

PHYSICAL THERAPIST ASSISTANT PROGRAM



APPLICATION INFORMATION FOR 2022 - 2023

Application Deadline is October 1, 2022

This packet contains the instructions and forms required for application to the Physical Therapist Assistant (PTA) Program at Northeast Community College. We strongly encourage applicants to make an appointment with a PTA program advisor at which time the applicant and faculty will create an academic plan for program success.

An acceptance letter from Northeast Community College into the college does not mean an applicant has been accepted into the PTA Program. Completion and submission of the information in this packet does not automatically guarantee acceptance into the program.

PHYSICAL THERAPIST ASSISTANT

The Physical Therapist Assistant (PTA) program is designed to prepare qualified individuals for employment as entry-level physical therapist assistants. As a condition of admission to Northeast Community College, students are subject to placement testing and mandatory placement for general education courses. Students enroll through open admission as Physical Therapy Pre-Professional. The first semester consists of general education and prerequisite coursework. Students are required to earn a grade of “C” in each course, and a cumulative GPA of 2.5 or higher to meet the standards of the PTA Program. Interested applicants who wish to transfer into the college should see a PTA Program advisor for transcript evaluation. Science courses must have been completed within the past five years to be considered eligible for transfer. The application packet must be completed as part of the competitive selection process. See “Special Admission Guidelines” on Northeast’s website for details.

Program graduates will be eligible to take the National Physical Therapy Examination (NPTE) for PTAs. Upon successful completion of the NPTE, the graduate will be eligible for employment as a PTA under the direction and supervision of a licensed physical therapist.



The Physical Therapist Assistant Program at Northeast Community College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 3030 Potomac Avenue, Alexandria, Virginia 22305-3085; telephone: 703-706-3245; email: accreditation@apta.org; website www.capteonline.org. If needing to contact the program/institution directly, please call 402-844-7326 or email PTA@northeast.edu.

Required Program of Study for Associate of Applied Science Degree (2 years)

FRESHMAN YEAR

First Semester

Course	Credits
BIOS 2250 Introduction to Humana Anatomy and Physiology I.....	4
ENGL 1010 English Composition I.....	3
PHYS 1070 Applied Physics for Allied Health.....	4
PTAS 1010 Medical Terminology for Physical Therapist Assistants	1.5
PTAS 1020 Introduction to Physical Therapy.....	1
SPCH 1010 Fundamentals of Communication.....	3
Social Science/Exploratory Studies*	2
	18.5

Second Semester

Course	Credits
BIOS 2260 Introduction to Human Anatomy and Physiology II.....	4
PSYC 1810 Introduction to Psychology	3
MATH 2170 Applied Statistics	3
PTAS 2550 Basic Physical Therapy Procedures.....	2
PTAS 2551 Basic Physical Therapy Procedures Lab.....	2
PTAS 2570 Exercise Principles	2
PTAS 2571 Exercise Principles Lab	1
PTAS 2520 Introduction to Clinical Management	1
	18

*See general education requirements on Northeast.edu or college catalog

SOPHOMORE YEAR

First Semester

Course	Credits
PTAS 2620 Clinical Management	3
PTAS 2650 Physical Agents.....	2
PTAS 2651 Physical Agents Lab	2
PTAS 2670 Orthopedic Assessment and Intervention I.....	3.5
PTAS 2671 Orthopedic Assessment and Intervention I Lab	2.5
PTAS 2690 Clinical Pathophysiology	3.5
PTAS 2691 Clinical Pathophysiology Lab	5
	17

Second Semester

Course	Credits
PTAS 2700 Clinical Affiliation I.....	3.5
PTAS 2720 Advanced Clinical Management.....	5
PTAS 2770 Orthopedic Assessment and Intervention II	2.5
PTAS 2771 Orthopedic Assessment and Intervention II Lab	1.5
PTAS 2790 Neurologic Rehabilitation	3
PTAS 2791 Neurologic Rehabilitation Lab	2
	13

Summer Session

Course	Credits
PTAS 2800 Clinical Affiliation II.....	5
PTAS 2900 Clinical Affiliation III.....	5
	10

PHYSICAL THERAPIST ASSISTANT

Physical therapist assistants help physical therapists provide care to patients. Under the direction and supervision of physical therapists, they treat patients through exercise, massage, gait and balance training, and other therapeutic interventions. Physical therapist assistants record patients' progress and report the results of each treatment to the physical therapist.

All states require physical therapist assistants to have an associate degree from an accredited physical therapist assistant program and to have successfully completed the National Physical Therapy Examination (NPTE) for PTAs.

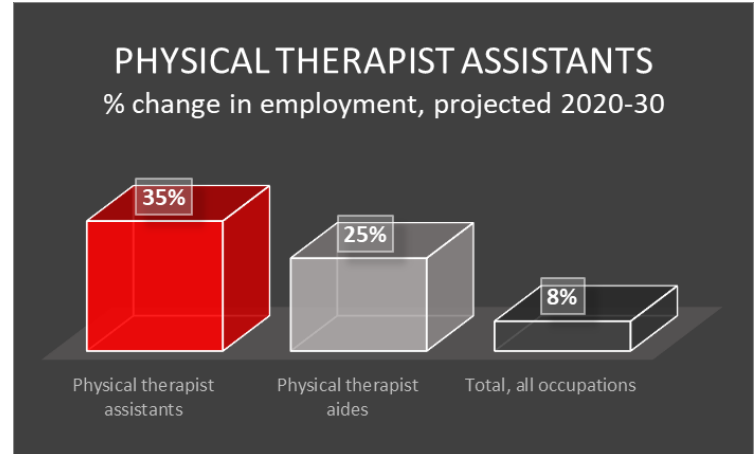
This program has a selective admission process and will accept up to 24 of the top scoring applicants. Scores are based on the GPA in completed and in-progress prerequisite coursework; evaluations of a minimum of 16 hours of job-shadowing; a professional resume with cover letter; and for qualified individuals, a personal interview. The application process opens each year on April 1 and closes October 1. Please contact the PTA Program at 402-844-7325 for details on applying to the program.

Scholarships specific to this program include:

- Don Pfeil Scholarship
- Jacque Houska PTA Memorial
- Richard Chaffin Memorial

For a complete list of scholarships and their requirements, visit the Northeast website at <https://northeast.edu/Financial-Aid-and-Scholarships/Scholarships.aspx>

Source: <http://www.bls.gov/ooh/healthcare/physical-therapist-assistants-and-aides.htm>



*Note: All Occupations includes all occupations in the U.S. Economy.
Source: U.S. Bureau of Labor Statistics, Employment Projections program.*

TUITION: Estimated tuition and fees for an associate degree with a 76.5 credit hours in this program is \$9,563*.

**Based on 2022-2023 tuition and fees for a resident student.*

Laura Schwanebeck, MPT

Director of Physical Therapist
Assistant Program
Health and Public Services Division

Office: 402.844.7326
lauras@northeast.edu



ESSENTIAL FUNCTIONS FOR THE PTA PROGRAM

The PTA program prepares students to work under the supervision of a physical therapist and provide hands-on treatment to patients in a variety of rehabilitation settings. The program requires reasonable expectations of the PTA student to ensure competency and safety in performing commonly used physical therapy functions in all rehabilitation settings. In order to complete the program, the student must be able to meet the minimal requirements recognized by the Commission on Accreditation in Physical Therapy Education.

Northeast Community College complies with the requirements of the Americans with Disabilities Act (ADA) and will make reasonable accommodations for an applicant with a disability who is otherwise qualified. Applicants must be able to perform the essential functions in order to be successful in the PTA program.

Northeast Community College does not discriminate on the basis of race, color, gender, religion, national or ethnic origin, military veteran status, political affiliation, marital or family status, age, disability, sexual orientation, gender expression or identity in education programs, admissions policies, employment policies, financial aid or other College administered programs and activities.

It is the intent of Northeast Community College to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations and operations.

Inquiries may be addressed to the Northeast Compliance Officer for Title IX, ADA, Section 504; Associate Vice President of Human Resources, 801 East Benjamin Avenue, P.O. Box 469, Norfolk, NE 68702-0469; phone 402-844-7046; email: complianceofficer@northeast.edu; or mail: Office for Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, MO 64106.

PHYSICAL STANDARDS – Sufficient fine and gross motor skills are required to provide safe and effective data collection and physical therapy interventions including:

- Standing, lifting, stooping, reaching, and handling required to position and transfer patients
- Kneeling, squatting, reaching, and handling required to perform assessments and interventions
- Walking, balance, and coordination required to assist and guard while transitioning a patient during ambulatory activities
- Strength to effectively carry out physical therapy interventions
- Fine motor dexterity and coordination to manipulate settings and controls on equipment
- Gross and fine motor dexterity, strength and endurance required to perform life-saving techniques in an emergency situation
- Sitting for extended periods of time

SENSORY STANDARDS – Sufficient sensory functions are required to obtain information in the classroom, lab, and clinic to provide safe and effective data collection and physical therapy interventions including:

- Visual acuity to read lecture information and lab equipment
- Visual ability to identify normal and abnormal movement
- Recognize and understand the speech of another person
- Tactile ability to discriminate between normal and abnormal tone, movement, anatomy, and sensation

ESSENTIAL FUNCTIONS FOR THE PTA PROGRAM, continued

COMMUNICATION STANDARDS – Verbal and non-verbal communication skills are required to safely and effectively instruct caregivers, family members, or the patient on therapeutic activities or treatment plans including:

- Discussing patient information with the physical therapist or other healthcare provider for planning, modifying, or coordinating treatment
- Instructing or motivating patients during exercises or activities
- Reading and writing documentation of treatment, the patient's response to the treatment, and planning how to achieve the goals of the patient's therapy
- Giving full attention to what others are saying, asking appropriate questions, and not interrupting
- Interacting appropriately with others based on age, cognition, and maturity

COGNITIVE STANDARDS – Sufficient critical thinking and problem-solving, calculating, reasoning, being able to comprehend and process information in order to make decisions. This includes:

- Ability to prioritize tasks
- Identify changes in patient status and adjust patient goals and interventions appropriately within the plan of care and scope of practice of a PTA
- Understand limitations of knowledge and/or scope of practice in order to provide safe and effective patient care
- Ability to apply knowledge attained in general and technical education courses and apply them to the treatment of a patient
- Problem solves in order to react safely and effectively in an emergent situation
- Collection and interpretation of data
- Self-reflection to identify areas of own professional weaknesses
- Ability to carry out a plan of care established by a physical therapist in a safe and effective manner
- Synthesize information to form conclusions
- Utilize evidence-based medicine to appraise efficacy of interventions

BEHAVIOR STANDARDS – Exhibit professional conduct to develop appropriate relationships with patients and others, handle stressful situations, and employ sound judgment including:

- Respect for individual, social, and cultural differences in patients, caregivers, and peers
- Ability to work with patients, families, and other colleagues under stressful conditions
- Comply with confidentiality regulations
- Accept criticism and feedback
- Maintain mature and effective relationships with patients, families, and caregivers
- Appropriately be assertive and able to delegate
- Accountability to actions and outcomes
- Apply professional attributes that include altruism, caring, compassion, integrity, responsibility, continuing competence, duty, PT/PTA collaboration, and social responsibility
- Display organization and time management skills
- Tolerate close physical contact and apply therapeutic touch in a healing manner

PHYSICAL DEMANDS OF THE PTA PROGRAM

ACTIVITY		KEY		Weight/Force	O	F	A
Position: (percentage of time)		O	Occasionally	Lifting		X	
Standing	40%	F	Frequently	Transporting		X	
Walking	15%	A	Always	Pushing	X		
Sitting	45%			Pulling	X		
Strength Level: (in pounds)							
<ul style="list-style-type: none"> Lift and carry up to 50 lbs. 							
<ul style="list-style-type: none"> Transfer up to 300 lbs. 							

Activities	O	F	A	Conditions	O	F	A
Climbing	X			Exposure to weather	X		
Balancing			X	Extreme cold	X		
Stooping		X		Extreme heat	X		
Kneeling		X		Wet and/or humidity	X		
Crouching	X			Noise intensity level (moderate)	X		
Reaching		X		Moving mechanical parts	X		
Handling		X		Electrical current	X		
Keyboarding	X			Toxic/caustic chemicals	X		
Palpating			X	Other environmental concerns:			
Talking			X				
Hearing			X				
Tasting/Smelling	X						
Near Acuity			X				
Far Acuity			X				
Depth Perception	X						
Color Vision		X					
Field of Vision		X					

PTA PROGRAM APPLICATION CHECKLIST

The applicant must complete the following steps and ensure that all materials are completed per the instructions by the deadline. The application period opens April 1, 2022, and all materials must be received by or postmarked by October 1, 2022. Applicants who complete and submit all application materials early (prior to August 1, 2022) will be automatically eligible for the personal interview with the PTA Application Committee. Applicants are encouraged to retain copies of their cover letter, resume, HIPAA certificate, and PTA Program Application for their own records. All application materials become the property of Northeast Community College and are not available to the applicant once submitted. If an applicant is not accepted and chooses to re-apply, all new application material must be completed the following year.

Completed application material can be sent to the following:

Northeast Community College
Attn: PTA Program
PO Box 469
Norfolk, NE 68702-0469
Fax: (402) 844-7390
Email: PTA@northeast.edu

The checklist below will assist the applicant in tracking progress for applying to the program. Application material received after the October 1 deadline will not be considered for scoring. The checklist does not need to be returned to Northeast Community College.

As the applicant, have you...

- ✓ Completed the Northeast Community College Application for Admission* online or in person at the Admissions Office. This application is for general admissions to Northeast Community College only; it is not an application to the PTA program. Select "A.S. PT: Pre-professional" for a major?
*Admission to Northeast Community College does not guarantee admission into the Physical Therapist Assistant (PTA) Program.
- ✓ Submitted official transcripts to Northeast Community College, Registrar's Office? If Northeast Community College is the only institution you have attended, you do not need to request official transcripts.
- ✓ Completed the Physical Therapist Assistant Program Application provided in packet?
- ✓ Acquired a Health Insurance Portability and Accountability Act (HIPAA) Certification online at nnahec.org?
- ✓ Completed a minimum of 16 hours in physical therapy job-shadowing and submit Evaluation of Job Shadowing, per the instructions?
- ✓ Prepared a professional cover letter and resume with the assistance of Northeast's Career Services?

Important Dates*

- ✓ October 1, 2022 – PTA program application deadline
- ✓ October 14, 2022 – Mid-term grades due from transferring students
- ✓ October 20, 2022 – Interview notifications sent via email
- ✓ October 28, 2022 – Interviews
- ✓ November 1, 2022 – Acceptance notifications sent via email
- ✓ November 7, 2022 – Required orientation and spring registration for accepted applicants

**These dates are subject to change without notice.*

PTA APPLICATION SCORING PROCEDURE

The PTA program admits up to 24 students on a selective basis. There is no waiting list. To be considered for admission, applicants must complete and submit all application materials on or before October 1. All criteria are scored the following point system with a possible total of 100 points.

Cumulative Grade Point Average (GPA)

in all completed and in-progress prerequisite courses..... Up to 50 points

An overall minimum of a 2.5 GPA in prerequisite courses is required. If prerequisite courses are in progress, mid-term grades will be used. Students must earn at least a “C” in order for courses to be considered. The GPA will be multiplied by a factor of 12.5 (GPA x 12.5) to calculate points.

Job Shadowing Hours..... Up to 20 points

Each applicant will be required to perform a minimum of 16 hours of job shadowing. At least 8 hours of job shadowing will need to be in an inpatient setting, and at least 8 hours of observation will need to be in a separate outpatient setting.

The applicant must print the Evaluation of Job Shadowing form and provide a form to the professional evaluator at the setting. If the applicant is scheduled on two separate dates, a form will need to be provided for each date even if the applicants is scheduled with the same evaluator. Scores will be based on the responses of the evaluators. Observations must be scheduled through Northern Nebraska Area Health Education Center (NNAHEC) after HIPAA Training and Certification is complete, which is outlined under the instructions for “Job Shadowing.”

Applicants who complete and submit all application materials early (prior to August 1, 2022) will be automatically eligible for the personal interview with the PTA Application Committee. Applicants who complete and submit all application materials after August 1 are still eligible for the personal interview based on their cumulative scores of the material received by the October 1 deadline.

Professional resume and cover letter..... Up to 10 points

The resume and cover letter are scored based on format, spelling, grammar, and content per the rubrics published on Northeast’s website at <https://northeast.edu/Admissions/PTA-Admissions.aspx>.

Personal interview Up to 20 points

Interviews are only offered to applicants that score in the top of the application pool based on the accumulative scoring of their GPA, evaluations of job shadowing, cover letter, and resume at the conclusion of the application period. The number of interviews offered depends on the size of the applicant pool and typically include 30-35 applicants.

Applicants who complete and submit all application material early (prior to August 1, 2022) will also be awarded an interview spot. Applicants can confirm early application completion status by emailing PTA@northeast.edu.

Qualified applicants will be notified by email of their interview appointment. The interview scores are based on verbal and non-verbal communication skills, content of answers to questions, and overall professionalism per the rubric published on the website at <https://northeast.edu/Admissions/PTA-Admissions.aspx>.

HIPAA CERTIFICATION

Prior to arranging for job shadowing, applicants must complete the online HIPAA (Health Insurance Portability and Accountability Act) training and certification found here:

<http://www.nnahec.org/job-shadowing/necapta/>

The screenshot shows the Northern Nebraska AHEC website. The header includes the AHEC logo and navigation links: HOME, ABOUT US, HEALTH CAREERS, STUDENT EDUCATION, PROFESSIONAL EDUCATION, and CONTACT. There are also social media icons for Facebook, AHEC, and NNAHEC. The main content area is titled "Physical Therapist Assistant Job Shadowing" and contains the following text:

Northern Nebraska AHEC is pleased to assist prospective Northeast Community College, Physical Therapist Assistant program applicants with job shadowing opportunities.

Please complete the following two steps:

- Download the AHEC shadowing paperwork, complete and return to our office. Forms may be returned via fax, email, regular mail or dropped at our office in Norfolk. Information on returning the packet is located on the student information sheet.
- Complete the HIPAA and Confidentiality training. [Click here to complete the training](#)

Be sure to complete the job shadowing paperwork and HIPAA training as soon as possible! Job shadowing opportunities are limited, as the application deadline approaches opportunities will become limited.

Please [contact us](#) if you have any questions.

1. Download the AHEC shadowing paperwork as instructed on the website.
2. Complete the HIPAA and Confidentiality training.

Once the training has concluded, applicants will complete the online test on NNAHEC's website. **A perfect score is required.** The test may be retaken by following the steps above. It may take up to 24 hours to receive test results. Applicants may contact NNAHEC directly if questions at (402) 644-7253 or Info@NNAHEC.org.

JOB SHADOWING

HIPAA Training and Certification must be completed prior to Job Shadowing

A minimum of 16 hours of physical therapy job shadowing must be documented. At least 8 hours of the 16 hours should be observed in an in-patient setting, and at least 8 hours of the 16 hours should be observed in a separate out-patient setting.

Before scheduling physical therapy job scheduling, applicants must complete the HIPAA Certification. See instructions on HIPAA Certification.

Once the HIPAA Certification is complete, and the NNAHEC shadowing paperwork has been returned to NNAHEC, they will schedule the physical therapy job shadowing with consideration for location and time convenient to the applicant. **Do not** schedule any job shadowing without approval of NNAHEC.

- The clinical experience of physical therapy job shadowing **must occur within the current application period of April 1, 2022 through October 1, 2022**. Evaluation of Job Shadowing forms submitted with dates outside of this period will not be scored.
- Applicants are discouraged from using the same facility for both the in- and out-patient requirements and should only do so with approval of NNAHEC.
- A separate evaluation form must be submitted for each appointment, facility, or setting.
- The evaluation form must be completed by a Physical Therapist (PT) or Physical Therapist Assistant (PTA) and should not be returned to the applicant unless in a sealed and signed envelope per the Evaluator Instructions on the form.
- **It is ultimately the applicant's responsibility to follow up with the clinic or facility to ensure that the PT or PTA has submitted the Evaluation of Job Shadowing by the deadline of October 1.**

EVALUATION OF JOB SHADOWING
(One form for EACH job shadowing appointment)

Applicant's Name: _____ Applicant's Phone Number: _____

Evaluator, please score the applicant on the topics below. Once scored, please fill in the blanks regarding the job shadowing setting and either return sealed responses to applicant or to the Northeast Community College' PTA Program at address below.

Check which one best describes the shadowing observed during the scheduled time of appointment:

Inpatient job shadowing (i.e. SNF, ECF, Acute or Sub-Acute Care, hospital, Medicare Part A)

Outpatient job shadowing (i.e. wellness, occupational health facility, private practice, Medicare Part B)

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
DEPENDABILITY: The applicant arrived on time for scheduled job shadowing.	1	2	3	4	5
PRESENTATION: The applicant used appropriate body language that communicated engaged attention.	1	2	3	4	5
PROFESSIONALISM: The applicant was dressed in professional attire.	1	2	3	4	5
EMPATHY: The applicant was sensitive and responsive to the feelings of others.	1	2	3	4	5
CULTURAL COMPETENCE: The applicant appeared capable of looking at patients from the full perspective of their humanity (race, religion, sexual orientation, disability, etc.).	1	2	3	4	5
VERBAL PROFESSIONALISM: The applicant was verbally interactive with clinician, staff, and patients.	1	2	3	4	5
COMMUNICATION: The applicant asked appropriate and medically related questions.	1	2	3	4	5
MOTIVATION: The applicant displayed a positive attitude and interest in physical therapy.	1	2	3	4	5
RECOMMENDATION: I recommend this applicant for acceptance into the PTA program.	1	2	3	4	5
Evaluator comments welcome but not required:					
				Hours	Date
Indicate the date and number of hours the applicant shadowed under your supervision. Request additional copies of form if multiple dates and evaluate each experience.					

Evaluator's Name: _____ Name of Facility: _____

Evaluator's Email: _____ Evaluator's Office Phone: _____

Evaluator's Signature: _____ Date: _____

Evaluator Instructions: Please place completed Evaluation of Applicant's Job Shadowing form in an envelope, seal, and sign your name across the seal before returning form to applicant. Completed forms may also be faxed, emailed, or mailed hardcopy. See contact information below. Forms must be postmarked by October 1. Evaluation of Applicant's Job Shadowing forms received after the deadline will not be considered.

Mailing address:

Northeast Community College
 Attn: PTA Program
 PO Box 469
 Norfolk, NE 68702-0469
 FAX: (402) 844-7390
 Email: PTA@northeast.edu

PHYSICAL THERAPIST ASSISTANT PROGRAM

Deadline October 1, 2022



PTA PROGRAM APPLICATION FORM

(page 1 of 2)

Send completed forms to:

Northeast Community College
 Attention PTA Program
 PO Box 469, Norfolk, NE 68702-0469
 FAX: (402) 844-7390
 Email: PTA@northeast.edu

PERSONAL INFORMATION			
Legal Last Name:	MI:	First Name:	Previous Last Name (if applicable):
Mailing Address:			
City:		State:	Zip:
Primary Phone #:	Secondary Phone #:		
Email Address (required; used to contact applicant with announcements):			
Date of Birth (MM/DD/YYYY):	Northeast College-wide ID #:		
Emergency Contact Name/Phone #:	Relationship to Applicant:		

COURSEWORK PROGRESS						
Note: Applicants should meet with a PTA Program advisor to discuss course requirements and create an academic plan if the prerequisites have not yet been completed or if they are not in progress.						
Have you taken these prerequisite courses?	Indicate Yes, No, or In Progress	How Many Credit Hours?	Grade (or Midterm Grade?)	School Attended Include high school if Dual-Credit or Early College	Date Course Concluded	
BIOS 2250 Anatomy & Physiology I						
BIOS 2260 Anatomy & Physiology II						
ENGL 1010 English Comp						
MATH 2170 Applied Statistics						
PHYS 1070 Physics for Allied Health						
PSYC 1810 Introduction to Psychology						
PTAS 1010 Med Term for the PT; or HLTH 1060 Comprehensive Med Term						
PTAS 1020 Intro to PT						
SPCH 1010 Fund of Communications; or SPCH 1110 Public Speaking						
Social Sciences/exploratory studies general education requirement						
Internal Use Only GPA Key: A = 4 B+ = 3.5 B = 3 C+ = 2.5 C = 2 <C = 0						

PROGRAM MISSION: Northeast Community College's Physical Therapist Assistant Program is dedicated to preparing students to work as valuable health care providers who are employable in any physical therapy setting.

PTA PROGRAM APPLICATION FORM

Send completed forms to:

Northeast Community College
 Attention PTA Program
 PO Box 469, Norfolk, NE 68702-0469
 FAX: (402) 844-7390
 Email: PTA@northeast.edu

EDUCATIONAL INFORMATION			
Have you applied and been accepted to Northeast Community College?	<input type="radio"/> Yes	<input type="radio"/> No	
Are you currently enrolled at a college other than Northeast Community College?	<input type="radio"/> Yes	<input type="radio"/> No	
If yes, name and location?			
What is the highest degree you will have earned by this calendar year-end (December 31)?			
<input type="radio"/> None or In progress	<input type="radio"/> associate degree	<input type="radio"/> bachelor's degree	<input type="radio"/> master's degree
Have you ever been suspended or dismissed from any college for a scholastic or disciplinary reason?	<input type="radio"/> Yes	<input type="radio"/> No	
If yes, list name of institution and reason for this action:			
If transferring from another college or you have dual-credit credits or college-level credits, have transcripts been sent to Northeast Community College?	<input type="radio"/> Not applicable	<input type="radio"/> Yes	<input type="radio"/> No

BACKGROUND INFORMATION			
How did you hear about the PTA Program at Northeast Community College?			
Excluding minor traffic violations, have you ever been convicted of a misdemeanor or felony?	<input type="radio"/> Yes	<input type="radio"/> No	
If yes, explain: _____			
<i>If you answered "Yes" to the above question, the state in which you intend to practice as a Physical Therapist Assistant (PTA) may require you to submit court documents prior to approving your certification. Each case is handled on an individual basis. The decision made by the state may vary from denial of initial certification to a probationary period after becoming a certified PTA. The program does not use the above information in the admission criteria.</i>			
If selected for an interview into the PTA Program, which time of the day would work better for you?	<input type="radio"/> A.M.	<input type="radio"/> P.M.	

COLLEGE RESOURCES			
All students registered at Northeast Community College have access to the services and resources in Career Services, including writing cover letters and resumes and mock interviews. Detailed information can be found on the website at https://northeast.edu/career-services . Do you understand that these resources are available?	<input type="radio"/> Yes	<input type="radio"/> No	
Have you received - or plan on scheduling - an advising session from one of the faculty in the Physical Therapist Assistant Program?	<input type="radio"/> Yes	<input type="radio"/> No	

I certify that all information on this application is complete and accurate, and I agree to abide by the policies and regulations of Northeast Community College. Completion and submission of this form does not indicate that I am accepted into the program.

 Printed Name of Applicant

 Signature of Applicant

 Date

Northeast Community College does not discriminate on the basis of race, color, gender, religion, national or ethnic origin, military veteran status, political affiliation, marital or family status, age, disability, sexual orientation, gender expression or identity in education programs, admissions policies, employment policies, financial aid or other College administered programs and activities. It is the intent of Northeast Community College to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations, and operations. Inquiries may be addressed to the Northeast Compliance Officer for Title IX, ADA, Section 504; Associate Vice President of Human Resources, 801 East Benjamin Avenue, P.O. Box 469, Norfolk, NE 68702-0469; phone: 402-844-7046; email: complianceofficer@northeast.edu; or mail: Office for Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, MO 64106.