

Northeast
community college
801 East Benjamin Avenue, P.O. Box 469
Norfolk, Nebraska 68702-0469

11:30 am

COMMITTEE MEETINGS

NONE

BOARD OF GOVERNORS MEETING

Thursday, December 9, 2021

The Board of Governors hereby reserves the right to go into executive/closed session pursuant to
Neb. Rev. Stat. §84-1410 of the Nebraska Open Meetings Act.

12:30 p.m.

1. **BOARD EDUCATION AND INFORMATION**

Information

- 1.1 Tour of Vet Tech Facility

1:30 p.m.

2. **VICE PRESIDENT REPORTS**

Information

- 2.1 Administrative Services Report – Scott Gray
2.1.1 Facilities Update/Progress Report
2.1.2 Monthly Financial Statements and Paid Bills
2.1.3 Room and Board Rates

2.2 Development/External Relations Report
2.2.1 Legislative Update – Dr. Tracy Kruse
2.2.2 President’s Update – President Barrett

3. **OWNERSHIP LINKAGE**

No Report

4. **COMMITTEE REPORTS**

Information

- 4.1 Committee Structure – Roles, Responsibilities, and Membership
4.1.1 Governance Committee
4.1.1.1 Cabinet Liaison – Scott Gray
4.1.2 Ownership Linkage Committee
4.1.2.1 Discuss role and responsibilities

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

- 4.1.3 Search Committee
 - 4.1.3.1 Discuss role and responsibilities
 - 4.1.3.2 Process for election of board officers
 - 4.1.3.3 Review process for filling vacant board positions
 - 4.1.3.3.1 Identify search committee members
- 4.2 Selection of NCCA Board of Directors representatives
- 4.3 Other (Ad Hoc) Committees

- 5. MONITORING REPORT – practice run! – President Barrett & Scott Gray Information
- 5.1 Financial Conditions and Activities (EL-05)

4:00 p.m.

6. PLEDGE of ALLEGIANCE

7. ROLL CALL

8. CALL REGULAR MEETING TO ORDER

- 9. ADOPT AGENDA for December 9, 2021 Regular meeting. Official Notice of the Regular Meeting is posted on the Northeast Community College website and was published in the Norfolk Daily News on Friday, December 3, 2021. **MOTION**

- 10. PUBLIC COMMENT Information

Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located on the table at the back of the room and may also be accessed on the Northeast Community College website. Also available on that same table is a current copy of the Nebraska Open Meetings Act which is accessible to members of the public. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.

- 11. APPROVE MINUTES of the November 16, 2021 meetings as follows: **MOTION**
 - 11.1 Regular Meeting (pgs. 5-10)
 - 11.2 Facilities Committee Meeting (pg. 11)
 - 11.3 External Relations Committee Meeting (pgs. 12-13)
 - 11.4 Governance Committee Meeting (pgs. 14-15)
 - 11.5 Finance Committee Meeting (pgs. 16-17)
 - 11.6 Student Success Committee Meeting (pg. 18)

- 12. COLLEGE REPORTS Information
 - 12.1 Student Leadership Association
 - 12.2 President's Report

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

13. ITEMS FOR DECISION

- 13.1 SECOND READING and approval of executive limitation, governance process, board president delegation, and ends policies **MOTION**
- 13.2 FIRST READING for the deletion of : **FIRST READING**
- 13.2.1 BP-2010, College Property Naming Policy
 - 13.2.2 BP-2020, Public Information
 - 13.2.3 BP-2110, Organization-Powers and Duties
 - 13.2.4 BP-2113, Organization-Number of Members-Terms of Office-Officers
 - 13.2.5 BP-2115, Board Officer Duties
 - 13.2.6 BP-2120, Board Committees
 - 13.2.7 BP-2130, Members on the Board of Directors of the NCCA
 - 13.2.8 BP-2210, Duties and Expectations
 - 13.2.9 BP-2220, Code of Ethics
 - 13.2.10 BP-2221, Violation of Code of Ethics
 - 13.2.11 BP-2310, Meetings of the Area Board
 - 13.2.12 BP-2312, Meetings of the Area Board-Special Meetings
 - 13.2.13 BP-2314, Meetings of the Area Board-Closed for Executive Session
 - 13.2.14 BP-2320, Meetings of the Area Board-Public Comment
 - 13.2.15 BP-2410, Policy Development, Review, and Implementation
 - 13.2.16 BP-2510, Board Self-Evaluation
 - 13.2.17 BP-2520, Board Member Development
 - 13.2.18 BP-2610, Delegation of Authority to President
 - 13.2.19 BP-2620, President Evaluation
- 13.3 Accept the resignation from Gene Willers and Arlan Kuehn and announce vacancies, Board of Governors, District III and District IV, and direct the President's Office to proceed with filling the vacancy **MOTION**
- 13.4 Election of Board of Governors Officers for 2022 **MOTION**

14. REQUIRED APPROVALS

- 14.1 Acknowledge and accept the Monthly Financial Report for November 30, 2021 and claims paid in November 2021 **MOTION**
- 14.2 Approve the room and board rates for 2022-2023 **MOTION**

15. OTHER

Information

16. ADJOURNMENT

MOTION

5:00 p.m.

Winter Reception

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

Please Note: *It is the intention of the Board of Governors to take up the items on the agenda in sequential order. However, the Board reserves the right to take up matters in a different order to accommodate the schedules of members or presenters or for other reasons.*

ANNOUNCEMENTS:

2022

January 13 – Regular Board Meeting – Lifelong Learning Center
February 17 – Regular Board Meeting – Lifelong Learning Center
March 10 – Regular Board Meeting – Lifelong Learning Center
April 14 – Regular Board Meeting – Lifelong Learning Center
May 12 – Regular Board Meeting – Lifelong Learning Center
June 9 – Regular Board Meeting - College Welcome Center, Room 1108B
July 14 – Regular Board Meeting – Lifelong Learning Center
August 11 – Regular Board Meeting – Lifelong Learning Center
September 8 – Regular Board Meeting – Lifelong Learning Center
October 13 – Regular Board Meeting – Lifelong Learning Center
November 10 – Regular Board Meeting – Lifelong Learning Center
December 8 – Regular Board Meeting – Lifelong Learning Center

Mission

Northeast Community College is dedicated to the success of students and the region it serves.



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Tuesday, November 16, 2021

Prior to convening the meeting, Chairperson Steve Anderson led the assembly in pledging their allegiance to the flag of the United States of America.

12877

Roll call was taken with a quorum present.

AREA BOARD

Steve Anderson, Chairperson	Present
Arlan Kuehn, Vice-Chairperson	Absent-Unexcused
Julie Robinson, Secretary	Present
Del Ames	Present
Donovan Ellis	Present
Dr. Terry Nelson	Absent-Excused
Dirk Petersen	Absent-Excused
Jeffrey Scherer	Absent-Excused
Nicole Sedlacek	Present
Carol Sibbel	Present
Gene Willers	Present

OTHERS PRESENT

Dr. Leah A. Barrett, President
Paul Feilmeier, Vice President, Technology Services
Scott Gray, Vice President, Administrative Services
Amanda Nipp, Vice President, Student Services
Dr. Tracy Kruse, Vice President, Development and External Affairs
Dr. Michele Gill, Vice President, Educational Services
Jessica Dvorak, Associate Vice President, Human Resources
Lindsay Spiegel, Associate Dean of Academic Outreach
Jim Curry, Director of Public Relations
Diane Reikofski, Executive Assistant to the President
Carissa Kollath, Director of Student Activities
Doug Lange, Custodian
Chris Simpson, Custodian
Chris Lambertsen, Custodian

Rose Graham, Student Leadership Association President
Cody Ronnenfeldt, WJAG
Mark Mahoney, *Norfolk Daily News*

12878

Notice of the Regular Meeting is published on the Northeast Community College website and in the *Norfolk Daily News* on Wednesday, November 10, 2021. Chairperson Steve Anderson convened the Regular Meeting at 3:02 p.m. in Suites E & H of the Lifelong Learning Center.

12879

Nicole Sedlacek MOVED to adopt the Agenda of the November 16, 2021 Regular Meeting. Del Ames SECONDED the motion.

Voting Yes: Ames, Anderson, Ellis, Robinson, Sedlacek, Sibbel, and Willers

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12880

Chairperson Anderson noted that a copy of the Open Meetings Law is posted on the table at the back of the room. No constituents were in attendance to address the board with a public comment.

12881

Donovan Ellis MOVED, and Carol Sibbel SECONDED the motion to approve Minutes of meetings as follows:

September 14, 2021:

1. Facilities Committee Meeting
2. Student Success Committee Meeting

October 26, 2021:

3. Regular Meeting
4. External Relations Committee Meeting
5. Finance Committee Meeting, and
6. Governance Committee Meeting

Voting Yes: Anderson, Ellis, Robinson, Sedlacek, Sibbel, Willers, and Ames

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12882

- Rose Graham, SLA president, reported that there were approximately 1,600 children who attended the Spooktacular Children's Carnival. SLA members continuing making tie blankets that will be gifted to six residents of the Nebraska Veteran's Home. A bake sale will be sponsored on December 2nd in Union 73.
- President Leah Barrett reported that The Aspen Institute has named Northeast Community College as one of the nation's top 150 institutions and is eligible to compete for the \$1 million Aspen Prize for Community College Excellence, the nation's signature recognition of high achievement and performance among America's community colleges. The colleges selected for this honor stand out among more than 1,000 community colleges nationwide as having high and improving levels of student success as well as equitable outcomes for Black and Hispanic students and those from lower-income backgrounds. Northeast has been recognized by the Aspen Institute in the past. It was named a Top 120 institution in both 2011 and 2013, a Top 10 college in 2017, and Top 150 in 2019 and 2021.
- Preston Love, Jr. and Stanley Timm, both of Omaha, have been inducted into Northeast's Alumni Hall of Success.
- Jeanne Reigle and Russ Vering both of whom served as co-campaign chairs of the Nexus capital campaign, were the recipients of the 2021 Distinguished Service Award.
- Northeast Community College observed Veterans Day on November 11th. The celebration included the College's presentation of the "Virtual Wall of Honor" video throughout the day in Union 73. The "Virtual Wall of Honor" is an electronic display of current or past U.S. military service members who are either employed at Northeast - or employees who have family members who have served or are actively in the military.
- Northeast's Precision Agriculture program demonstrated its technology in an innovative way this fall. In preparing the annual field plans for the growing season earlier this year, Chance Lambrecht, precision agriculture instructor, and Rob Thomas, college farm manager, discussed utilizing a multi-hybrid planter that was built in a precision hardware course to plant a design on one of the farm's soybean fields. It was determined that Northeast's Hawk athletic mascot could showcase the planter's technological capability and promote the spirit of Northeast Community College. The design was created by planting a long season soybean variety for the Hawk and a short season variety for the background.
- The Northeast Music Department recently held the annual Fall Concert and a Pops Concert.
- Northeast Community College's TRIO Student Support Services (SSS) program held a celebration to recognize first-generation college students on Mon., Nov. 8, as part of the National First-Generation College Celebration to honor the anniversary of the signing of the Higher Education Act of 1965.
- The TRIO program is working with a Norfolk financial advising firm to offer its students advice on managing their money, investing, and even starting to plan now for retirement. There are three areas the program is focusing its attention over the course of the academic year. Students have the opportunity to attend once-a-month orientation presentations. Once students complete their initial orientation, they are then afforded the opportunity for as many one-one meetings as well as phone calls with a certified financial planner whenever they have any financial-related questions. These personal services will be afforded to all TRIO students for the entirety of their college career at Northeast.
- The Northeast women's soccer team has qualified for the National Junior College Athletic Association Division II National Tournament in Wichita, KS.

- The Iowa Community College Athletic Conference has named Northeast's Women's Soccer Coach Chad Miller Division II Coach of the Year. This is the second consecutive year Miller has earned the recognition. In addition, Naomi Pedroza (Hastings, NE), Romeni Gurmendi (Boulder, CO), Sara Pedroza (Hastings, NE) and Kailey Lincoln (Gold Coast, Queensland) have been named as ICCAC First Team All-Region recipients.
- Adam Potter has been named the next head men's soccer coach at Northeast. He joins the Hawks after a successful stint as the assistant coach at Casper College in Casper, WY.

12883

The Nebraska Community College Association (NCCA) Board of Directors will meet in January 2022 to review the legislative agenda.

12884

Julie Robinson MOVED to approve the redistricting plan of the Northeast Community College voting districts. Nicole Sedlacek SECONDED the motion.

Voting Yes: Ellis, Robinson, Sedlacek, Sibbel, Willers, Ames, and Anderson

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12885

Julie Robison advised that the FIRST READING was heard on the executive limitation, governance process, board president delegation, and ends policies. The second reading and approval will occur in December.

12886

Julie Robinson MOVED to approve the 2022 NCCA Annual Membership Dues in the amount of \$65,181.58. Carol Sibbel SECONDED the motion.

Voting Yes: Robinson, Sedlacek, Sibbel, Willers, Ames, Anderson, and Ellis

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12887

Gene Willers MOVED, and Julie Robinson SECONDED the motion to acknowledge and accept the Monthly Financial Report for October 31, 2021 and claims paid in October 2021 as presented.

Voting Yes: Sedlacek, Sibbel, Willers, Ames, Anderson, Ellis, and Robinson

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12888

Gene Willers MOVED to acknowledge the Northeast Community College Financial Audit of June 30, 2021 and 2020. Donovan Ellis SECONDED the motion.

Voting Yes: Sibbel, Willers, Ames, Anderson, Ellis, Robinson, and Sedlacek

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12889

Gene Willers MOVED and Carol Sibbel SECONDED the motion to approve the 2022-2023 tuition and fees as follows:

- Resident tuition rate be set at \$108.00 per credit hour
- Tuition rate for Iowa and South Dakota residents be set at \$109.00 per credit hour
- Non-resident tuition rate be set at \$151.00 per credit hour
- Student services fee remain at \$5.00 per credit hour
- Facility fee remain at \$9.00 per credit hour
- Technology fee remain at \$6.00 per credit hour
- All other tuition and fees remain at the same rate as the 2021-22 rates

Room and board rates have been TABLED until the December meeting to allow review of recently received information.

Voting Yes: Willers, Ames, Anderson, Ellis, Robinson, Sedlacek, and Sibbel

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12890

Gene Willers MOVED to approve a three-year extension of the Nebraska Community College Insurance Trust (NCCIT). Carol Sibbel SECONDED the motion.

Voting Yes: Ames, Anderson, Ellis, Robinson, Sedlacek, Sibbel, and Willers

Voting No: None

Absent: Kuehn, Nelson, Petersen, and Scherer

MOTION CARRIED

12891

Chairperson Anderson recognized board and staff member birthdays for the month of November.

12892

At 3:30 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Steve Anderson, Chairperson
Northeast Board of Governors

Julie Robinson, Secretary
Northeast Board of Governors

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FACILITIES COMMITTEE

Tuesday, November 16, 2021

FACILITIES COMMITTEE

Jeff Scherer, Chairperson	ABSENT
Del Ames	PRESENT
Dirk Petersen	PRESENT
Carol Sibbel	PRESENT
Steve Anderson, ex-officio	ABSENT

OTHER BOARD MEMBER

Donovan Ellis	PRESENT
Arlan Kuehn	ABSENT
Terry Nelson	ABSENT
Julie Robinson	PRESENT
Nicole Sedlacek	PRESENT
Gene Willers	PRESENT

STAFF

Dr. Leah Barrett
Paul Feilmeier
Scott Gray
Amanda Nipp
Dr. Tracy Kruse
Jessica Dvorak
Lindsay Spiegel
Jim Curry
Diane Reikofski

MINUTES

1. Del Ames, member of the Facilities Committee, convened the meeting at 10:51 a.m. in Suites E&H of the Lifelong Learning Center.
2. Minutes of the September 14, 2021 meeting were approved as distributed.
3. Work is being done to complete the punch list items in the Vet Tech facility. A team is meeting to develop a plan for moving into the Vet Tech area. Initial plans include moving in by the middle of December so that classes are ready to begin in January.

Supply chain issues have caused a delay in receiving the fire alarm panel that needs to be installed in the Farm Ops/Large Animal facility. The building can be occupied once the panel is received and installed.

4. With no further business to discuss, the meeting was adjourned at 10:54 a.m.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

EXTERNAL RELATIONS COMMITTEE

Tuesday, November 16, 2021

EXTERNAL RELATIONS COMMITTEE

Nicole Sedlacek, Chairperson	PRESENT
Arlan Kuehn	ABSENT
Julie Robinson	PRESENT
Gene Willers	PRESENT
Steve Anderson, ex-officio	ABSENT

OTHER BOARD MEMBERS

Del Ames	PRESENT
Donovan Ellis	PRESENT
Terry Nelson	ABSENT
Dirk Petersen	PRESENT
Jeff Scherer	ABSENT
Carol Sibbel	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Dr. Tracy Kruse
Amanda Nipp
Jessica Dvorak
Lindsay Spiegel
Jim Curry
Diane Reikofski

MINUTES

1. Nicole Sedlacek, Chairperson of the External Relations Committee, convened the meeting at 10:54 a.m. in Suites E&H of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the October 26, 2021 meeting as distributed.
3. External relations work and outreach activities that Dr. Leah Barrett and Dr. Tracy Kruse have been involved in includes:
 - Participating in the Nebraska Chamber Economic Develop Summit. Discussion was held on workforce challenges and not having a sufficient labor force to meet demand. Dialogue also held regarding pathways to careers and the role that higher education plays in that work. The Nebraska Chamber Alliance Workforce workgroup was developed to create some action items related to the discussion. The NCCA Executive Director comes from manufacturing and hopes to be involved in these discussions.
 - Manufacturing Summit is being planned for the region in January.
 - Spoke regarding higher education and global perspectives to cohort 39 of the Nebraska Leadership Education/Action Development (LEAD) group. Northeast's Tee Bush has been selected as a cohort 40 member of the LEAD group.
 - Open house was hosted in Hartington earlier this week. Mayor, Mark Becker and Chamber Director, Karen Flamig, were present. These are important relationship building activities as we develop our pipeline.
 - Along with former Norfolk mayor, Sue Fuchtmann and Metka Kolm, controller at Nucor, Dr. Barrett will speak about Leadership in Action with the Leadership Nebraska group.

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- Attended the Nebraska State College System Board of Trustees reception last Wednesday which provided Dr. Barrett the opportunity to meet board members and discuss the strong working relationship that exists with Wayne State College.
 - Attending the AgCeptional Women's Conference on November 19th.
 - Provided an annual presentation to the Peter Kiewit Foundation on how we use their dollars for Guided Pathways.
 - Working on grant opportunities related to building construction.
 - Continue to have discussions on grant development.
 - Dr. Leah Barrett has been appointed as a board member of the Rural Community College Alliance (RCCA). In conjunction with the Association of Community College Trustees (ACCT) National Legislative Summit (NLS), RCCA will have one day dedicated to advocating for community colleges.
 - Conversations are being held with senators and university system leaders to discuss ideas for the Nebraska Rescue plan.
4. Foundation Board of Directors quarterly report includes:
- Meeting was held on October 26, 2021. Lori Olson, from the accounting firm of Dana F. Cole, presented the Foundation Audited Financial Statement of June 30, 2021 and 2020. The Foundation received an unmodified opinion. The 2020 Form 990 was also reviewed and approved.
 - Amendments to the Foundation's Investment Policy Statement were approved by the Board of Directors. The purpose of the Statement is to serve as a guide for the investment management of Foundation assets and is reviewed a minimum of every five years in order to remain relevant to current investment strategies.
 - The Foundation is entering into a request for proposal process for investment management services.
5. With no further business to discuss, the meeting was adjourned at 11:18 a.m.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

GOVERNANCE COMMITTEE

Tuesday, November 16, 2021

GOVERNANCE COMMITTEE

Dirk Petersen, Chairperson	PRESENT
Terry Nelson	ABSENT
Julie Robinson	PRESENT
Jeff Scherer	ABSENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	PRESENT
Donovan Ellis	PRESENT
Arlan Kuehn	ABSENT
Nicole Sedlacek	PRESENT
Carol Sibbel	PRESENT
Gene Willers	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Tracy Kruse
Jessica Dvorak
Lindsay Spiegel
Jim Curry
Diane Reikofski

GUESTS

Josie Schafer

MINUTES

1. The Governance Committee was convened at 12:00 p.m. in Suites E & H of the Lifelong Learning Center by Dirk Petersen, Chairperson of the Governance Committee.
2. Recommended approval of the Minutes of the October 26, 2021 meeting as presented.
3. Josie Schafer, director, UNO, Center for Public Affairs Research, joined via Zoom, to present data regarding the analysis of the 2020 census information related to the Northeast Community College Area Board of Governors voting districts.

Redistricting is guided by Nebraska Revised Statute 32-553, which requires districts to be substantially equal in population. 2020 population data was imported into existing district boundaries and verification was made that not enough population variation exists to warrant changing the existing district boundaries.

Next steps include submitting the GIS files to the office of the Secretary of State, along with physical descriptions. The same files will be provided to Northeast Community College.

Following discussion, a consensus was reached by the Governance Committee to recommend to the Board of Governors to approve the Northeast Community College Area Board of Governors voting districts as they currently exist.

4. Discussion was held and minor changes were suggested to the proposed executive limitation, governance process, board president delegation, and ends policies after which a consensus was

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reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING of the same.

5. The NCCA Board of Directors sets the Nebraska Community College Association (NCCA) office budget annually and the dues are divided equally among the five participating Nebraska community colleges.

A consensus was reached by the Governance Committee to recommend to the Board of Governors to approve payment of the 2022 NCCA annual membership dues in the amount of \$65,181.58.

6. Reminder was provided that the February 2022 Board of Governors meeting will be held on Thursday, January 17, 2022.
7. With no further business to discuss, the meeting was adjourned at 1:28 p.m.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FINANCE COMMITTEE

Tuesday, November 16, 2021

FINANCE COMMITTEE

Gene Willers, Chairperson	PRESENT
Del Ames	PRESENT
Donovan Ellis	PRESENT
Carol Sibbel	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Arlan Kuehn	ABSENT
Terry Nelson	ABSENT
Dirk Petersen	ABSENT
Julie Robinson	PRESENT
Jeff Scherer	ABSENT
Nicole Sedlacek	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Jessica Dvorak
Amanda Nipp
Dr. Tracy Kruse
Jim Curry
Lindsay Spiegel
Diane Reikofski

GUESTS

Lori Olson

MINUTES

1. Gene Willers, Chairperson of the Finance Committee, convened the meeting at 1:28 p.m. in Suites E & H of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the October 26, 2021 meeting as distributed.
3. Review of the Northeast Community College Area Financial Statements for June 30, 2021 and 2020 was provided by Lori Olson, Dana F. Cole & Company, who reported an unmodified opinion, the highest level of assurance that can be given. The financial statements were presented, in all material respects, in accordance with applicable financial reporting framework. The AU 260 was also received and reflects no adjustments, uncorrected misstatements, disagreements with management, or significant issues discussed or encountered with management.

A consensus was reached by the Finance Committee to recommend to the Board of Governors to accept the Northeast Community College Area Financial Statements for June 30, 2021 and 2020.

4. The Monthly Financial Report for October 31, 2021 and paid bills for the month of October 2021 were briefly reviewed by Scott Gray.

A consensus was reached by the Finance Committee members to recommend to the Board of Governors to acknowledge and accept the aforementioned.

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5. Discussion regarding tuition and fee rates, along with peer institution comparative data, was held during the October meeting. Since that discussion, information has been received from other area and regional colleges that they will be increasing their tuition \$2.00-\$3.00 per credit hour for next year.

Chartwells provided some numbers late yesterday that need to be reviewed prior to a recommendation being brought forward. Consideration of room and board rates will be TABLED until December.

A consensus was reached by the Finance Committee to recommend to the Board of Governors the following rates/fees for 2022-2023:

- Resident tuition rate be set at \$108.00/credit hour.
 - Tuition for Iowa and South Dakota residents be set at \$109.00/credit hour.
 - Non-resident tuition be set at \$151.00/credit hour
 - Student services fee remain at \$5.00/credit hour
 - Facility fee remain at \$9.00/credit hour
 - Technology fee remain at \$6.00/credit hour
 - All other tuition and fees remain the same as 2021-2022 rates
6. The Nebraska Community College Insurance Trust (NCCIT) is a risk management pool that was organized in May 1995 and formed to self-insure, on a group basis, coverage for property, general liability, errors and omissions, and worker's compensation. NCCIT is operated by a Board of Trustees consisting of one representative from each signatory College, utilizing a committee structure for governance, operation, and oversight providing involvement by all members of the Board. The Trust contracts with the Nebraska Risk Management Association (NRMA) to administer the program.

Following a brief discussion, a consensus was reached by the Finance Committee to recommend to the Board of Governors to approve the Resolution for the Northeast Community College Area to continue its membership in the Nebraska Community College Insurance Trust (NCCIT) for a three-year period commencing on July 1, 2022 and continuing to June 30, 2025.

7. With no further business to discuss, the meeting was adjourned at 1:00 p.m.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

STUDENT SUCCESS COMMITTEE

Tuesday, November 16, 2021

STUDENT SUCCESS COMMITTEE

Donovan Ellis, Chairperson	PRESENT
Arlan Kuehn	ABSENT
Terry Nelson	ABSENT
Nicole Sedlacek	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	PRESENT
Dirk Petersen	ABSENT
Julie Robinson	PRESENT
Jeff Scherer	ABSENT
Carol Sibbel	PRESENT
Gene Willers	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Tracy Kruse
Jessica Dvorak
Lindsay Spiegel
Dr. Michele Gill
Jim Curry
Diane Reikofski
Dr. Jeff Hoffman
Tara Smydra
Jen Greve
Terri Heggemeyer

MINUTES

1. The Student Success Committee was convened at 2:16 p.m., in Suites E & H of the Lifelong Learning Center, by Donovan Ellis, Chairperson of the Student Success Committee.
2. Recommended approval of the Minutes of the September 14, 2021 meeting as distributed.
3. The future of Guided Pathways at Northeast Community College includes creating a comprehensive set of student goals for all students to better understand what a student to accomplish at Northeast and in their life. Traditionally, a student lifecycle was thought of as recruitment, matriculation, and graduation. Guided Pathways will help to expand the student lifecycle to degree-seeking, Early College, traditional course work, continuing education, and personal enrichment.
4. With no further business to discuss, the meeting was adjourned at 2:57 p.m.

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