



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES OF REGULAR MEETING

Thursday, November 8, 2018

Prior to convening the meeting, Chairperson Petersen led the assembly in pledging their allegiance to the flag of the United States of America.

12380

Roll call was taken with a quorum present.

AREA BOARD

Dirk Petersen, Chairperson Present
Steven Anderson, Vice-Chairperson..... Absent-Excused
Arlan Kuehn, Secretary..... Present
Del Ames Present
Donovan Ellis..... Present
Keith Harvey Absent-Excused
Dr. Terry Nelson Present
Julie Robinson..... Absent-Excused
Jeffrey Scherer Absent-Excused
Carol Sibbel Present
Gene Willers Absent-Excused

OTHERS PRESENT

Dr. Michael R. Chipps, President
John Blaylock, Executive Vice President
Lyle Kathol, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Derek Bierman, Vice President of Technology Services
Amanda Nipp, Vice President of Student Services
Lindsay Spiegel, Director for Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Craig Garrett, Associate Vice President of Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary
Brenda Sock, Technology Services Executive Assistant
Trelynn Morrow, Student Leadership Association president
Emily Case, *Norfolk Daily News*
Cody Ronnfeldt, WJAG
Lori Olson, Dana F. Cole & Company

Scott Gray, General Counsel
Kurt Dostal, Wells Fargo Bank
Catherine Kathol, NPPD

12381

Chairperson Petersen convened the regular meeting to order at 3:05 p.m.

12382

Del Ames MOVED and Arlan Kuehn SECONDED the motion to adopt the Agenda of the November 8, 2018 Regular Meeting as distributed.

Voting Yes: Ames, Kuehn, Nelson, Petersen, and Sibbel

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12383

Chairperson Petersen noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12384

Carol Sibbel MOVED and Del Ames SECONDED the motion to approve the Minutes of the October 9, 2018 meetings as follows:

1. Regular Meeting
2. Finance Committee Meeting
3. External Relations Committee Meeting
4. Student Success Committee Meeting
5. Governance Committee Meeting
6. Facilities Committee Meeting

Voting Yes: Kuehn, Nelson, Petersen, Sibbel, and Ames

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12385

Scott Gray, Northeast Community College General Counsel, administered the Oath of Office to Donovan Ellis, Board of Governors District I representative.

12386

NPPD retail programs coordinator, Cathy Kathol, and Kurt Dostal, Wells Fargo Bank business relationship manager, were welcomed to the meeting. Ms. Kathol and Mr. Dostal presented a check for \$16,000 that will be used for student scholarships. The money was raised during the Annual Wells Fargo Nebraska Open and Invitational Golf Tournament that was held earlier this fall. Since the inception of the tournament, Nebraska’s community colleges have received \$1.5M in scholarship funds.

12387

Trelynn Morrow, Student Leadership Association (SLA) president, reported that the SLA hosted Spooktacular, a children’s carnival, on October 24th, with 2,163 people attending. In collaboration with the Student Activities Council (SAC), they will host Kindness Day on November 13th. Students will have the opportunity to spin a wheel to conduct random acts of kindness. Participants will receive a free T-shirt.

Carissa Kollath, Director of Student Activities, along with four SLA members departed for Chicago to attend the Association for the Promotion of Campus Activities (APCA) Conference. While at the conference they will gather ideas of events or activities to bring to campus and will share with and learn from other colleges about what they are doing to improve their campuses.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

12388

Nebraska Community College Association (NCCA) Executive Director, Greg Adams, extended his appreciation to Northeast Community College for hosting the very successful NCCA Annual Meeting earlier this week.

In addition to serving as a lobbyist and liaison between Nebraska’s five community colleges and the Nebraska Legislature, Mr. Adams is also a representative and spokesperson for the community college system in the state. He also serves on a numerous boards and committees on behalf of the community colleges.

The NCCA Board of Directors will meet in late January and identify bills that may impact community colleges. At that time the Board will take a position on each of the bills. Mr. Adams invited board members to participate in Legislative Day in Lincoln on February 7th.

12389

Arlan Kuehn MOVED and Carol Sibbel SECONDED the motion to acknowledge and accept the claims paid in October 2018 as follows:

General Fund	\$ 1,113,964.57
Auxiliary Fund.....	\$ 557,821.65
Grants and Contracts	\$ 63,757.90
Scholarships and Financial Aid	\$ 2,861.00

Student Loans	\$	875.00
Student Clubs.....	\$	8,535.31
Other Agencies	\$	10,989.69
Capital Improvement	\$	596,135.83
Restricted Plant.....	\$	345,100.00
Debt Service	\$	27,173.54
Payroll Fund	\$	<u>2,728,681.81</u>
TOTAL CLAIMS PAID.....	\$	5,455,896.30

Voting Yes: Nelson, Petersen, Sibbel, Ames, Ellis, and Kuehn

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12390

Dirk Petersen MOVED to acknowledge the Northeast Community College Financial Audit as of June 30, 2018 and 2017. Del Ames SECONDED the motion.

Voting Yes: Petersen, Sibbel, Ames, Ellis, Kuehn, and Nelson

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12391

Dirk Petersen MOVED and Terry Nelson SECONDED the motion to approve the 2019-2020 tuition, fees, housing and meal plan rates as follows:

- Resident tuition rate be set at \$99.00/credit hour.
- Tuition for Iowa and South Dakota residents be set at \$100.00/credit hour.
- Non-resident tuition be set at \$139.00/credit hour.
- Per credit hour fee rate be set at \$23.00/credit hour.
- All other tuition and fees remain the same as 2018-2019 rates.
- Average Room and Board rate be set at \$4,380.00/semester.

Voting Yes: Sibbel, Ames, Ellis, Kuehn, Nelson, and Petersen

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12392

Dirk Petersen MOVED and Arlan Kuehn SECONDED the motion to approve a Resolution for the Northeast Community College Area to continue its membership in the Nebraska Community

College Insurance Trust (NCCIT) for a three-year period commencing July 1, 2019 and continuing to June 30, 2022. *(A copy of the Resolution is attached to these original minutes.)*

Voting Yes: Ames, Ellis, Kuehn, Nelson, Petersen, and Sibbel

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12393

Arlan Kuehn, Chairperson of the Facilities Committee, MOVED to authorize the administration to prepare the final plans and specifications and develop the necessary bid documents for the release of bid packages for the Student Center addition and renovation. Carol Sibbel SECONDED the motion.

Voting Yes: Ellis, Kuehn, Nelson, Petersen, Sibbel, and Ames

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12394

Terry Nelson, member of the Governance Committee, MOVED to accept the SECOND READING and approve revisions to BP-5130, Standards of Satisfactory Academic Progress. Del Ames SECONDED the motion.

Voting Yes: Kuehn, Nelson, Petersen, Sibbel, Ames, and Ellis

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12395

Terry Nelson MOVED to accept the SECOND READING and approve the deletion of BP-5240, Grade Appeal Policy. Donovan Ellis SECONDED the motion.

Voting Yes: Nelson, Petersen, Sibbel, Ames, Ellis, and Kuehn

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12396

Terry Nelson MOVED and Del Ames SECONDED the motion to accept the SECOND READING and approve the deletion of BP-6166, Business Usage of Cellular Telephones.

Voting Yes: Petersen, Sibbel, Ames, Ellis, Kuehn, and Nelson

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12397

Terry Nelson MOVED and Del Ames SECONDED the motion to approve payment of the 2019 NCCA annual membership dues in the amount of \$63,328.12.

Voting Yes: Sibbel, Ames, Ellis, Kuehn, Nelson, and Petersen

Voting No: None

Absent: Anderson, Harvey, Robinson, Scherer, and Willers **MOTION CARRIED**

12398

Chairperson Petersen recognized board and staff member birthdays for the month of November.

12399

At 4:03 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Arlan Kuehn, Secretary
Northeast Board of Governors

Dirk Petersen, Chairperson
Northeast Board of Governors