



community college

801 East Benjamin Avenue, P.O. Box 469

Norfolk, Nebraska 68702-0469

BOARD OF GOVERNORS MEETING

Thursday, November 9, 2023

Lifelong Learning Center, Suite 188 or via Zoom

videoconferencing at <https://northeast.zoom.us/j/92929584087>

The Board of Governors hereby reserves the right to go into executive/closed session pursuant to Neb. Rev. Stat. §84-1410 of the Nebraska Open Meetings Act.

AGENDA

(Regular Meeting)

1:30 p.m.

- 1. ADOPT AGENDA of the November 9, 2023, meeting. Official Notice of the meeting is posted on the Northeast Community College website and was published in the *Norfolk Daily News* on Friday, November 3, 2023. **MOTION**
- 2. OPEN MEETINGS ACT **Information**
Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today’s agenda and all reproducible printed material which will be discussed at today’s meeting is located on the table at the back of the meeting room and may also be accessed in Room 189 of the Lifelong Learning Center. Also available on that same table is a current copy of the Nebraska Open Meetings Act which is accessible to members of the public.
- 3. BOARD EDUCATION AND INFORMATION **Information**
 - 3.1 Administrative Services Report – Scott Gray
 - 3.1.1 Northeast Community College Financial Statement report
Kerry Gustafsson, Dana F. Cole & Co.
 - 3.1.2 Monthly Financial Report and Paid Bills
 - 3.1.3 BP-6130, Building Maintenance Funding Policy
 - 3.1.4 Faculty Association employee group negotiations
 - 3.2 Development/External Relations Report
 - 3.2.1 NCCA Report – Del Ames and Nicole Sedlacek
 - 3.2.2 ACCT Report – Steve Anderson, Jeanne Reigle, Pat Wojcik
 - 3.2.3 Foundation Board of Directors report – Del Ames and Jeff Scherer
- 4. PUBLIC COMMENT on Board Education and Information **Information**
Individuals commenting on Board Education and Information items are allowed three minutes each. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.

5. COMMITTEE REPORTS Information
- 5.1 Governance Committee – Dirk Petersen
 - 5.2 Ownership Linkage Committee – Nicole Sedlacek
 - 5.3 Election of Officers discussion
6. MONITORING REPORT Information
- 6.1 EL-06, Asset Protection
7. PUBLIC COMMENT on Committee or Monitoring Reports Information
- Individuals commenting on Committee or Monitoring Reports are allowed three minutes each. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.

BREAK

3:00 p.m. (Approximate)

8. CONSENT AGENDA MOTION
- 8.1 Minutes of the October 5, 2023 Meeting
 - 8.2 Monthly Financial Report for October 31, 2023 and claims paid in October 2023
9. PUBLIC COMMENT-OPEN MEETING Information
- Individuals commenting on Items for Decision are allowed three minutes each. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.
10. COLLEGE REPORTS
- 10.1 Student Leadership Association (SLA) Report
 - 10.2 President’s Report
11. DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:
- 11.1 Northeast Community College Financial Statement MOTION
 - 11.2 FIRST READING for the DELETION of the following: FIRST READING
 - 11.2.1 BP-3030, Ownership of Intellectual Property and Patent – Content is covered in AP-3030, Ownership of Intellectual Property and Patent and EL-06, Asset Protection, items 4., 4.1 and 12.
 - 11.2.2 BP-3070, Records Management – Content is covered in AP-3070 Records Management and EL-06, Asset Protection, item 12.
 - 11.2.3 BP-6180, Sale of Books and Supplies to Students–Copyrights and Royalties – Content has been incorporated into AP-6180, Sale of Books and Supplies to Students–Copyrights and Royalties.
 - 11.2.4 BP-7410, Employee Leave Policy – Content has been incorporated into administrative procedures AP-7410.1, Annual Leave; AP-7410.2, Bereavement and Emergency Leave; AP-7410.3, Family and Medical Leave; AP-7410.4, Jury and Court Leave; AP-7410.5, Leave of Absence; AP-7410.6, Military Leave; and AP-7410.8, Sick Leave.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

- 11.2.5 BP-3010, Use and Scheduling of College Facilities and Property – Content has been incorporated into AP-3010.0, Use and Scheduling of College Facilities and Property.
- 11.2.6 BP-6410, Obligations – Content has been incorporated into AP-6420.0, Contracts Administration.
- 11.2.7 BP-6710, College Property – Content has been incorporated into AP-3010.0, Use and Scheduling of College Facilities and Property, item 3.1.13.
- 11.2.8 BP-3110, Management Rights – Content is covered in BPD-03, Delegation to the President, Section 4.1.
- 11.2.9 BP-7710, Employee Grievance – Content is covered in AP-7710.0, Employee Grievance.
- 11.2.10 BP-7622, Employee Tuition Waiver – Content is covered in AP-7622.0, Employee Tuition Waiver.
- 11.2.11 BP-7552, Retirement Age – Content is covered in AP-1010.0, Nondiscrimination.
- 11.2.12 BP-7050, Disabilities and Accommodations Concerning Employment – Content is covered in AP-7050.0, Disabilities and Accommodations Concerning Employment.
- 11.2.13 BP-7325, Employment Probation – Content is covered in AP-7325.0, Employment Probation.
- 11.2.14 BP-7322, Positive Discipline – Content is covered in AP-7322.0, Progressive Discipline for Non-Faculty Employees and AP-7322.1, Progressive Discipline for Faculty Employees.

12. Acceptance of board member resignation and announcement of vacancy, and direct the President’s Office to proceed with filling the vacancy pursuant to Board Policy, GP-11, Investment in Governance. **MOTION**

13. OTHER Information

14. BOARD of GOVERNORS Meeting Self-Evaluation and discussion Discussion

15. ADJOURNMENT **MOTION**

Please Note: *It is the intention of the Board of Governors to take up the items on the agenda in sequential order. However, the Board reserves the right to take up matters in a different order to accommodate the schedules of members or presenters or for other reasons.*

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ANNOUNCEMENTS:**2023**

December 14 – Regular Board Meeting

2024

January 11 – Regular Board Meeting

February 4-7 – ACCT National Legislative Summit – Washington, DC

February 15 – Regular Board Meeting

March 14 – Regular Board Meeting

April 5-9 – AACC Annual Meeting

April 18 – Regular Board Meeting (*rescheduled due to Rural Guided Pathways Institute*)

May 9 – Regular Board Meeting

May 10 - Commencement

June 13 – Regular Board Meeting

August 8 – Regular Board Meeting

August 22 – Regular Board Meeting (preliminary levy rate setting)

September 19ish (tentative Joint Public Hearing)

September 24 – Regular Board Meeting – Tax Asking/Budget Hearing Resolution

October 10 – Regular Board Meeting

October 23-26 – ACCT Leadership Congress – Seattle, WA

November 14 – Regular Board Meeting

December 12 – Regular Board Meeting

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