



## **Criterion 2 Integrity:** **Ethical and Responsible Conduct**

*The institution acts with integrity;  
its conduct is ethical and responsible.*

# CRITERIA FOR ACCREDITATION

## I: Mission

- The institution's mission is clear and articulated publicly; it guides the institution's operations.

## II: Integrity: Ethical and Responsible Conduct

- The institution acts with integrity; its conduct is ethical and responsible.

## III: Teaching and Learning: Quality, Resources, and Support

- The institution provides quality education, wherever and however its offerings are delivered.

## IV: Teaching and Learning: Evaluation and Improvement

- The institution demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.

## V: Institutional Effectiveness, Resources and Planning

- The institution's resources, structures, and processes are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities.

THE INSTITUTION ESTABLISHES AND FOLLOWS  
POLICIES AND PROCEDURES TO ENSURE FAIR AND  
ETHICAL BEHAVIOR ON THE PART OF ITS  
GOVERNING BOARD, ADMINISTRATION, FACULTY,  
AND STAFF

# THE INSTITUTION OPERATES WITH INTEGRITY

- **All policies and procedures are publicly available on the College website and internally via SharePoint**
- **Review Cycle**
  - Policies
    - Governance Committee > Board of Governors
    - Multi-year cycle of review per the Board Planning Cycle
  - Procedures
    - Standing Committee > President's Council > President
    - Administrative Procedures are reviewed every five years

# THE INSTITUTION OPERATES WITH INTEGRITY

- **Board of Governors**

- Policies: Governing Style, Board Job Contributions, Organizational Integrity, Board Code of Conduct
- Conflict of Interest

- **Academic**

- Policy and Procedure: Treatment of Students, Access to Education, Intellectual Property, Final Grade Appeal
- Processes: College Catalog, academic integrity statement, student complaint process

- **Financial Controls**

- Annual audit of College's financial statements
- Procedures: College Travel and Expense Reimbursement, Local Government and Miscellaneous Expenditures Act
- Investment Oversight Team
- Auxiliary Funds

- **Human Resources**

- Procedures: General Hiring Process, Harassment, Non-discrimination
- Recruitment Protocols
- Interview Process Certification
- Orientation/College Connect

# THE INSTITUTION PRESENTS ITSELF CLEARLY AND COMPLETELY TO ITS STUDENTS AND THE PUBLIC

- **Academic Programs and Requirements**
  - College Catalog, website, DegreeWorks
  - Graduate Report
- **All faculty, including adjunct, and staff are listed in the College Catalog and on the website**
- **Tuition and fees, housing, and meal plan costs are available on the website and in the College Catalog. Programs that require tools, uniforms or supplies and associated costs are available on the website**
- **Required textbooks and materials are available for each course in the class schedule online**
- **Accreditation relationships and their status are found on the website and in the College Catalog**
- **Monthly Board meetings open to the public**

# THE GOVERNING BOARD MAKES DECISIONS IN THE BEST INTEREST OF THE INSTITUTION

## • District I

- Del Ames, Neligh
- Donovan Ellis, Pierce

## • District II

- Nicole Sedlacek, O'Neill
- Carol Sibbel, O'Neill

## • District III

- Steve Anderson, Concord
- Pat Wojcik, South Sioux City

## • District IV

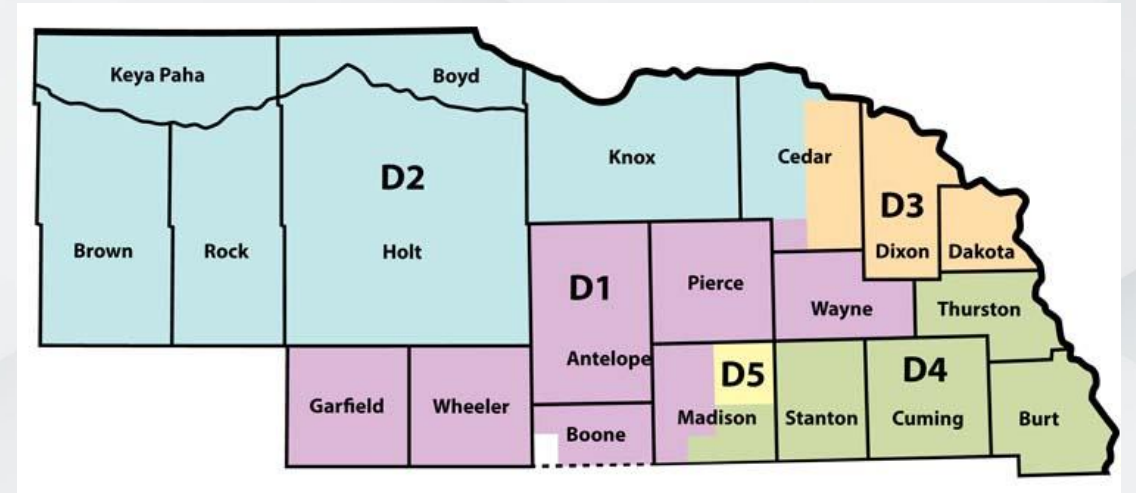
- Jeanne Reigle, Madison
- Terry Nelson, West Point

## • District V

- Julie Robinson, Norfolk
- Dirk Petersen, Norfolk

## • At Large

- Jeff Scherer, Beemer





# THE GOVERNING BOARD IS TRAINED AND KNOWLEDGEABLE

- **The Governance Coach - policy governance evolution**
- **National Legislative Summit**
- **Guiding Documents**
  - Strategic Plan
  - Master Site and Facilities Plan
  - Annual Budget
- **Board Education**
  - Enrollment reports, finance and facilities updates, student success activities, and program reviews
- **Ownership Linkage Activities and Board Planning Cycle**





# THE INSTITUTION IS COMMITTED TO ACADEMIC FREEDOM

- **Faculty select teaching resources and express individuality through curriculum development**
- **Asset Protection Policy and Ownership of Intellectual Property and Patent Procedure guide intellectual property ownership**
- **Students are informed of their rights to freedom in the classroom through the Student Code of Conduct and Student Rights and Responsibilities**
- **Student engagement**
  - The Viewpoint
  - Voices Out of Nowhere
  - Hawk Talks Lecture Series
  - KHWK/Hawk TV

# INTEGRITY OF RESEARCH

- **Grants Development and Management and Academic Integrity Procedures**
- **Research General Guidelines – found in Faculty Handbook**
- **Applied Research Projects**
  - Pioneer Corn Hybrid Study
  - SmartFirmer Feed Placement Study
- **Institutional Research and Analytics**
- **Library Resources and Databases**
- **Writing Center**
- **RAISE Online Modules**
- **Turnitin.com**

# TAKE THE QUIZ!

- Join at [www.kahoot.it](http://www.kahoot.it)
- Enter Game Pin #02584859

NORTHEAST.EDU

- Scan the QR code



**Northeast**  
community college