

# New Application

## 1. Create an account

Application Portal: Sign In

First time submitting an application to Northeast? [Create An Account](#)

Email

The Email field is required

Password

The Password field is required

SHOW

[Forgot your password?](#)

## 2. Fill Out your Contact Information

### Contact Information

Please start your application by creating an account.

First Name \*

Northeast

Middle

Test

Last Name \*

Student

Email Address \*

northeaststudent@test.edu

Confirm Email Address \*

northeaststudent@test.edu

Cell Phone \*

4021234567

Text Messages

You may receive information from Northeast Community College via text message (msg & data rates may apply).

Reply STOP to end or HELP for help. [Terms and](#)

[Conditions](#) | [Privacy Policy](#)

Do Not Allow  Allow

### 3. Fill out your Address completely

#### Address Line 1

Street address and apartment number if applicable.

801 Benjamin Ave

#### P.O. Box

P. O. Box 469

#### City

Norfolk

#### State/Province

Nebraska

#### ZIP/Postal Code

68702

### 4. Fill out your personal Information

#### Are you Hispanic or Latino?

Hispanic/Latino

#### Gender

Male

#### Birth Date

Please check your date of birth for accuracy before continuing.

07/01/1973

### 5. Fill out your High School Information

#### High School Information

I am currently attending high school or have a high s

#### High School History 1

##### High School

##### School Name or City (full or partial)

In order to search by name, enter at least 3 characters of the name.

Norfolk Senior High

#### Country

#### Search Results

Norfolk Senior High School - 281620  
(Norfolk, Nebraska, United States)

School Not Found

## 6. Complete the questionnaire

Why are you enrolling? \*

When do you want to start at Northeast?

Field of Study \*

A Field of Study is a group of degree and certificate programs in a career area.

## 7. Enter password and Check reCAPTCHA box.

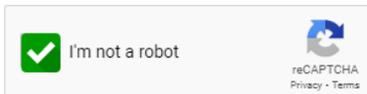
### Account Information

Password requirements:

- a minimum of 10 characters
- at least one lowercase letter
- at least one uppercase letter
- at least one number

Password \*

Confirm Password \*



8. Activate Account- Go to your email address that you used to sign up and activate your account. If you do not receive it, click on resend email. Check your Spam folder also.

### Account Pending Activation

① Your account is pending activation. You will receive an email soon containing instructions on how to activate your account. If you do not receive an email, you can use the link below to have the activation link resent to your email address.

Resend Activation Email

## Start Application!

1. Complete Personal Information Tab
  - a. Verify Name and Contact information is correct

## Name

Please enter your name exactly as it appears on official documents.

Legal First Name \*

Middle Name

Complete Last Name \*

Suffix

Previous Last Name(s)

## Contact Information

Email Address \*

Cell Phone \*

Alternate Phone

b. Verify your address information is correct and add a mailing address if needed

## Permanent Address

Country \*

Street Address and Apartment Number (if Applicable) \*

P.O. Box

City \*

State/Province \*

ZIP/Postal Code \*

## Current Address

Is your current address different than permanent address?

Yes  No

c. Complete the Personal information and Emergency Contact portions

## Personal Information

Legal Sex \*

Birth Date \*

(mm/dd/yyyy) Please check your date of birth for accuracy before continuing.

Are you a first generation college student? \*

## Emergency Contact

First Name \*

Last Name \*

Phone Number \*

- d. Save and Continue or Save your application and come back later

Save Application

Save & Continue

## 2. Complete Demographics page.

- a. Answer the Language, Military and citizenship information

Language Used at home

I would like application materials in Spanish sent to my home.

Yes  No

Military Information

Are you a U.S. Veteran or do you have a U.S. military connection?

Yes  No

## Citizenship Information

Citizenship Status \*

Social Security Number - No Dashes

- b. Certify and answer the race, ethnicity and resident questions.

### Do you certify the following?

For the purpose of complying with Neb. Rev. Stat. 4-114, you hereby attest that your response and the information provided on this form and any related application for public benefits are true, complete and accurate and you understand that this information may be used to verify your lawful presence in the United States.

Yes  No

### Without regard to your race, what is your ethnicity?

### Without regard to your ethnicity, please select one or more racial categories:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

Are you a resident of Nebraska? \*

### c. Save your work

Previous Page

Save Application

Save & Continue

### 3. Complete the Plans Page

- a. Complete the Academic Plan portion. Some portions will be prefilled with your previous answers. If you have difficulty choosing a field of study or if you were unsure when you initially selected the field of study, click on the blue Fields of Study and the pathways and it will give you more information.
- b. Early College will not have a degree path.

## Academic Plans

[Click here for more information](#)

When do you want to start at Northeast?

Fall 2025

Basis of Enrollment \*

I have never attended a college before and will be a

Field of Study \*

A Field of Study is a group of degree and certificate programs in a career area. [Learn more about our Fields of Study and the pathways.](#)

Skilled and Technical Sciences

Degree Path \*

Select the location where you intend to take the majority of your classes: \*

### c. Complete the College Plans portion

## College Plans

Which of the following describes your educational goal while attending Northeast?

Do you plan to apply for Financial Aid?

Will Apply  Not Required

Do you plan to apply for a scholarship?

Yes  No

Do you plan to apply for campus employment?

Yes  No

Are you interested in campus housing?

Yes  No

Do you plan to have extracurricular activities and interests?

Yes  No

### d. Save your work

Previous Page

Save Application

Save & Continue

4. Complete Academics plan page.

- a. Verify the High School information that was completed previously.

High School Information \*

I am currently attending high school or have a high school

High School Credit

Select Add High School to list each high school you have attended.

High School 1

High School

Norfolk Senior High School

Graduation Month \*

May

Graduation Year \*

1991

- b. Answer Colleges Attended question. If you attended a college previously it will populate the add college portion

Colleges Attended

I've attended or have credits from a previous college.

Attended  Didn't Attend

College Credit

Select "Add College" to list each college/university at which you enrolled. This includes any college credits you earned while in high school. If you have previously attended Northeast for credit courses, you do not need to list Northeast here. Please have an official transcript sent from each institution as soon as possible.

Add College Attended

- c. Save your work

Previous Page

Save Application

Save & Continue

5. Complete Writing and Signature Page

- a. You will need to read the information on this page and Certify Questions 1 and 2. Then type your name.

## Certification

Please affirm the following before you submit your application.

Do you certify #1? \*

I certify that all of the information submitted in the application is my own work, factually true, and honestly presented. I authorize all schools attended to release all requested records and authorize review of my application. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I certified be false.

Yes  No

Do you certify #2? \*

I understand that I may be required to submit additional documents to complete the enrollment process.

Yes  No

Signature \*

Signature Date \*

10/29/2024

### b. Submit application

[Previous Page](#)

[Save Application](#)

[Preview Before Submission](#)

[Submit Application](#)

If you already have an account, you can login or click Forgot Password if you can't remember your password

## Application Portal: Sign In

[First time submitting an application to Northeast? Create An Account](#)

Email

Password

Enter password if you know it.

The Password field is required SHOW

Forgot your password?

I'm not a robot 

Once you are in your account, you can view your application, or create a new one for a new term. Ex. A high school student applied for early college for the Fall 2024 term and needs to apply as a freshman for Fall 2025. They will create a new application.

## My Applications

[Create a New Application](#)

APPLICATION	STATUS	ACTION
<a href="#">Fall 2025 - Plumbing Technology</a>	Completed	<a href="#">View</a>

You can only have one application per term. If you need to make a change to your field of study, you will need to contact the admissions office at 402-844-7000.