



BOARD OF GOVERNORS MEETING

Thursday, May 13, 2021

ORDER OF BUSINESS:

8:30-10:30 a.m.	Student Success Committee Meeting, LLC, Suites F & G
10:30-10:45 a.m.	BREAK
10:45-11:30 a.m.	External Relations Committee Meeting, LLC, Suites F & G
11:30-11:35 a.m.	Facilities Committee Meeting, LLC, Suites F & G
11:35 a.m.-1:10 p.m.	Lunch
1:15-2:30 p.m.	Governance Committee Meeting, LLC, Suites F & G
2:30-3:30 p.m.	Finance Committee Meeting, LLC, Suites F & G
3:30 p.m.	Regular Meeting, LLC, Suites F & G

The Board of Governors hereby reserves the right to go into executive/closed session pursuant to Neb. Rev. Stat. §84-1410 of the Nebraska Open Meetings Act.

PLEDGE of ALLEGIANCE

AGENDA (Regular Meeting)

ACTION

- | | |
|---|-------------|
| A. <u>ROLL CALL</u> | Chairperson |
| B. <u>CALL REGULAR MEETING TO ORDER</u> | Chairperson |

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

- C. ADOPT AGENDA for May 13, 2021 Regular Meeting. Official Notice of the Regular Meeting is posted on the Northeast Community College website and was published in the *Norfolk Daily News* on Friday, May 7, 2021. **MOTION**
- D. PUBLIC COMMENT **Info**
Pursuant to Nebraska Statute Section 84-1412, the public is advised that a copy of today's agenda and all reproducible written material which will be discussed at today's meeting is located on the table at the back of the room and may be accessed on the Northeast Community College website. Also available on that same table is a current copy of the Nebraska Open Meetings Act which is accessible to members of the public. Any member of the public wishing to address the Board of Governors may sign in and comment to the Board at this time.
- E. APPROVE MINUTES of the April 8, 2021 meetings as follows: **MOTION**
1. Regular Meeting– (attached pgs. 4-9)
2. Student Success Committee Meeting – (attached pgs. 10-13)
3. External Relations Committee Meeting – (attached pgs. 14-15)
4. Finance Committee Meeting – (attached pg. 16)
5. Facilities Committee Meeting – (attached pg. 17)
6. Governance Committee Meeting– (attached pgs. 18-19)
- F. REPORTS – Dr. Leah Barrett **Info**
1. Student Leadership Association
2. President
a. PTK recognition
- G. NEBRASKA COMMUNITY COLLEGE ASSOCIATION (NCCA) REPORT **Info**
- Steve Anderson, NCCA Board of Directors representative
- H. STUDENT SUCCESS COMMITTEE
- Donovan Ellis, Chairperson
1. Approve the continuation of the Horticulture Golf Course Management program at Northeast Community College to the Nebraska Coordinating Commission for Postsecondary Education (CCPE) – (refer to committee materials) **MOTION**
2. Approve the continuation of the Veterinary Technology program at Northeast Community College to the Nebraska Coordinating Commission for Postsecondary Education (CCPE) – (refer to committee materials) **MOTION**
3. Approve the continuation of the Health Information Management Systems (HIMS) program at Northeast Community College to the Nebraska Coordinating Commission for Postsecondary Education (CCPE) – (refer to committee materials) **MOTION**

Mission

Northeast is dedicated to the success of students and the region it serves.

I. GOVERNANCE COMMITTEE

- Dirk Petersen, Chairperson

1. Approve the president's contract for 2021-2024

MOTION

2. SECOND READING and APPROVAL of the deletion of BP-5820, Residence and Use of Service and Therapy Animals and Pets – (refer to committee material)

MOTION

J. FINANCE COMMITTEE

- Gene Willers, Chairperson

1. Acknowledge and accept the Monthly Financial Report for April 30, 2021 and claims paid in April 2021

MOTION

K. OTHER

Info

L. ADJOURNMENT

MOTION

Please Note: It is the intention of the Board of Governors to take up the items on the agenda in sequential order. However, the Board reserves the right to take up matters in a different order to accommodate the schedules of members or presenters or for other reasons.

ANNOUNCEMENTS:

2021

May 21 and 22 - COMMENCEMENT

June 10 - REGULAR BOARD MEETING – College Welcome Center

July 8 - REGULAR BOARD MEETING – Lifelong Learning Center

August 12 - REGULAR BOARD MEETING – Lifelong Learning Center

September 14 - REGULAR BOARD MEETING – Lifelong Learning Center

October 19 - REGULAR BOARD MEETING – Lifelong Learning Center (Rescheduled due to Leadership Congress)

November 11 - REGULAR BOARD MEETING – Lifelong Learning Center

December 9 - REGULAR BOARD MEETING – Lifelong Learning Center

Mission

Northeast is dedicated to the success of students and the region it serves.



NORTHEAST COMMUNITY COLLEGE AREA

MINUTES of REGULAR MEETING

Thursday, April 8, 2021

Prior to convening the meeting, Chairperson Steve Anderson led the assembly in pledging their allegiance to the flag of the United States of America.

12791

Roll call was taken with a quorum present.

AREA BOARD

Steve Anderson, Chairperson	Present
Arlan Kuehn, Vice-Chairperson	Absent-Excused
Julie Robinson, Secretary	Present
Del Ames	Absent-Excused
Donovan Ellis	Present
Dr. Terry Nelson	Present
Dirk Petersen	Present
Jeffrey Scherer	Present
Nicole Sedlacek	Present
Carol Sibbel	Absent-Excused
Gene Willers	Present

OTHERS PRESENT

Dr. Leah A. Barrett, President
Paul Feilmeier, Vice President, Technology Services
Scott Gray, Vice President, Administrative Services
Amanda Nipp, Vice President, Student Services
Dr. Tracy Kruse, Vice President, Development and External Affairs
Dr. Michele Gill, Vice President, Educational Services
Dr. Karen Severson, Interim Associate Vice President, Human Resources
Jim Curry, Director of Public Relations
Diane Reikofski, Executive Assistant to the President
Carissa Kollath, Director of Student Activities
Paul Muncy, History/Geography instructor
Carlos Villareal, Student Leadership Association president
Rose Graham, Student Leadership Association secretary

Lauren Wagner, *Norfolk Daily News*
Cody Ronnenfelt, WJAG

12792

Notice of the Regular Meeting is published on the Northeast Community College website and was published in the *Norfolk Daily News* on Friday, April 2, 2021. Chairperson Steve Anderson convened the Regular Meeting at 4:17 p.m. in Suites F & G of the Lifelong Learning Center.

12793

Dirk Petersen MOVED, and Nicole Sedlacek SECONDED the motion to adopt the Agenda of the April 8, 2021 Regular Meeting as distributed.

Voting Yes: Anderson, Ellis, Nelson, Petersen, Robinson, Scherer, Sedlacek, and Willers

Voting No: None

Absent: Ames, Kuehn, and Sibbel

MOTION CARRIED

12794

Chairperson Anderson noted that a copy of the Open Meetings Law is posted on the table at the back of the room. No constituents were in attendance to address the board with a public comment.

12795

Donovan Ellis MOVED, and Gene Willers SECONDED the motion to approve Minutes of the March 11, 2021 meetings as follows:

1. Regular Meeting
2. Governance Committee Meeting
3. Finance Committee Meeting
4. External Relations Committee Meeting
5. Student Success Committee Meeting
6. Facilities Committee Meeting

Voting Yes: Ellis, Nelson, Petersen, Robinson, Scherer, Sedlacek, Willers, and Anderson

Voting No: None

Absent: Ames, Kuehn, and Sibbel

MOTION CARRIED

12796

President Leah Barrett provided the following report:

- The Gardner Foundation of Wakefield is contributing \$50,000 to the Nexus Project to build new agriculture facilities at Northeast Community College. In addition, a five generation, multi-state business headquartered in Norfolk has made a financial investment in Nexus. APPEARA will contribute \$25,000 to the project. Northeast is grateful for these financial gifts.
- Northeast Community College, in collaboration with the City of Norfolk, the Mayor's Diversity Council and the Elkhorn Logan Valley Public Health Department, hosted a COVID-19 vaccine information and registration event in the Lifelong Learning Center on Wednesday, April 7th. Volunteers were on-site to assist students and members of the public who may have experienced barriers in accessing the online vaccine registration portal.
- Approximately 100 Latino high school students from across the region came together to be motivated and learn more about higher education opportunities in Norfolk and South Sioux City. Northeast Community College and the Nebraska Public Power District hosted the 4th Latino Youth Summit, which was held virtually this year. The summit provided an opportunity for the students to hear from people with similar backgrounds who have overcome barriers and achieved their dreams. Ten students who participated were selected to each receive \$1,000 Northeast scholarships, which comes from MacKenzie Scott funds.
- Each spring, Northeast Community College celebrates the generosity of all of its benefactors who invest in the institution's students through their contributions. The annual Scholarship Luncheon is a time for donors and students to personally meet and share their experiences with one another. The COVID-19 pandemic forced the cancellation of the event in 2020; however, this year's celebration was held earlier today in a virtual format which included private Zoom sessions between the contributors and students in lieu of the luncheon event.
- The 12th annual AG-ceptional Women's Conference was a day-long event that originated from the Lifelong Learning Center with opportunities to attend off-campus as well. Northeast graduate Lisa Kruger, a cattle buyer for Cargill in Columbus, was named the 2020 AG-ceptional Woman of the year.
- Tom Broekemeier, employed with Northeast since August 1997, has retired from his position of Systems Administrator.
- Northeast Community College held its 36th annual Class C & D High School Scholastic Contest and Quiz Bowl. This year's Scholastic Contest was held virtually, with students competing from each of their schools rather than traveling to Norfolk. A quiz bowl competition was held in person on Northeast's Norfolk campus with social distancing protocols in place. Approximately 1,130 students from 46 Class C and Class D schools participated in both competitions.
- Over 40 students participated in Northeast's Young Musician's Competition. The virtual event attracted students from ten Nebraska high schools as far west as Arthur County. The contest was designed to allow students to choose their own literature, limited each performance to six minutes, and was administered free of charge. Northeast music faculty members developed the event to give high school students an alternative performance venue should they be unable to compete in district music contests.
- The Northeast Health & Wellness Division observed National Nutrition Month in March. Amy Ries, health & physical education instructor, provided interviews recognizing the observance as a way to get people interested in nutrition and to have it front of mind to get them to think differently about how they eat, where they get their food, as well as experimenting with different foods.

- The cute and cuddly dogs and cats that routinely visit Northeast's Veterinary Technology program lab have some new competition vying for student's attention. A 66-year-old tortoise and two, small ornate box turtles have taken up residence on the College Farm providing students with an opportunity to learn more about reptiles that will serve them well once they become employed in professional clinics. Instructor Dr. Kassie Wessendorf obtained "George," a 36-lbs. tortoise, and the turtles "Stevie & "Peggy" from an animal rescue operation in Colorado that had to close due to the owners' declining health.
- The Northeast Career Services Office hosted its annual Spring Career Fair in the Cox Activities Center. The event gave students and alumni the opportunity to have a personal conversation with prospective employers. A wide variety of business and industry was represented at the event, including agriculture, manufacturing, retail, criminal justice, and technical, among others.
- Morgan Haner, of Sterling, is a recent recipient of the TRIO program's Student of the Month recognition. She is an active and involved member of TRIO, a former member of the Northeast volleyball team and a current member of the College's softball team. Morgan will graduate in May with an Associate of Applied Science Degree in Accounting and will utilize her degree in the payroll department at McMill CPAs and Advisors, where she is currently employed.
- There were 113 personal campus tours and 28 students who received tours as part of high school visits in March. A virtual Agriculture, Math, and Science Career Day was held on March 31, with 36 students participating.
- Three Northeast Community College Volleyball team members have been recognized with all-conference honors by the Iowa Community College Athletic Conference (ICCAC). The ICCAC has named Carly Hirsch, of Norfolk, to its All-Conference-Second Team. Jamie Bonifas, of Blue Hill, and Elizabeth Christensen, of Stanton, have each been named to the All-Conference-Honorable Mention team. In addition to the ICCAC honors, Hirsch earned All-Region XI-B-First Team and Region XI-B-All-Tournament Team honors. Bonifas received All-Region XI-B-Second Team accolades.
- Former University of Nebraska-Kearney head men's golf coach Wes Bernt has been named the new head men's golf coach at Northeast following the retirement of Kurt Pytleski. Days after his start with the program, Bernt accompanied the golf team to open its spring season, successfully bringing home a second-place finish at the Bethany College Spring Invitational in McPherson, Kan. On April 5th, the golf team took first place at the Central Community College Triangular in Columbus and on Tuesday, the Hawks finished fourth at the Midland University Spring Invitational in Fremont.

Carlos Villareal, Student Leadership Association (SLA) president, addressed the Board of Governors, reporting the following:

- A Proclamation in support having daylight savings time year-round was prepared by SLA and sent to all senators of Northeast's service area. A response was received from Senator Mike Flood.
- Diversity mural project is being finalized.
- SLA members are being recruited for next year.
- Student Leadership Development Series banquet is scheduled for April 20th and members of the Student Leadership Association will participate.

12797

Steve Anderson and Gene Willers, NCCA Board of Directors representatives, reported that their next quarterly meeting will be held in May. Greg Adams has reported that he anticipates that the legislative session will conclude by Memorial Day. All of Nebraska's community colleges will share a \$1M increase for dual credit courses.

The NCCA Annual Meeting will be hosted by Western Nebraska Community College in Scottsbluff. The agenda will include discussion on equity and diversity.

12798

Donovan Ellis, Chairperson of the Student Success Committee, **MOVED** to approve the continuation of the Information Technology program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education. Jeff Scherer **SECONDED** the motion.

Voting Yes: Nelson, Petersen, Robinson, Scherer, Sedlacek, Willers, Anderson, and Ellis

Voting No: None

Absent: Ames, Kuehn, and Sibbel

MOTION CARRIED

12799

Donovan Ellis **MOVED** to approve the continuation of the Wind Energy program at Northeast Community College for submission to the Nebraska Coordinating Commission for Postsecondary Education. Nicole Sedlacek **SECONDED** the motion.

Voting Yes: Petersen, Robinson, Scherer, Sedlacek, Willers, Anderson, Ellis, and Nelson

Voting No: None

Absent: Ames, Kuehn, and Sibbel

MOTION CARRIED

12800

Gene Willers **MOVED**, and Donovan Ellis **SECONDED** the motion to acknowledge and accept the Monthly Financial Report for March 31, 2021 and claims paid in March 2021 as follows:

General Funds	\$ 1,004,385.07
Auxiliary Funds.....	\$ 294,630.34
Grants and Contracts	\$ 73,039.85
Scholarships and Financial Aid.....	\$ 6,973.00
Student Loans.....	\$ 0.00
Student Clubs	\$ 2,082.80
Other Agencies.....	\$ 9,907.52
Capital Improvement.....	\$ 0.00

Restricted Plant	\$ 1,489,921.98
Debt Service	\$ 0.00
Payroll Fund	\$ <u>3,074,189.22</u>
TOTAL CLAIMS PAID	\$ 5,955,129.78

Voting Yes: Robinson, Scherer, Sedlacek, Willers, Anderson, Ellis, Nelson, and Petersen

Voting No: None

Absent: Ames, Kuehn, and Sibbel

MOTION CARRIED

12801

Dirk Petersen, Chairperson of the Governance Committee, advised that the FIRST READING was held for the deletion of the following:

- BP-5113, Residency, and
- BP-5820, Residence and Use of Service and Therapy Animals and Pets.

12802

Chairperson Anderson recognized staff member birthdays for the month of April.

12803

At 4:38 p.m., with no further business to discuss, it was UNANIMOUSLY PASSED BY VOICE VOTE to ADJOURN the meeting.

Minutes prepared by Diane Reikofski, Recording Secretary.

Steve Anderson, Chairperson
Northeast Board of Governors

Julie Robinson, Secretary
Northeast Board of Governors

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

STUDENT SUCCESS COMMITTEE

Thursday, April 8, 2021

STUDENT SUCCESS COMMITTEE

Donovan Ellis, Chairperson	PRESENT
Arlan Kuehn	ABSENT
Terry Nelson	PRESENT
Nicole Sedlacek	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	ABSENT
Dirk Petersen	PRESENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT @ 12:47 p.m.
Carol Sibbel	ABSENT
Gene Willers	PRESENT

STAFF

Dr. Leah Barrett	Brad Vogt
Scott Gray	Richard Chrisman
Paul Feilmeier	John Liewer
Amanda Nipp	Nathan Simpson
Dr. Michele Gill	Terri Heggemeyer
Dr. Karen Severson	
Dr. Tracy Kruse	
Jim Curry	
Diane Reikofski	
Dr. Wade Herley	
Kris Coan	
Gigi Simonsen	
Shanelle Grudzinski	

MINUTES

1. Donovan Ellis, Chairperson of the Student Success Committee, convened the meeting at 11:42 a.m. in Suites F & G of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the March 11, 2021 meeting as distributed.
3. Terri Heggemeyer, Director of Career Services, advised that the Career Services office hosted a Spring Career Fair in March. Because of the pandemic, there were concerns that employers may not participate. She reported that within two weeks, all available spaces were filled. Northeast's Job Board currently has nearly 400 jobs posted.

Ms. Heggemeyer presented the 2020 Graduate Report. Report statistics reveal that 98% of the 2020 graduates are employed or are continuing their education, 90% are employed in a field related to their program of study, and 56% are employed in our 20-county service area. Since 1973, there have been 28,302 graduates from Northeast Community College; providing a huge impact to employers, our communities, and the economy.

Steve Anderson reported that he participated in the job fair and was impressed how well it was organized in light of the pandemic. He had the opportunity to meet an employer from a collision center with offices in Omaha and Kansas City, MO. He quizzed the employer for the reason why she came from an urban area to Northeast's job fair. He learned that the company's owner is a Northeast alum who has donated to Northeast's program. She also reported to Mr. Anderson that Northeast's Auto Body Repair program is one of the premier programs in the

Mission

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state of Nebraska. Mr. Anderson indicated that her comments validate the work that is being done at Northeast Community College.

4. Information Technology instructors, Kris Coan, Brad Vogt, Richard Chrisman, and Gigi Simonsen presented the program review of the Information Technology program.

The Information Technology program prepares individuals to perform information technology activities, providing students with a highly employable, highly sought-after set of skills. The Information Technology program offers a certificate, an Associate of Arts (AA) degree, and an Associate of Applied Science (AAS) degree. The AAS program is designed so students can build their own degree by choosing two of five different certificate areas. The first semester for all concentrations consists of the same five core classes. Upon successful completion of the five classes, students will receive a General Information Technology certificate. Upon successful completion of their AAS degree, students will receive their AAS degree plus a certificate in each of the two areas of concentration.

The program also offers a choice of two AA degree paths. Students may choose Computer Information Systems or Computer Science. The two AA options have been articulated to transfer to Wayne State College.

The AAS, AA, and certificate programs are offered on the Norfolk campus and the AA program on the South Sioux City extended campus. Some courses are offered in an online or virtual format. Limited courses have been offered for early-college enrollment as virtual/online or in-person at Norfolk Public High School.

According to the Nebraska Department of Labor, each area of concentration that is offered in Information Technology at Northeast Community College provides students skills to seek employment in high wage, high demand, and high skill occupations.

The National Security Agency and Department of Homeland Security has designated Northeast Community College as an institution for CAE-2Y, National Center of Academic Excellence in Cyber Defense 2-Year Education. The Information Security concentration, paired with any of the four remaining concentrations, will result in recognition as a CAE-2Y degree. This designation provides additional transfer options to CAE-4Y (Center of Academic Excellence in Cyber Defense 4-Year Education) colleges in Nebraska, specifically University of Nebraska-Omaha, and Bellevue University.

Following discussion, a consensus was reached by the members of the Student Success Committee that the Information Technology program meets a vital need in the 20-county service area and throughout Nebraska and also exceeds thresholds established by the Nebraska Coordinating Commission for Postsecondary Education (CCPE) and, therefore, will recommend to the Board of Governors the continuation of the Information Technology program at Northeast Community College to the Nebraska CCPE.

5. President Barrett recognized Information Technology instructors Richard Chrisman and Gigi Simonsen for their years of service to the institution and congratulated them on their upcoming retirement.

6. Michele Gill introduced Shanelle Grudzinski, Dean of Applied Technology, and Wind Energy instructors, John Liewer and Nathan Simpson, who provided the program review of the Wind Energy program.

The Wind Energy program began in the mid 2000's in response to a surge in wind energy generation, the construction of wind farms in the region, and a demand for qualified technicians to maintain the wind towers. The Wind Energy program prepares students for a high demand career in the wind energy field, ranging from development to construction, with emphasis on maintenance, service, and troubleshooting which requires a multitude of skills. The diverse range of courses prepare students to recognize familiar concepts and excel in their career progression while in the field. Students acquire knowledge and skills in safety, mechanics, electronics, electrical installation and troubleshooting, communications, as well as safe access and rescue at heights.

According to the Nebraska Energy Office, the annual wind energy production has increased nearly 700% in the last decade and is still ascending rapidly. With strong job opportunities both locally and nationally, as well as good wage and benefit packages, enrollment in the Wind Energy program remains good. Challenges with recruiting student into the program include a lack of understanding of the profession and technology. Retention of students is also a challenge as companies need employees immediately and students are often recruited to the industry prior to completing their degree.

The Wind Energy program has been housed in the Arlo Wirth Building since the 2015-2016 academic year. Faculty struggle to fully adapt the facility space to meet all of their educational training needs. Some courses are provided from other campus facilities, so consolidation of all labs into one common space could increase efficiency.

As wind technologies increase in sophistication, companies will further seek technicians that have completed a formalized training program. With greater formalized training, salaries are expected to improve, drawing individuals into the career field. Northeast graduates have reported entry level base salary of around \$44,000 to \$65,000 per year. The addition of industry recognized credentials to the curriculum, in addition to a degree, represented a draw for students as well as employers.

The Wind Energy advisory board plays a key role in the assessment of student learning by helping to establish student learning outcomes for the curriculum, assessing student learning in field experiences and internships, and guiding curriculum enhancements to incorporate the latest technologies, tooling, and techniques. The advisory board also helps to identify strengths and weaknesses in student knowledge, skills, and abilities of student interns and graduates of the program.

Julie Robinson inquired about making the Wind Energy program a diploma program. Mrs. Grudzinski and Mr. Liewer advised that the program started as a diploma program, however, the advisory committee wanted students to have more skills, so the program was changed to a two-year program per the advisory committee's request/recommendation. The dean and faculty continue to further work with the advisory committee to determine if a certificate or diploma program will provide students with enough education to meet what industry's expectations are.

During discussion, members of the Student Success Committee recognized that the program does not fully meet the CCPE requirements of 10 graduates per year and Student Credit Hour (SCH)/Faculty FTE of 275. They also recognized that the Wind Energy program is a strong and viable program with dedicated and knowledgeable faculty that is meeting the needs of employers in the 20-county service area and across the state. A recommendation will be provided to the Board of Governors to approve continuation of the Wind Energy program at Northeast Community College to the Nebraska Coordinating Commission for Postsecondary Education.

7. Inquiry was made in regard to the large solar farm that will be going into production in Pierce County. Shanelle Grudzinski advised that installation of solar farms involves electrical knowledge and Northeast has been integrating solar into the Electrical Construction and Control program to make it more robust. She indicated that Northeast is on par with what is currently occurring in our region and will be gearing up to expand with industry demand.
8. In an effort to adhere to current social distance requirements, understanding that not all attendees will be vaccinated by May, along with the desire for students to have multiple family members attend their graduation, Northeast Community College's 2021 commencement ceremony will be held in multiple sessions on May 21st and 22nd. Amanda Nipp requested that two board members sign up to be present during one of the six commencement sessions.
9. CARES funds were distributed to 913 Pell-eligible students on April 1st.
10. Inquiry was made if the student population in residence life would be required to have the vaccination. Ms. Nipp reported that one of the challenges with requiring the vaccination is that it is still considered an experimental vaccine. Another issue is that if we do require the vaccination, we are unsure if students would receive the vaccination prior to moving into the residence halls. On-campus housing requires certain vaccinations and a statement has been added that additional vaccinations may be required due to Covid.
11. Tenth day spring enrollment numbers are down 3.8% and down 7.2% in credit hours compared to 2020. Opportunities exist to increase the numbers during the remainder of the spring semester.

Fall registration will open on April 12th. Early enrollment predictors indicate the potential that enrollment could be similar to 2019 enrollments, which was one of Northeast's higher enrollment years.
12. With no further business to discuss, the meeting was adjourned at 2:07 p.m.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

EXTERNAL RELATIONS COMMITTEE

Thursday, April 8, 2021

EXTERNAL RELATIONS COMMITTEE

Nicole Sedlacek, Chairperson	PRESENT
Arlan Kuehn	ABSENT
Julie Robinson	PRESENT
Gene Willers	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	ABSENT
Donovan Ellis	PRESENT
Terry Nelson	PRESENT
Dirk Petersen	PRESENT
Jeff Scherer	PRESENT
Carol Sibbel	ABSENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Michele Gill
Dr. Karen Severson
Dr. Tracy Kruse
Jim Curry
Diane Reikofski

MINUTES

1. Nicole Sedlacek, Chairperson of the External Relations Committee, convened the meeting at 2:07 p.m. in Suites F & G of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the March 11, 2021 meeting as distributed.
3. Dr. Tracy Kruse advised that an updated legislative bill grid is available for review in BoardPac and reported that Northeast continues to track several bills that could have an effect on the institution. Discussion was held on the status of various bills at the state and federal level.
4. Steve Anderson reported his participation in the Association of Community College Trustees (ACCT) Governance Leadership Institute (GLI). The conference is typically attended by new board members, but he found interesting information throughout the conference regarding role and responsibilities of the board and CEO, current trends, diversity, equity, and inclusion, issues facing colleges, etc.

The ACCT Leadership Congress will be held in San Diego, CA, October 13-16, 2021. Mr. Anderson plans to attend the Congress and encourages other board members to consider attendance. Noah Brown, ACCT President and CEO officially retires during the Leadership Congress this fall. Steve has been involved in the selection process for replacing Mr. Brown and it has been an involved and interesting process. Mr. Brown has done an excellent job of leading ACCT.

Mission

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Nebraska Community College Association's (NCCA) quarterly meeting will be held in early May in Lincoln at which time they will discuss the budget. He anticipates that there will be a slight increase in dues this year. The NCCA Annual Meeting will be held in early October and hosted by Western Community College in Scottsbluff.

5. In other business, President Leah Barrett reported that several staff members have been involved in the virtual Higher Learning Commission (HLC) Annual Meeting. Northeast was notified this week that it was selected to participate in the Community College Research Center (CCRC) summer 2021 institute, Guided Pathways at Rural Colleges: Using Data to Launch Large-Scale Reform. Nine staff members will participate in the virtual opportunity from June 14-24, 2021.

On Monday, Mike Boehm, Vice Chancellor, Institute of Agriculture and Natural Resources, Tiffany Heng-Moss, Dean, College of Agriculture Sciences and Natural Resources-UNL, were on the Northeast campus to meet with Dr. Leah Barrett and Dr. Tracy Kruse. Discussion was held regarding the statutory definition of applied research at Nebraska's community colleges as well as discussion on ideas where partnering opportunities could occur.

Congressman Don Bacon was also on campus on Monday afternoon to tour the Wind Energy program and discussion on renewable energy policy.

On Tuesday, Michele Gill and Shanelle Grudzinski met in Lexington with representatives of the Nebraska Rural Electric Association (NREA) to discuss opportunities to realign faculty positions into trainer positions. A professional and positive relationship with NREA is anticipated to continue for decades into the future.

Dirk Petersen inquired to why community colleges aren't set up to be in session for 12 months rather than just nine months, allowing students to complete their education in a shorter period of time. President Barrett explained that the history of community colleges is that they were set up similar to four-year institutions. With Northeast's work with Guided Pathways, consideration will be given to opportunities that exist to improve the student and faculty experiences.

6. With no further business to discuss, the meeting was adjourned 2:43 p.m.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FINANCE COMMITTEE

Thursday, April 8, 2021

FINANCE COMMITTEE

Gene Willers, Chairperson	PRESENT
Del Ames	ABSENT
Donovan Ellis	PRESENT
Carol Sibbel	ABSENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Arlan Kuehn	ABSENT
Terry Nelson	PRESENT
Dirk Petersen	PRESENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT
Nicole Sedlacek	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Michele Gill
Dr. Tracy Kruse
Dr. Karen Severson
Jim Curry
Diane Reikofski

MINUTES

1. Gene Willers, Chairperson of the Finance Committee, convened the meeting at 2:43 p.m. in Suites F & G of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the March 11, 2021 meeting as distributed.
3. Scott Gray, Vice President of Administrative Services, reviewed quarterly budget information as of March 30, 2021. He reported that work continues in developing a plan for future budget cycles.
4. Scott Gray briefly presented the Monthly Financial Report for March 31, 2021 and paid bills for the month of March 2021 and invited questions from members of the Finance Committee.

A consensus was reached by the Finance Committee members to recommend to the Board of Governors to approve the Monthly Financial Report for March 31, 2021 and paid bills for the month of March 2021.

5. Review was given to stimulus funds received by the institution and distribution of the funds was explained by Scott Gray. A third stimulus package is anticipated to be received and a distribution plan will be developed at that time according to federal guidelines.
6. With no further business to discuss, the meeting was adjourned at 3:23 p.m.

Mission

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**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

FACILITIES COMMITTEE

Thursday, April 8, 2021

FACILITIES COMMITTEE

Jeff Scherer, Chairperson	PRESENT
Del Ames	ABSENT
Dirk Petersen	PRESENT
Carol Sibbel	ABSENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBER

Donovan Ellis	PRESENT
Arlan Kuehn	ABSENT
Terry Nelson	PRESENT
Julie Robinson	PRESENT
Nicole Sedlacek	PRESENT
Gene Willers	PRESENT

STAFF

Dr. Leah Barrett
Paul Feilmeier
Scott Gray
Amanda Nipp
Dr. Michele Gill
Dr. Tracy Kruse
Dr. Karen Severson
Jim Curry
Diane Reikofski

MINUTES

1. The meeting was convened at 3:23 p.m. by Jeff Scherer, Chairperson of the Facilities Committee in Suites F & G of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the March 11, 2021 meeting as presented.
3. The construction progress report included the following:
 - Punch list inspections on the interior and the exterior of the Student Center renovation and addition building project have been completed and Kingery Construction is working with the subcontractors to make those corrections. Furniture installation began on March 1st and will be completed by mid-April. We are working hard to get all of the punch list items corrected so that we can occupy the building by May 1st.
 - Progress continues on the Farm Operations/Large Animal building and livestock pens. The interior floors have been poured and the staking for the livestock pens has been completed. Anticipated completion date of July 2021.
 - Progress continues on the Veterinary Technology building which includes sheetrock taping/finishing, installation of the exterior brick veneer and the installation of plumbing fixtures. The COVID pandemic is continuing to affect the progress on the building as some material items including the cast stone have not been received because of manufacturer delays due to COVID. Sub-contractors have had to pull their crews off the project as they were quarantined pending test results of their employees. Kingery Construction is working hard to maintain the schedule but are now anticipating that there might be a delay in the completion of the project which was set for July 2021.
4. With no further business to discuss, the meeting was adjourned at 3:26 p.m.

Mission

Northeast Community College is dedicated to the success of students and the region it serves.

**NORTHEAST COMMUNITY COLLEGE
BOARD OF GOVERNORS**

GOVERNANCE COMMITTEE

Thursday, April 8, 2021

GOVERNANCE COMMITTEE

Dirk Petersen, Chairperson	PRESENT
Terry Nelson	PRESENT
Julie Robinson	PRESENT
Jeff Scherer	PRESENT
Steve Anderson, ex-officio	PRESENT

OTHER BOARD MEMBERS

Del Ames	ABSENT
Donovan Ellis	PRESENT
Arlan Kuehn	ABSENT
Nicole Sedlacek	PRESENT
Carol Sibbel	ABSENT
Gene Willers	PRESENT

STAFF

Dr. Leah Barrett
Scott Gray
Paul Feilmeier
Amanda Nipp
Dr. Michele Gill
Dr. Karen Severson
Dr. Tracy Kruse
Jim Curry
Diane Reikofski

MINUTES

1. The Governance Committee meeting was convened by Dirk Petersen, Chairperson of the Governance Committee, at 3:26 p.m. in Suites F & G of the Lifelong Learning Center.
2. Recommended approval of the Minutes of the March 11, 2021 meeting as presented.
3. A consensus was reached by the Governance Committee to recommend to the Board of Governors to accept the FIRST READING for the deletion of the following:
 - a. BP-5113, Residency,
 - b. BP-5820, Residence and Use of Service and Therapy Animals and Pets.

Both policies are covered by administrative procedures. Procedures have been improved by incorporating some of the policy language.

4. President Barrett revealed the title of the new strategic direction, Envision 2026, and provided a review of the vision, values, strategic priorities, and key performance indicators.

More than 350 individuals have reviewed and provided feedback to the strategic direction document. Dr. Barrett advised that her intent is to reveal the strategic direction document prior to the May Board of Governors meeting but wanted the Board of Governors to see it prior to being released college wide.

Mission

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5. At 3:40 p.m., Julie Robinson MOVED to enter into Closed Session for the purpose of review of the president's contract and to reconvene to the Governance Committee after business is discussed. Terry Nelson SECONDED the motion.

Voting Yes: Petersen, Nelson, Robinson, Scherer, Anderson

Voting No: None

Absent: None

6. The Governance Committee was reconvened at 4:07 p.m.
7. With no further business to discuss, the meeting was adjourned at 4:07 p.m.