



801 East Benjamin Avenue, P.O. Box 469  
Norfolk, Nebraska 68702-0469

**BOARD OF GOVERNORS MEETING**

Thursday, December 14, 2023  
Lifelong Learning Center, Suite 197

The Board of Governors hereby reserves the right to go into executive/closed session pursuant to Neb. Rev. Stat. §84-1410 of the Nebraska Open Meetings Act.

**AGENDA**  
(Regular Meeting)

1:00 p.m.

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| 1. <u>ADOPT AGENDA</u> of the December 14, 2023 meeting. Official Notice of the meeting is posted on the Northeast Community College website and was published in the <i>Norfolk Daily News</i> on Friday, December 8, 2023.  | <b>MOTION</b> |
| 2. <u>OPEN MEETINGS ACT</u><br>Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today’s agenda and all reproducible printed material which will be discussed at today’s meeting is located on the table at the back of the meeting room and may also be accessed in Room 189 of the Lifelong Learning Center. Also available on that same table is a current copy of the Nebraska Open Meetings Act which is accessible to members of the public. | Information   |
| 3. <u>CLOSED SESSION</u> for the purpose of discussing the potential purchase of real estate for the protection of the public’s interest  | Information   |
| 4. <u>CLOSED SESSION</u> for the purpose of discussing collective bargaining for the protection of the public’s interest  | Information   |
| 5. <u>BOARD EDUCATION AND INFORMATION</u>   | Information   |
| 5.1 Administrative Services Report – Scott Gray   |               |
| 5.1.1 Monthly Financial Report and Paid Bills   |               |
| 5.2 Development/External Relations Report   |               |
| 5.2.1 NCCA Report – Del Ames and Nicole Sedlacek  |               |
| 5.2.1.1 NCCA Annual Membership dues   |               |
| 5.2.2 President’s Update  |               |
| 5.3 Educational Services Report – Charlene Widener  |               |
| 5.3.1 Stackable credentials   |               |

6. PUBLIC COMMENT on Board Education and Information Information  
Individuals commenting on Board Education and Information items are allowed three minutes each. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.
7. COMMITTEE REPORTS Information  
7.1 Governance Committee – Dirk Petersen  
7.1.1 Board of Governors Officers for 2024, Treasurer, and Recording Secretary  
7.2 Search Committee recommendations
8. MONITORING REPORT Information  
8.1 E-00, Ends
9. PUBLIC COMMENT on Committee or Monitoring Reports Information  
Individuals commenting on Committee or Monitoring Reports are allowed three minutes each. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.

<b>BREAK</b>
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3:30 p.m. (Approximate)
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10. CONSENT AGENDA **MOTION**  
10.1 Minutes of the November 9, 2023 Meeting  
10.2 Monthly Financial Report for November 30, 2023 and claims paid in November 2023  
10.3 SECOND READING for the DELETION of:
- BP-3030, Ownership of Intellectual Property and Patent – Content is covered in AP-3030, Ownership of Intellectual Property and Patent and EL-06, Asset Protection, items 4., 4.1 and 12.
  - BP-3070, Records Management – Content is covered in AP-3070, Records Management and EL-06, Asset Protection, item 12.
  - BP-6180, Sale of Books and Supplies to Students–Copyrights and Royalties – Content has been incorporated into AP-6180, Sale of Books and Supplies to Students–Copyrights and Royalties.
  - BP-7410, Employee Leave Policy – Content has been incorporated into administrative procedures AP-7410.1, Annual Leave; AP-7410.2, Bereavement and Emergency Leave; AP-7410.3, Family and Medical Leave; AP-7410.4, Jury and Court Leave; AP-7410.5, Leave of Absence; AP-7410.6, Military Leave; and AP-7410.8, Sick Leave.
  - BP-3010, Use and Scheduling of College Facilities and Property – Content has been incorporated into AP-3010.0, Use and Scheduling of College Facilities and Property.
  - BP-6410, Obligations – Content has been incorporated into AP-6420.0, Contracts Administration.

<b>Mission</b>
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Northeast Community College is dedicated to the success of students and the region it serves.
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- BP-6710, College Property – Content has been incorporated into AP-3010.0, Use and Scheduling of College Facilities and Property, item 3.1.13.
- BP-3110, Management Rights – Content is covered in BPD-03, Delegation to the President, Section 4.1.
- BP-7710, Employee Grievance – Content is covered in AP-7710.0, Employee Grievance.
- BP-7622, Employee Tuition Waiver – Content is covered in AP-7622.0, Employee Tuition Waiver.
- BP-7552, Retirement Age – Content is covered in AP-1010.0, Nondiscrimination.
- BP-7050, Disabilities and Accommodations Concerning Employment – Content is covered in AP-7050.0, Disabilities and Accommodations Concerning Employment.
- BP-7325, Employment Probation – Content is covered in AP-7325.0, Employment Probation.
- BP-7322, Positive Discipline – Content is covered in AP-7322.0, Progressive Discipline for Non-Faculty Employees and AP-7322.1, Progressive Discipline for Faculty Employees.

#### 11. PUBLIC COMMENT

Information

Individuals commenting on Items for Decision are allowed three minutes each. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.

#### 12. COLLEGE REPORTS

- 12.1 Presentation of Nebraska Open Golf Tournament scholarship check  
- Brittney Koenig and Sue Fuchtman, NPPD
- 12.2 Student Leadership Association (SLA) Report
- 12.3 President's Report

#### 13. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

- 13.1 Appoint Search Committee for the District IV vacancy **MOTION**
- 13.2 Appoint Chairperson for the District IV Search Committee **MOTION**
- 13.3 Payment of the 2024 NCCA Annual Membership dues **MOTION**
- 13.4 Election of Officers for 2024 **MOTION**
- 13.5 Appoint 2024 Treasurer and Recording Secretary **MOTION**

#### 14. OTHER

Information

#### 15. BOARD of GOVERNORS Meeting Self-Evaluation and discussion

Discussion

#### 16. ADJOURNMENT

**MOTION**

**Please Note:** *It is the intention of the Board of Governors to take up the items on the agenda in sequential order. However, the Board reserves the right to take up matters in a different order to accommodate the schedules of members or presenters or for other reasons.*

#### Mission

Northeast Community College is dedicated to the success of students and the region it serves.

**ANNOUNCEMENTS:****2024**

January 11 – Regular Board Meeting

February 4-7 – ACCT National Legislative Summit – Washington, DC

February 15 – Regular Board Meeting

March 14 – Regular Board Meeting

April 5-9 – AACC Annual Meeting

April 18 – Regular Board Meeting, West Point, NE (*rescheduled due to Rural Guided Pathways Institute*)

May 9 – Regular Board Meeting

May 10 - Commencement

June 13 – Regular Board Meeting

August 8 – Regular Board Meeting

August 22 – Regular Board Meeting (preliminary levy rate setting)

September 19ish (tentative Joint Public Hearing)

September 24 – Regular Board Meeting – Tax Asking/Budget Hearing

October 10 – Regular Board Meeting

October 23-26 – ACCT Leadership Congress – Seattle, WA

November 14 – Regular Board Meeting

December 12 – Regular Board Meeting

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