



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES REGULAR MEETING

Thursday, December 8, 2016

Prior to convening the meeting, Chairperson Petsche led the assembly in pledging their allegiance to the flag of the United States of America.

11949

The Northeast Board of Governors met for its regular session Board Meeting on Thursday, December 8, 2016. Notice of the Regular Meeting was published in the *Norfolk Daily News* on Friday, December 2, 2016.

Roll call was taken with a quorum present.

AREA BOARD

Shirley J. Petsche, Chairperson.....	Present
Dr. Terry F. Nelson, Vice-Chairperson	Present
Dirk A. Petersen, Secretary.....	Present
Steven M. Anderson.....	Present
Keith E. Harvey	Absent-Excused
Arlan W. Kuehn	Present
Don Oelsigle	Present
Julie Robinson.....	Absent-Excused
Jeffrey M. Scherer.....	Present
Carol A. Sibbel.....	Present
Gene L. Willers.....	Present

OTHERS PRESENT

Dr. Michael R. Chipps, President
Mary Honke, Executive Vice President
John Blaylock, Vice President of Educational Services
Lynne Koski, Vice President of Administrative Services
Derek Bierman, Vice President of Technology Services
Amanda Nipp, Vice President of Student Services
Eric Johnson, Associate Vice President of Center for Enterprise
Dr. Tracy Kruse, Associate Vice President of Development and External Affairs
Craig Garrett, Associate Vice President of Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Recording Secretary

Brenda Sock, Technology Services Executive Assistant
Erin Bell, *Norfolk Daily News*
Wesley A. Thoene, WJAG
Scott Gray, Brogan & Gray, P.C., L.L.O

11950

Chairperson Petsche convened the meeting at 3:19 p.m. in Room 1108B of the College Welcome Center.

11951

Gene L. Willers MOVED and Don Oelsligle SECONDED the motion to adopt the Agenda of the December 8, 2016 meeting as distributed.

Voting Yes: Anderson, Kuehn, Nelson, Oelsligle, Petersen, Petsche, Scherer, Sibbel, and Willers

Voting No: None

Absent: Harvey and Robinson

MOTION CARRIED

11951

Chairperson Petsche noted that a copy of the Open Meetings law is posted on the tables at the back of the room. No constituents were in attendance to address the board with a public comment.

11952

Carol A. Sibbel MOVED and Dirk A. Petersen SECONDED the motion to approve the Minutes of the November 10, 2016 meetings as follows:

1. Regular Meeting
2. Student Success Committee Meeting
3. Facilities Committee Meeting
4. Human Resources Committee Meeting
5. Governance Committee Meeting
6. External Relations Committee Meeting
7. Finance Committee Meeting

Voting Yes: Kuehn, Nelson, Oelsligle, Petersen, Petsche, Scherer, Sibbel

Voting No: None

Abstain: Anderson and Willers

Absent: Harvey and Robinson

MOTION CARRIED

11953

Trelynn Morrow, SGA president, reported that ten blankets were made for the Blankets for Vets project and will be delivered today at 4:00 p.m. During the spring semester a lip sync contest will be held for the purpose of raising funds to make nonperishable care packages that will be sent to overseas soldiers.

Dr. Michael Chipps and the vice presidents provided verbal reports of campus-wide accomplishments, activities, and events.

11954

The Student Success Report for December, an update on Fridays @ Northeast, was provided by John Blaylock. Fridays @ Northeast is an innovative approach to engage with our high school partners and setting the stage for college success.

11955

Steve Anderson, NCCA Board of Directors representative, reported that the NCCA Board will meet in January to review all of the bills that have been introduced and prioritize for the community colleges.

Mr. Anderson reported that the transition is going well with Dennis Baack retiring and Greg Adams assuming the NCCA executive director position.

11956

Jeffrey M. Scherer MOVED and Don Oelsligle SECONDED the motion to acknowledge and accept the Monthly Financial Report for November 30, 2016 the claims paid in November 2016 as follows:

General Fund	\$ 1,151,569.37
Auxiliary Fund.....	\$ 625,664.61
Grants and Contracts	\$ 32,189.12
Scholarships and Financial Aid.....	\$ 4,812.65
Student Loans	\$ 0.00
Student Clubs.....	\$ 14,137.34
Other Agencies	\$ 18,935.92
Capital Improvement.....	\$ 193,707.28
ADA Hazard.....	\$ 0.00
Restricted Plant.....	\$ 260,451.34
Debt Service	\$ 0.00
Payroll Fund	\$ 2,417,013.81
TOTAL CLAIMS PAID.....	\$ 4,718,481.44

Voting Yes: Nelson, Oelsligle, Petersen, Petsche, Scherer, Sibbel, Willers, Anderson, and Kuehn

Voting No: None

Absent: Harvey and Robinson

MOTION CARRIED

11957

Dirk A. Petersen MOVED to accept the SECOND READING and recommend approval of revisions to BP-7210, Employee Group Classification. Gene L. Willers SECONDED the motion.

Voting Yes: Oelsligle, Petersen, Petsche, Scherer, Sibbel, Willers, Anderson, Kuehn, and Nelson

Voting No: None

Absent: Harvey and Robinson

MOTION CARRIED

11958

Dirk Petersen advised that the FIRST READING, with no revisions recommended, was heard on the following policies:

- a. BP-7050, Disabilities and Accommodations Concerning Employment
- b. BP-7110, Hiring Process
- c. BP-7121, Nepotism Policy
- d. BP-7226, Instructional Day
- e. BP-7242, Staff Load (Other Than Faculty)

11959

Dirk Petersen advised that the FIRST READING, with minimal revisions, was heard on the following policies:

- a. BP-7244, Full-Time Faculty Load
- b. BP-1020, Equal Opportunity
- c. BP-1030, Freedom of Speech
- d. BP-3050, Fraud and Whistleblower Policy
- e. BP-7015, Workplace Threats and Violence Reporting
- f. BP-7030, Emeritus Classification
- g. BP-7222, Work Week

11960

Dirk Petersen advised that the FIRST READING was heard for DELETION of the following policies:

- a. BP-4020, Instruction Projects Policy
- b. BP-7224, Work Share/Time Share

11961

Dirk Petersen, Chairperson of the Governance Committee, MOVED to elect the following Board of Governors Officers for 2017:

Dr. Terry F. Nelson, Chairperson
Dirk Petersen, Vice-Chairperson
Steve Anderson, Secretary

Carol A. Sibbel SECONDED the motion.

Voting Yes: Petersen, Petsche, Scherer, Sibbel, Willers, Anderson, Kuehn, Nelson, and Oelsligle

Voting No: None

Absent: Harvey and Robinson

MOTION CARRIED

11962

Dirk Petersen MOVED to elect Steve Anderson and Shirley Petsche to serve as the Nebraska Community College Association (NCCA) Board of Directors representatives for 2017, with the remainder of the Board serving as alternates. Dr. Terry F. Nelson SECONDED the motion.

Voting Yes: Petsche, Scherer, Sibbel, Willers, Anderson, Kuehn, Nelson, Oelsligle, and Petersen

Voting No: None

Absent: Harvey and Robinson

MOTION CARRIED

11963

Dirk Petersen MOVED to authorize the College Administration to exercise Northeast's first right of refusal to purchase real estate located at 1700 N. Victory Road, Norfolk, NE Pt S ½ NW ¼ & Pt SW ¼ of Section 13-24-1W and negotiate the per acre cost pursuant to LB56, approved by the Governor on April 29, 2015.

Voting Yes: Scherer, Sibbel, Willers, Anderson, Kuehn, Nelson, Oelsligle, Petersen, and Petsche

Voting No: None

Absent: Harvey and Robinson

MOTION CARRIED

11964

At 3:59 p.m., with no further business to discuss, Dr. Terry F. Nelson MOVED, Jeffrey M. Scherer SECONDED the motion, and it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Dirk A. Petersen, Secretary
Northeast Board of Governors

Shirley J. Petsche, Chairperson
Northeast Board of Governors