



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES OF REGULAR MEETING

Thursday, September 12, 2019

Prior to convening the meeting, Chairperson Anderson led the assembly in pledging their allegiance to the flag of the United States of America.

12524

Roll call was taken with a quorum present.

AREA BOARD

| | |
|-------------------------------------|----------------|
| Steve Anderson, Chairperson..... | Present |
| Arlan Kuehn, Vice-Chairperson | Absent-Excused |
| Julie Robinson, Secretary..... | Absent-Excused |
| Del Ames | Present |
| Donovan Ellis..... | Present |
| Keith Harvey..... | Absent-Excused |
| Dr. Terry Nelson | Absent-Excused |
| Dirk Petersen..... | Present |
| Jeffrey Scherer | Present |
| Carol Sibbel | Present |
| Gene Willers | Present |

OTHERS PRESENT

Steve Schram, Interim President
Mary Honke, Interim President
John Blaylock, Executive Vice President
Dr. Michele Gill, Interim Vice President of Educational Services
Coleen Bressler, Interim Vice President of Finance and Facilities
Amanda Nipp, Vice President of Student Services
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Dr. Karen Severson, Interim Associate Vice President of Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary
Brenda Sock, Technology Services Executive Assistant
Amanda Kampschneider, Business and Economics Instructor
Andrew Smith, Student Leadership Association president

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

Emily Case, *Norfolk Daily News*
Cody Ronnenfelt, WJAG

12525

The Northeast Community College Board of Governors met for the official Public Hearing regarding the 2019-2020 College Budgets on Thursday, September 12, 2019. Notice of the Budget Hearing and Budget Summary, Notice of the Special Hearing to Set Final Property Tax Request, and Notice of the Regular Meeting were published in the Norfolk Daily News on Friday, September 6, 2019. Chairperson Anderson declared the public (budget) hearing convened at 3:01 p.m., in Suites C & D of the Lifelong Learning Center, located on the campus of Northeast Community College.

12526

Coleen Bressler, Interim Vice President of Finance and Facilities, presented information on the General Operating Budget, Building Improvement Budget, Accessibility Barrier Removal/Haz Mat Budget, and Self-Supporting Funds Budgets for the Fiscal Year 2019-2020.

12527

At 3:09 p.m., there being no further discussion on the proposed budgets, Chairperson Anderson declared the public (budget) hearing adjourned.

12528

Chairperson Anderson convened the official special hearing at 3:10 p.m. and Mrs. Bressler presented information on the setting of the Final Property Tax Request for 2019-2020.

12529

At 3:12 p.m., there being no further discussion on the Final Property Tax Request for 2019-2020, Chairperson Anderson declared the official special hearing adjourned.

Mr. Anderson thanked the administration and staff for their excellent work in developing the budget before them. It can be challenging to reduce spending, however, that has been achieved in this fiscally responsible spending plan.

12530

Chairperson Anderson convened the regular meeting to order at 3:13 p.m.

12531

Del Ames MOVED to adopt the Agenda of the September 12, 2019 Regular Meeting as distributed. Jeff Scherer SECONDED the motion

Voting Yes: Ames, Anderson, Ellis, Petersen, Scherer, Sibbel, and Willers

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12532

Chairperson Anderson noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12533

Carol Sibbel MOVED and Dirk Petersen SECONDED the motion to approve the Minutes of the August 8, 2019 meetings as follows:

1. Regular Meeting
2. External Relations Committee Meeting
3. Finance Committee Meeting
4. Facilities Committee Meeting
5. Student Services Committee Meeting
6. Governance Committee Meeting

Voting Yes: Anderson, Ellis, Petersen, Scherer, Sibbel, Willers, and Ames

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12534

Mary Honke, Dr. Michele Gill, and Amanda Nipp provided verbal reports of campus-wide accomplishments, activities, and events.

Andrew Smith, Student Leadership Association (SLA) president, reported that student leadership groups participated in the Student Leadership Development Series (SLDS) as well as Heart of the Leadership training. Their first event of the year was ‘Coffee on the Go’ provided in coffee mugs to the first 100 students who participated.

Upcoming planned activities include Constitution Day where they will drive around campus and quiz students on their knowledge of the constitution; all while getting a free ride to class. A retreat is scheduled for September 27-29 in Yankton. The retreat will provide time for some team-building exercises. Another SLDS series will be held on October 8th at which time they will discuss ethics and values and how it ties into leadership.

12535

Steve Anderson, Nebraska Community College Association (NCCA) Board of Directors representative, reported that the NCCA Board of Directors Executive Committee will meet in a few weeks to prepare for the NCCA Annual Meeting which will be held November 3-4, 2019 and hosted by Southeast Community College. One of the sessions during the Annual Meeting will be regarding the Nebraska Mathematics Readiness Project.

Mr. Anderson reported that he will be attending the Association of Community College Trustees (ACCT) Leadership Congress in San Francisco in October. Mike Roeber, Northeast’s Agriculture/Livestock Judging Instruction, will receive the ACCT 2019 Western Region Faculty Award.

12536

Jeff Scherer MOVED and Carol Sibbel SECONDED the motion to acknowledge and accept the Monthly Financial Report for August 31, 2019 and claims paid in August 2019 as follows:

| | |
|----------------------------|------------------------|
| General Fund | \$ 13,069,233.58 |
| Auxiliary Fund..... | \$ 930,257.62 |
| Grants and Contracts | \$ 44,669.12 |
| Student Loans | \$ 314.00 |
| Student Clubs..... | \$ 828.75 |
| Other Agencies | \$ 28,750.35 |
| Capital Improvement..... | \$ 407,579.07 |
| ADA Hazard..... | \$ 1,504.00 |
| Restricted Plant..... | \$ 1,100,823.11 |
| Debt Service | \$ 27,227.70 |
| Payroll Fund | \$ <u>2,495,850.54</u> |
| TOTAL CLAIMS PAID..... | \$ 18,107,037.84 |

Voting Yes: Ellis, Petersen, Scherer, Sibbel, Willers, Ames, and Anderson

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12537

Jeff Scherer, Chairperson of the Facilities Committee, MOVED to approve the property naming recommendation of the expanded Student Center to ‘Union 73’. Union 73 relates to both a student union and to the 1973 merger/union of Northeastern Nebraska College and Northeast Nebraska Technical College. Del Ames SECONDED the motion.

Voting Yes: Petersen, Scherer, Sibbel, Willers, Ames, Anderson, and Ellis

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12538

Gene Willers, Chairperson of the Finance Committee, MOVED to approve and adopt the 2019-2020 budgets for Northeast Community College as follows:

General Operating Budget in the amount of \$47,950,317
 Building Improvement Budget in the amount of \$15,297,284
 Accessibility Barrier Removal/Haz Mat Budget in the amount of \$72,130
 Self-Supporting Funds Budget in the amount of \$43,377,307

Del Ames SECONDED the motion.

Voting Yes: Scherer, Sibbel, Willers, Ames, Anderson, Ellis, and Petersen

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12539

Gene Willers stated that the Board is mindful of their responsibility to be good stewards of public funds. This year, the Board was able to maintain the tax levy while upholding their commitment of providing a quality education to students. He also commended the administration in its efforts to find a way to move the College forward through thoughtful planning and financing of the College. Mr. Willers MOVED to approve the Property Tax Request as follows:

| | |
|-----------------------------------------|-----------------|
| 2018-2019 Property Tax Request | \$31,822,285.13 |
| 2018 Tax Rate | 0.095000 |
| 2019-2020 Proposed Property Tax Request | \$31,491,387.77 |
| Proposed 2019 Tax Rate | 0.095000 |

Dirk Petersen SECONDED the motion.

Voting Yes: Sibbel, Willers, Ames, Anderson, Ellis, Petersen, and Scherer

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12540

Dirk Petersen, Governance Committee Chairperson, advised that the FIRST READING was heard on revisions to BP-3610, Grant Development, Management, and Compliance.

12541

Dirk Petersen MOVED to approve an amendment to the College Center at South Sioux City Interlocal Agreement. The amendment removes a duplicate insurance expense, saving both institutions some funds. Donovan Ellis SECONDED the motion.

Voting Yes: Willers, Ames, Anderson, Ellis, Petersen, Scherer, and Sibbel

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12542

Dirk Petersen MOVED to announce a vacancy on the Board of Governors, District II, and directed the President's Office to proceed with filling the vacancy, pursuant to BP-2113, Organization: Number of Members/Terms of Office/Officers. Carol Sibbel SECONDED the motion.

Voting Yes: Ames, Anderson, Ellis, Petersen, Scherer, Sibbel, and Willers

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12543

Dirk Petersen MOVED to recognize the Classified Staff Association, Faculty Association, and Professional/Managerial employee groups to begin salary and benefits' negotiations. Del Ames SECONDED the motion.

Voting Yes: Anderson, Ellis, Petersen, Scherer, Sibbel, Willers, and Ames

Voting No: None

Absent: Harvey, Kuehn, Nelson, and Robinson

MOTION CARRIED

12544

In other business, Chairperson Anderson recognized board and staff member birthdays for the month of September.

At 3:42 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Dirk Petersen
Northeast Board of Governors

Steve Anderson, Chairperson
Northeast Board of Governors