole Sedlacek MOVED and Arlan Kuehn SECONDED the motion to acknowledge and accept the Monthly Financial Report for April 30, 2020 and claims paid in April 2020 as follows:

February 29, 2020

General Fund	\$ 1,497,541.02
Auxiliary Fund.....	\$ 147,704.21
Grants and Contracts	\$ 73,444.15
Scholarships and Financial Aid	\$ 1,000.00
Student Loans	\$ 0.00
Student Clubs.....	\$ 791.69
Other Agencies	\$ 13,347.16
Capital Improvement	\$ 67,384.78
Restricted Plant.....	\$ 664,031.70
Debt Service	\$ 0.00
Payroll Fund	\$ <u>2,795,006.36</u>
TOTAL CLAIMS PAID.....	\$ 5,260,251.07

Voting Yes: Ellis, Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Ames, and Anderson

Voting No: None

Absent: Willers

MOTION CARRIED

12661

MOTION was made by Carol Sibbel, Chairperson of the Student Success Committee, to approve the continuation of the Physical Therapist Assistant program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education. Donovan Ellis SECONDED the motion.

Voting Yes: Kuehn, Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Ames, Anderson, and Ellis

Voting No: None

Absent: Willers

MOTION CARRIED

12662

Donovan Ellis, member of the Finance Committee, MOVED to:

- a. Approve a transfer of \$1,195,000 from the College Auxiliary Fund to the Dormitory Debt Service Fund to establish an internal loan with the loan funds being used to retire the 2012 series bonds; and
- b. Approve the Resolution authorizing the Limited Tax and Dormitory Revenue Refunding Bonds, Series 2012, be called for redemption on June 19, 2020, and authorize the College President to sign said Resolution and any related documents.

Dirk Petersen SECONDED the motion.

Voting Yes: Nelson, Petersen, Robinson, Scherer, Sedlacek, Sibbel, Ames, Anderson, Ellis, and Kuehn

Voting No: None

Absent: Willers

MOTION CARRIED

12663

In other business, Chairperson Anderson acknowledge board and staff member birthdays for the month of May.

Terry Nelson asked that consideration be given to conducting in-person board meetings as soon as people feel safe. Members who prefer could still join the meeting via Zoom. This will be a first step in learning to operate in the new normal.

12664

At 3:38 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Steve Anderson, Chairperson
Northeast Board of Governors

Julie Robinson, Secretary
Northeast Board of Governors