



**NORTHEAST COMMUNITY COLLEGE AREA**

**MINUTES of PUBLIC HEARING,  
SPECIAL HEARING, AND REGULAR MEETING**

**Thursday, September 13, 2018**

Prior to convening the meeting, Chairperson Petersen led the assembly in pledging their allegiance to the flag of the United States of America.

12338

Roll call was taken with a quorum present.

**AREA BOARD**

Dirk Petersen, Chairperson .....	Present
Steven Anderson, Vice-Chairperson.....	Present
Arlan Kuehn, Secretary.....	Present
Del Ames .....	Present
Keith Harvey.....	Absent-Excused
Dr. Terry Nelson .....	Present
Julie Robinson.....	Present
Jeffrey Scherer .....	Present
Carol Sibbel .....	Present
Gene Willers .....	Present

**OTHERS PRESENT**

Dr. Michael R. Chipps, President  
John Blaylock, Executive Vice President  
Lyle Kathol, Vice President of Educational Services  
Lynne Koski, Vice President of Administrative Services  
Derek Bierman, Vice President of Technology Services  
Amanda Nipp, Vice President of Student Services  
Eric Johnson, Associate Vice President of Center for Enterprise  
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs  
Marcus Rios, Director of Human Resources, Rewards and Retention  
Jim Curry, Director of Public Relations  
Diane Reikofski, Recording Secretary  
Brenda Sock, Technology Services Executive Assistant  
Carissa Kollath, Director of Student Activities  
Dr. Wade Herley, Dean of Business and Technology  
Trelynn Morrow, Student Leadership Association president

Emily Case, *Norfolk Daily News*  
Matthew Welsh, News Channel Nebraska  
Cody Ronnfeldt, WJAG

12339

The Northeast Community College Board of Governors met for the official Public Hearing on the 2018-2019 College Budgets on Thursday, September 13, 2018. Notice of the Budget Hearing and Budget Summary, Notice of the Special Hearing to Set Final Property Tax Request, and Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, September 7, 2018. Chairperson Dirk Petersen declared the public (budget) hearing convened at 3:02 p.m., in Room 1108B of the College Welcome Center, located on the campus of Northeast Community College.

12340

Lynne Koski, Vice President of Administrative Services, presented information on the General Operating Budget, Building Improvement Budget, Accessibility Barrier Removal/Haz Mat Budget, and Self-Supporting Funds Budgets for the Fiscal Year 2018-2019.

12341

At 3:12 p.m., there being no further discussion on the proposed budgets, Chairperson Petersen declared the public (budget) hearing adjourned.

12342

Chairperson Petersen convened the official special hearing at 3:12 p.m. and Mrs. Koski presented information on the setting of the Final Property Tax Request for 2018-2019.

Board member Del Ames noted that as Northeast continues to work to meet the demand for a skilled workforce now is not the time to curtail the work of Northeast and the recommendation during the Finance Committee Meeting was to increase the levy to 9.5 cents.

12343

At 3:20 p.m., there being no further discussion on the Final Property Tax Request for 2018-2019, Chairperson Petersen declared the official special hearing adjourned.

12344

Chairperson Petersen called the regular meeting to order at 3:20 p.m.

12345

Carol Sibbel MOVED and Arlan Kuehn SECONDED the motion to adopt the Agenda of the September 13, 2018 Regular Meeting as distributed.

**Voting Yes:** Ames, Anderson, Kuehn, Nelson, Petersen, Robinson, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Harvey

**MOTION CARRIED**

12346

Chairperson Petersen noted that a copy of the Open Meetings Law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

12347

Del Ames MOVED to amend the budget dollars to represent the new general fund budget increase representing the change in the mill levy and approve and adopt the 2018-2019 budgets for Northeast Community College as follows:

- General Operating Budget in the amount of \$49,024,243
- Building Improvement Budget in the amount of \$18,298,860
- Accessibility Barrier Removal/Haz Mat Budget in the amount of \$297,518
- Self-Supporting Funds Budget in the amount of \$29,693,700

Gene Willers SECONDED the motion.

**Voting Yes:** Anderson, Kuehn, Nelson, Petersen, Robinson, Scherer, Sibbel, Willers, and Ames

**Voting No:** None

**Absent:** Harvey

**MOTION CARRIED**

12348

Del Ames MOVED to amend the tax request from 9.31 cents as published to 9.50 cents and approve the Property Tax Request as follows:

2017-2018 Property Tax Request	\$30,457,217.61
2017 Tax Rate	0.090925
Property Tax Rate (2017-2018 Request/2018 Valuation)	0.090925
2018-2019 Proposed Property Tax Request	\$31,822,285
Proposed 2018 Tax Rate	0.095000

Gene Willers SECONDED the motion.

**Voting Yes:** Kuehn, Nelson, Petersen, Robinson, Scherer, Sibbel, Willers, Ames, and Anderson

**Voting No:** None

**Absent:** Harvey

**MOTION CARRIED**

12349

Terry Nelson MOVED and Julie Robinson SECONDED the motion to approve the Minutes of the August 15, 2018 meetings as follows:

- 1. Regular Meeting
- 2. Student Success Committee Meeting
- 3. Finance Committee Meeting
- 4. Governance Committee Meeting w/correction
- 5. Facilities Committee Meeting
- 6. External Relations Committee Meeting

**Voting Yes:** Nelson, Petersen, Robinson, Scherer, Sibbel, Willers, Ames, Anderson, and Kuehn

**Voting No:** None

**Absent:** Harvey

**MOTION CARRIED**

12350

Trelynn Morrow, Student Leadership Association (SLA) president, reported the student leadership groups recently participated in the Student Leadership Development Series (SLDS).

On August 23<sup>rd</sup>, SLA hosted a Root Beer Kegger, providing an opportunity for students to get to know each better, learn more about SLA, and apply for SLA positions. Next week SLA will host Constitution Day on campus, asking students questions about the history of the constitution and handing out prizes.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

Mrs. Robinson was excused at 3:50 p.m.

12351

Steve Anderson and Gene Willers, Nebraska Community College Association (NCCA) Board of Directors representatives, reported that Northeast Community College will host the NCCA Annual Meeting in Norfolk on November 4-6, 2018.

Following the November elections, Northeast will have new senators in our area and we will need to foster relationships with them.

12352

Jeff Scherer MOVED and Del Ames SECONDED the motion to acknowledge and accept the claims paid in August 2018 as follows:

General Fund .....	\$ 2,771,092.39
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Auxiliary Fund.....	\$ 986,147.47
Grants and Contracts .....	\$ 19,335.89
Student Loans .....	\$ 1,200.00
Student Clubs.....	\$ 2,058.44
Other Agencies .....	\$ 21,300.43
Capital Improvement .....	\$ 786,510.04
Restricted Plant.....	\$ 398,300.00
Debt Service .....	\$ 27,173.54
Payroll Fund .....	\$ <u>2,446,546.13</u>
TOTAL CLAIMS PAID.....	\$ 7,459,664.33

**Voting Yes:** Petersen, Scherer, Sibbel, Willers, Ames, Anderson, Kuehn, and Nelson

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12353

Gene Willers MOVED to accept the SECOND READING and approve revisions to BP-2210, Duties and Expectations. Terry Nelson SECONDED the motion.

**Voting Yes:** Scherer, Sibbel, Willers, Ames, Anderson, Kuehn, Nelson, and Petersen

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12354

Gene Willers MOVED to accept the SECOND READING and approve revisions to BP-2220, Code of Ethics. Terry Nelson SECONDED the motion.

**Voting Yes:** Sibbel, Willers, Ames, Anderson, Kuehn, Nelson, Petersen, and Scherer

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12355

Gene Willers MOVED to accept the SECOND READING and approve revisions to BP-2221, Violation of Code of Ethics. Carol Sibbel SECONDED the motion.

**Voting Yes:** Willers, Ames, Anderson, Kuehn, Nelson, Petersen, Scherer, and Sibbel

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12356

Gene Willers MOVED to accept the SECOND READING and approve revisions to BP-2225, Conflict of Interest. Jeff Scherer SECONDED the motion.

**Voting Yes:** Ames, Anderson, Kuehn, Nelson, Petersen, Scherer, Sibbel, and Willers

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12357

Gene Willers MOVED to accept the SECOND READING and approve revisions to BP-2310, Meetings of the Area Board. Arlan Kuehn SECONDED the motion.

**Voting Yes:** Anderson, Kuehn, Nelson, Petersen, Scherer, Sibbel, Willers, and Ames

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12358

Gene Willers MOVED to accept the SECOND READING and approve BP-2620, President Evaluation. Carol Sibbel SECONDED the motion.

**Voting Yes:** Kuehn, Nelson, Petersen, Scherer, Sibbel, Willers, Ames, and Anderson

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12359

Gene Willers MOVED to accept the SECOND READING and approve the deletion of BP-5223, Conduct of Performance Scholarship Students. Terry Nelson SECONDED the motion.

**Voting Yes:** Nelson, Petersen, Scherer, Sibbel, Willers, Ames, Anderson, and Kuehn

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12360

Gene Willers MOVED to accept the SECOND READING and approve the deletion of BP-7312, President Evaluation. Carol Sibbel SECONDED the motion.

**Voting Yes:** Petersen, Scherer, Sibbel, Willers, Ames, Anderson, Kuehn, and Nelson

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12361

Gene Willers advised that the FIRST READING was heard on revisions to BP-6164, College Travel Reimbursement and Business Expense Policy.

12362

Arlan Kuehn, Chairperson of the Facilities Committee, MOVED to approve the revised Student Center Program Statement of Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education. Del Ames SECONDED the motion.

**Voting Yes:** Scherer, Sibbel, Willers, Ames, Anderson, Kuehn, Nelson, and Petersen

**Voting No:** None

**Absent:** Harvey and Robinson

**MOTION CARRIED**

12363

Chairperson Petersen recognized board and staff member birthdays for the month of September.

12364

At 4:02 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

*Minutes prepared by Diane Reikofski, Recording Secretary.*

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Arlan Kuehn, Secretary  
Northeast Board of Governors

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Dirk Petersen, Chairperson  
Northeast Board of Governors